

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on January 3, 2022 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Vickie David, Barb Fish, Tim Jorgenson and Mayor Jim Heinitz. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel and Public Works Director, Rollie Hoeke. Absent: David Kull and Jack Parliament.

Alderwoman Clark moved Alderwoman David seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman Clark seconded to approve the minutes of the December 16, 2021 briefing meeting and the minutes of the December 20, 2021 regular meeting. Motion carried.

Alderman Jorgenson moved Alderwoman Fish seconded to approve the following claims for 2021 and 2022. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Active Network	Software	5,681.25
Avera Medical Group	Professional Services	435.75
Beal Distributing	GC Resale	474.00
Blaine's	Repairs	70.00
Border States	Supplies	128.98
Brandon Ace Hardware	Supplies	1,865.59
Brandon Lumber	Repairs	46.88
BV School District	Fuel	3,414.24
Cardmember Services	Supplies	6,646.58
Cintas	Mat Service	367.17
Coffee Cup	Fuel	98.28
Corson Village Sanitary District	December Refund	1,091.69
Dalyce Clow	Professional Services	65.00
DGR Engineering	Professional Services	36,043.94
EnviroMaster	Supplies	42.00
First Dakota Title	Fees	31,777.81
Fleetpride	Repairs	203.24
Geotek Engineering	Improvements	5,490.00
Grainger	Supplies	96.56
H2ose It Carwash	Supplies	300.00
Hach Company	Supplies	375.59
Infrastructure Design	Improvements	12,454.69
Innovative Office Solutions	Supplies	31.18
Interstate Office Products	Supplies	172.50
Istate Truck Inc.	Repairs	573.39
Jack's Uniforms & Equipment	Supplies	65.94
Johnstone Supply	Repairs	38.26
Mills & Miller, Inc.	Supplies	5,860.80

Mobile Electronic Service, Inc.	Supplies	446.34
North American Truck & Trailer	Supplies	2,684.26
Orkin	Professional Services	120.00
Palisades Oil Co.	Fuel	1,851.10
Palisades Propane	Utilities	2,376.41
Performance Press	Supplies	114.00
Pfeifer Implement	Supplies	15.32
Running Supply	Clothing	64.99
SD Dept. of Health	Professional Services	150.00
Sioux Falls Humane Society	Professional Services	238.50
Sioux Valley Energy	Utilities	23,772.33
Soukup Construction	Repairs	22,527.74
Staples	Supplies	95.70
Sturdevant's	Supplies	474.39
Sunshine	Supplies	420.94
Titleist	GC Resale	195.57
Tony's Catering	Supplies	2,148.60
Two Way Solutions	Repairs	102.99
Verizon	Utilities	494.82
Vogel Motors	Supplies	180.00
Winter Equipment Company	Supplies	2,984.52
Xcel Energy	Utilities	8,782.11
City Administration	December 23, 2021 Payroll	3,485.67
Finance Office	December 23, 2021 Payroll	4,432.77
Government Buildings	December 23, 2021 Payroll	129.29
Engineer	December 23, 2021 Payroll	2,225.47
Police	December 23, 2021 Payroll	25,600.95
Building Inspections	December 23, 2021 Payroll	3,394.84
Street Department	December 23, 2021 Payroll	3,586.07
Park Department	December 23, 2021 Payroll	4,395.36
Economic Development	December 23, 2021 Payroll	593.16
Water Department	December 23, 2021 Payroll	9,928.62
Sewer Department	December 23, 2021 Payroll	4,209.36
Golf Course Grounds	December 23, 2021 Payroll	1,703.30
Golf Course Lounge	December 23, 2021 Payroll	1,576.21
Golf Course Pro Shop	December 23, 2021 Payroll	1,988.52
Golf Course Community Room	December 23, 2021 Payroll	973.03
941 Payroll Taxes	December 23, 2021 Payroll	21,816.19
SD Retirement System Supplemental	December 23, 2021 Payroll	827.50
SD Retirement	December 23, 2021 Payroll	24,438.06
TASC Flex Plan	December 23, 2021 Payroll	939.35
Accounts Management	December 23, 2021 Payroll	75.00
Direct Pay Reimbursement	Direct Pay Reimbursement	1,234.16

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
American Water Works Association	2022 Membership Dues	81.00
Brandon Valley Chamber of Commerce	2022 Event	40.00
Delta Dental	January Premium	2,938.80

Government FO Association	2022 Membership Dues	65.00
Kelly Eilers	Conference	374.40
Leads Online LLC	Software Renewal	1,143.00
Modern Woodmen of America	January Premium	1,725.69
National Fire Protection Association	2022 Membership Dues	175.00
SESAC Inc	2022 License	783.00
SD Association of Code Enforcement	2022 Membership Dues	40.00
SD Building Officials' Association	2022 Membership Dues	105.00
SD City Management Association	2022 Membership Dues	150.00
SD DANR	2022 Discharge Permit	50.00
SD Government Finance Officers	2022 Membership Dues	70.00
SD Governmental Human Resource	2022 Membership Dues	75.00
SD Municipal League	2022 Membership Dues	5,421.44
SD Municipal Street Maintenance	2022 Membership Dues	35.00
SD Police Chiefs' Association	2022 Membership Dues	135.47
SDML Workers' Compensation Fund	2022 Renewal	49,157.00
SDWWA	2022 Membership Dues	30.00
South Eastern Council of Governments	2022 Membership Dues	12,437.00
The J P Cooke Company	2022 Pet Tags	120.00
USGA	2022 Membership Dues	150.00
Wellmark BCBS	January Premium	65,337.65
First National Bank	Golf Course Equipment Loan	1,124.98
US Bank Trust	Big Sioux Lift Station Bond	43,304.01
US Bank Trust	Core Project Ph1 Bond	93,675.00

Alderman Jorgenson moved Alderwoman Clark seconded to approve the consent calendar which contained the following item: a plat of Tracts 18A & 18B Hidden Valley Country Estates Addition. Motion carried.

WATER AWARD

Mayor Heinitz read a letter from the DANR presenting the City of Brandon, Rollie Hoeke, Public Works Department, an award for meeting all the requirements of the Safe Drinking Water Act for 20 consecutive years. A plaque was presented to Rollie Hoeke, Public Works Director, City of Brandon.

ORDINANCE #653 - ICC CODE ADOPTION

Alderwoman Clark moved Alderman Jorgenson seconded to give second reading to Ordinance #653: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA REVISING CHAPTER 4-1-1 OF THE BRANDON MUNICIPAL CODE UPDATING THE INTERNATIONAL BUILDING CODES. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

ANIMAL CONTROL CONTRACT

The Golf Course Committee, Parks & Recreation Committee and Public Safety Committee reports were heard. Alderwoman Clark moved Alderwoman David seconded to approve the 2022 contract with Sioux Falls Area Humane Society, as presented. Motion carried.

RESOLUTION #01-22

The Administration Committee report was heard. Alderwoman Fish moved Alderman Jorgenson seconded to approve Resolution #01-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #01-22

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City council shall publish the salaries for compliance with the provisions of SDCL 9-14-28 and SDCL 6-1-10

NOW, THEREFORE, BE IT RESOLVED by the Brandon City Council that the following resolution, repealing all prior salary and wage resolutions, be passed and approved. The Mayor, Council, Commissions and Committees shall be paid once a quarter and all other officers and employees shall be paid every two weeks at the following yearly salary or hourly wage for the year 2022.

COUNCIL AND MAYOR

Jim Heinitz	Mayor	\$9,044.36 per year.
Dana Clark	Council Member	\$5,562.64 per year.
Vickie David	Council Member	\$5,562.64 per year.
Barb Fish	Council Member	\$5,562.64 per year.
Tim Jorgenson	Council Member	\$5,562.64 per year.
David Kull	Council Member	\$5,562.64 per year.
Jack Parliament	Council Member	\$5,562.64 per year.

BOARD, COMMISSION AND COMMITTEES

Barb Fish	Park Advisory Committee	\$45.00 per meeting attended.
Mindy Hansen	Park Advisory Committee	\$45.00 per meeting attended.
Jon Jacobson	Park Advisory Committee	\$45.00 per meeting attended.
Alan Kirkeby	Park Advisory Committee	\$45.00 per meeting attended.
Adam Rothenberger	Park Advisory Committee	\$45.00 per meeting attended.
Leigh Zirbel	Park Advisory Committee	\$45.00 per meeting attended.

Brian Heidbrink	Planning & Zoning Commission	\$45.00 per meeting attended.
Tim Jorgenson	Planning & Zoning Commission	\$45.00 per meeting attended.
Thomas Nichols	Planning & Zoning Commission	\$45.00 per meeting attended.
Brookes Noem	Planning & Zoning Commission	\$45.00 per meeting attended.
Charles Parsons	Planning & Zoning Commission	\$45.00 per meeting attended.
Rob Schoeneman	Planning & Zoning Commission	\$45.00 per meeting attended.
Alica Thiele	Planning & Zoning Commission	\$45.00 per meeting attended.

Dana Clark	Water Conservation Committee	\$45.00 per meeting attended.
Daemon Coughlin	Water Conservation Committee	\$45.00 per meeting attended.
Barb Fish	Water Conservation Committee	\$45.00 per meeting attended.
Trudy Papka	Water Conservation Committee	\$45.00 per meeting attended.
Kevin Smith	Water Conservation Committee	\$45.00 per meeting attended.

Amanda Viau	Water Conservation Committee	\$45.00 per meeting attended.
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PART-TIME EMPLOYEES

Monique Pardee	Office Cleaning	\$20.00 per hour.
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FULL-TIME EMPLOYEES

Bryan Read	City Administrator	\$134,534.40 per year.
Christina Smith	Finance Officer	\$93,392.00 per year.
Tessa Wegner	Assistant Finance Officer	\$24.08 per hour.
Doris Brekhus	Utility Billing Clerk	\$18.47 per hour.
Tammi VanderBeek	Payroll Clerk	\$23.75 per hour.
Tami Jansma	City Engineer	\$84,302.40 per year.
Paul Clarke	Building Official/Code Enforcement	\$38.94 per hour.
Melissa Labahn	Building Admin Assistant	\$23.75 per hour.

Devin Coughlin	Parks Superintendent	\$65,020.80 per year.
Cory Carlson	Parks Maintenance	\$26.15 per hour.
Nicholas Gundermann	Parks Maintenance	\$18.95 per hour.

Jamie Steffel	Police Chief	\$102,169.60 per year.
Austin Peterson	Police Lieutenant	\$40.51 per hour.
Alex Palmer	Police Sergeant	\$35.79 per hour.
Andrew Bakker	Police Sergeant	\$31.86 per hour.
Micha Lee Henning	Police Detective	\$29.20 per hour.
Tyler Carda	Police Officer/SRO	\$30.50 per hour.
Daniel Francis Jr	Police Officer	\$25.37 per hour.
Zachary Hagstrom	Police Officer	\$28.58 per hour.
Zachery Kieffer	Police Officer	\$25.37 per hour.
Kevin Krohn	Police Officer	\$21.43 per hour.
Anthony Lingen	Police Officer	\$28.58 per hour.
Andrew Nygaard	Police Officer	\$25.37 per hour.
Joseph Reagan	Police Officer	\$24.08 per hour.
Kyle Zigan	Police Officer	\$26.65 per hour.
Pam Petersen	Police Admin Assistant	\$25.19 per hour.

Rollie Hoeke	Public Works Director	\$96,491.20 per year.
Donovan Carpenter	Public Works Forman	\$34.22 per hour.
Larry Bixby	Public Works Lead	\$29.20 per hour.
Larry Bixby	Safety Coordinator	\$750.00 per year.
Matt Brown	Public Works Maintenance	\$22.91 per hour.
Michael Dorenkamper	Public Works Maintenance	\$19.07 per hour.
Seth Goembel	Public Works Maintenance	\$21.30 per hour.
Troy Hillman	Public Works Maintenance	\$25.07 per hour.
Dale Kerber	PW Maintenance/Plumbing Inspector	\$29.86 per hour.
Jeramie Olson	Public Works Maintenance	\$22.38 per hour.
Mark Schmeling	Public Works Maintenance	\$25.61 per hour.
Dustin Wagner	Public Works Maintenance	\$21.84 per hour.

Andrew Bauer	Golf Course Manager	\$61,360.00 per year.
Kerry Thill	GC Events Coordinator	\$54,100.80 per year.
Kelly Eilers	GC Grounds Superintendent	\$65,000.00 per year.

Dated this 3rd day of January 2022.

Jim Heinitz, Mayor

ATTEST:

Christina Smith, Finance Officer

(SEAL)

SECOG BOARD APPOINTMENT

Alderman Jorgenson moved Alderwoman Fish seconded to approve the Mayoral appointment of Bryan Read to the SECOG Board, following the resignation of Dennis Olson. Motion carried.

DISCUSSION ON 2022 PROJECTS BID DATES AND COSTS

Tami Jansma, City Engineer, presented a tentative timeline for the 2022 bidding schedule. Alderwoman Fish moved Alderman Jorgenson seconded to approve the bidding schedule as presented. Motion carried.

RESOLUTION #02-22

Alderwoman Fish moved Alderman Jorgenson seconded to approve Resolution #02-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #02-22

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND SALE – 2022 WATER TREATMENT PLANT PROJECT

WHEREAS, the City of Brandon intends to reimburse expenditures associated with the 2022 Water Treatment Plant Project (the “Project”) up to an amount not to exceed \$24,893,000; and

WHEREAS, The City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$24,893,000; and

WHEREAS, an official declaration of intent must be made prior to which the date on which an expenditure is paid.

NOW THEREFORE BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement

regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.

3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$24,893,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Date this 3rd day of January, 2022.

Jim Heinitz
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

RESOLUTION #03-22

Alderswoman David moved Alderswoman Clark seconded to approve Resolution #03-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #03-22

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND SALE – 2022 IRONWOOD EXTENSION PROJECT

WHEREAS, the City of Brandon intends to reimburse expenditures associated with the 2022 Ironwood Extension Project (the “Project”) up to an amount not to exceed \$2,150,000; and

WHEREAS, The City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$2,150,000; and

WHEREAS, an official declaration of intent must be made prior to which the date on which an

expenditure is paid.

NOW THEREFORE BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$2,150,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Date this 3rd day of January, 2022.

Jim Heinitz
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

RESOLUTION #04-22

Alderswoman Clark moved Alderman Jorgenson seconded to approve Resolution #04-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #04-22

**RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH
PROCEEDS OF BOND SALE – CORE PHASE 2 PROJECT**

WHEREAS, the City of Brandon intends to reimburse expenditures associated with the 2022

Core Phase 2 Project (the “Project”) up to an amount not to exceed \$5,100,000; and

WHEREAS, The City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$5,100,000; and

WHEREAS, an official declaration of intent must be made prior to which the date on which an expenditure is paid.

NOW THEREFORE BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$5,100,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Date this 3rd day of January, 2022.

Jim Heinitz
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

RESOLUTION #05-22

Alderman Jorgenson moved Alderwoman David seconded to approve Resolution #05-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #05-22

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND SALE – WEST SIDE SEWER PROJECT

WHEREAS, the City of Brandon intends to reimburse expenditures associated with the 2022 Westside Sanitary Sewer Project (the “Project”) up to an amount not to exceed \$4,000,000; and

WHEREAS, The City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$4,000,000; and

WHEREAS, an official declaration of intent must be made prior to which the date on which an expenditure is paid.

NOW THEREFORE BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$4,000,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Date this 3rd day of January, 2022.

Jim Heinitz
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

REVISED CONTRACT WITH SD PUBLIC ASSURANCE ALLIANCE

Alderman Clark moved Alderman David seconded to approve the revised intergovernmental contract with the SD Public Assurance Alliance, as presented. Motion carried.

RESOLUTION #06-22

Alderman Jorgenson moved Alderman Fish seconded to approve Resolution #06-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION #06-22

A RESOLUTION SUPPORTING REGIONAL ECONOMIC DEVELOPMENT IN THE CITY OF BRANDON'S CAPACITY AS A PARTICIPANT IN THE SIOUX METRO GROWTH ALLIANCE AND APPOINTING A REPRESENTATIVE TO ITS MEMBERSHIP ADVISORY BOARD FOR THE 2022 CALENDAR YEAR

WHEREAS, the City of Brandon (the "City") has been an investor in the Sioux Metro Growth Alliance, a South Dakota nonprofit corporation (the "Alliance"), since its formation on June 6, 2021;

WHEREAS, the City, through its partnership with the Alliance, works to develop new economic opportunities and improve access to those opportunities for all residents of the Sioux Metro, including those of the City;

WHEREAS, the City, through its investment in the Alliance, supports and welcomes the Alliance's economic development programming, designed to create more investment, jobs, and opportunities, both within and without the geographic bounds of the City;

WHEREAS, the Alliance has created a Membership Advisory Board (the "Board") where its member investors may appoint representatives to help guide the programming of the Alliance;

WHEREAS, the City would like to exercise its option to appoint a representative and an alternate to the Board to provide guidance to the Alliance's programs throughout 2022.

NOW, THEREFORE:

BE IT RESOLVED BY THE CITY OF BRANDON, SOUTH DAKOTA, that Bryan Read, its City Administrator is appointed to represent the City as its representative on the Board through December 31, 2022.

FURTHER RESOLVED, that Bryan Read is expected to attend each regularly scheduled Board meeting to represent the City's economic development interests.

FURTHER RESOLVED, that if Bryan Read is unable to attend a Board meeting, the City appoints Christina Smith, its Finance Officer as its alternate.

Mayor

ATTEST:

City Clerk

SDDOT 5310 GRANT AGREEMENT FOR TRANSIT SYSTEM

The Streets Committee report was heard. Alderwoman Clark moved Alderman Jorgenson seconded to approve the SDDOT 5310 grant agreement for the transit system, as presented. Motion carried.

SDDOT 5311 ARPA GRANT AGREEMENT FOR TRANSIT SYSTEM

Alderwoman Clark moved Alderman Jorgenson seconded to approve the SDDOT 5311 grant agreement for the transit system, as presented. Motion carried.

RESOLUTION #07-22

The Water & Sewer Committee report was heard. Alderman Jorgenson moved Alderwoman Clark seconded to approve Resolution #07-22. A roll call vote showed Clark, David, Fish, Jorgenson aye. Motion carried.

RESOLUTION NO. 07-22

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AUTHORIZED REPRESENTATIVES TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Brandon (the “City”) has determined it is necessary to proceed with improvements to its Drinking Water System, including but not limited to the Water Infrastructure Improvements (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$ 24,893,000 to the Board for the Project.

2. The Mayor and Council President are hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor and Council President are hereby designated as authorized representatives of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Brandon, South Dakota, this 3rd day of January 2022.

APPROVED:

Mayor – Jim Heinitz
City of Brandon

(Seal)

Attest: _____
City Finance Officer – Christina Smith

At 6:26 p.m. on a motion by Alderwoman Clark seconded by Alderwoman David the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Jim Heinitz
Mayor