

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on February 1, 2024 at the Brandon City Council Chambers.

Roll call was taken. Members present were Commissioners Brian Heidbrink, Thomas Nichols, Brookes Noem, Rob Schoeneman, Alica Thiele and Michael Toates. Also present were Alderman Tim Jorgenson, Building Official Paul Clarke, City Engineer Tami Jansma and Development Director Patrick Andrews. Absent: Mayor Harry Buck and City Administrator Bryan Read.

Commissioner Nichols moved Commissioner Toates seconded to approve the agenda. Motion carried.

Commissioner Noem moved Commissioner Toates seconded to approve the consent calendar which contained the following items: a plat of Aspen Ridge Addition Tract 2 & 5, Lots 1-4 Block 1, Lots 1-4 & 13 Block 2, Lots 1-11 Block 3, Lots 2-6 Block 4 and Lots 1-11 Block 5; a plat of Brandon Golf Course Addition Tract 2 and a plat of Chestnut Ridge Addition Tracts 1A, 2 & 3. Motion carried.

Commissioner Thiele moved Commissioner Nichols seconded to approve the minutes of the January 4, 2024 regular meeting. Motion carried.

Eric Paulsen, 1600 E. Aspen Blvd., was present for discussion. Eric wants to have a garden on his property and offer produce for sale or by donation. Will place as a discussion item on the February 15, 2024 Planning & Zoning Commission agenda.

Discussion held on locally produced goods store within the City of Brandon. Wade Mossett, 26220 S. McHardy Road, was present for discussion. This is in regards to the property legally described as Lot 1 Block 1 Howey Addition, which is located within the city limits of Brandon. The current owners raise alpacas at 26220 S. McHardy Road, which is located outside the city limits of Brandon, and they want to sell products (blankets, hats, mittens) made from the alpaca fiber on Lot 1 Block 1 Howey Addition, which is located inside the city limits of Brandon. The owners would also sell food and offer tours. Discussion held on possibly trying to de-annex this portion of the property. No further action was taken at this time.

Discussion held on driveway regulations and possibly allowing an additional driveway on a secondary frontage of a multiple frontage lot, including corner lots and double frontage lots. Patrick Andrews, Brandon Development Director, presented a draft ordinance for review. Definitions will need to be updated as well, to match the street classifications referenced in the draft ordinance. It was the consensus of the Commission to schedule the public hearing.

Discussion held on tiny homes and alternative housing. No action was taken at this time.

Building permits for January were presented: #20240001 - #202400007. No action required.

At 7:37 p.m. having no further business, Commissioner Toates moved Commissioner Nichols seconded to adjourn the Planning & Zoning Commission meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Patrick Andrews
Development Director