

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on February 3, 2020 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Vickie David, Barb Fish, Tim Jorgenson, David Kull, Chuck Parsons and Mayor Paul Lundberg. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief; Joe Weir; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke.

Alderman Parsons moved Alderwoman Clark seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman David seconded to approve the minutes of the January 16, 2020 briefing meeting, the minutes of the January 20, 2020 regular meeting and the minutes of the January 23, 2020 special meeting. Motion carried.

Alderman Parsons moved Alderman Kull seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Action Electric	Hired Repairs	1,784.46
AFLAC	January Premium	1,240.17
Baycom, Inc.	Supplies	254.00
BJM Enterprise, Inc.	Repairs	365.49
Blue Tarp Financial	Supplies	459.97
Border States Electric	Supplies	1,849.82
Borns Group	Utility Billing	984.76
BV Area Chamber of Commerce	Fees	75,040.00
City of Sioux Falls	Utilities	107,806.35
Core & Main, LP	Supplies	1,339.50
Corson Village Sanitary District	January Refund	1,010.71
Crescent Electric	Supplies	118.12
Dakota Fluid Power	Repairs	149.80
Daris Reynolds	Refund	63.87
Delta Dental	February Premium	2,926.90
DGR Engineering	Professional Services	20,876.80
Ecolab, Inc.	GC Rental	135.50
Grainger	Supplies	114.40
H2ose It Carwash	Supplies	300.00
Hawkins Water Treatment	Chemicals	1,909.96
IAPMO	Registration Fees	160.00
Incode	Professional Services	527.08
Inter-lakes Community Action, Inc.	Transit	13,635.60
International Code Council, Inc.	Dues	135.00
Interstate Office Supplies	Supplies	172.45
Istate Truck, Inc.	Supplies	5.14
Jack's Uniforms & Equipment	Uniforms	217.83
Lacey Rentals	Park Rental	150.00

MC & R Pools, Inc.	Registration Fees	310.00
Menards	Supplies	29.01
Midstates, Inc.	Clothing	341.76
Mills & Miller, Inc.	Supplies	1,919.13
Mobotrex, Inc.	Traffic Lights	324.00
Modern Woodmen	February Premium	1,758.31
Northern Truck Equip. Corp.	Repairs	106.28
Orkin	Professional Services	120.00
Palisades Oil, Co.	Fuel	3,558.22
Palisades Propane, Inc.	Utilities	1,612.97
Pitney Bowes Reserve Account	Postage Meter Refill	750.00
SD Chapter APWA	Fees	50.00
SD Dept. of Health	Fees	45.00
Sioux Falls Ford	Hired Repairs	54.32
Sioux Falls Utilities	Utilities	95,857.37
Sioux Valley Energy	Utilities	30,715.88
Sirchie Finger Print Labs	Supplies	332.10
The Seeger Map Co.	Professional Services	85.00
TranSource Truck & Equipment	Supplies	96.96
Two Way Solutions	Repairs	95.00
US Postmaster	Utility Billing	1,296.08
Verizon Wireless	Utilities	564.19
Verizon Wireless	Utilities	506.70
Wellmark BC/BS	February Premium	52,160.78
Xcel Energy	Utilities	6,033.01
Zep Sales & Service	Supplies	109.37
City Administration	January 19, 2020	3,883.18
Finance Officer	January 19, 2020	4,281.58
Government Buildings	January 19, 2020	73.88
Police	January 19, 2020	21,932.73
Building Inspections	January 19, 2020	3,398.83
Engineer	January 19, 2020	2,083.65
Street Department	January 19, 2020	7,052.55
Park Department	January 19, 2020	4,625.70
Water Department	January 19, 2020	9,302.56
Sewer Department	January 19, 2020	4,543.22
Golf Course Grounds	January 19, 2020	1,710.74
Golf Course Lounge	January 19, 2020	992.05
Golf Course Pro Shop	January 19, 2020	1,231.14
Golf Course Community Room	January 19, 2020	735.18
941 Payroll Taxes	January 19, 2020	20,681.29
SD Retirement System Supplemental	January 19, 2020	700.00
SD Retirement	January 19, 2020	23,708.92
TASC Flex Plan	January 19, 2020	624.96
Accounts Management	January 19, 2020	75.00
Direct Pay Reimbursement	January 19, 2020	370.56

QUOTE TO REPAIR DANCE FLOOR

The Golf Course Committee report was heard. Alderman Parsons moved Alderwoman David seconded to approve the quote from Commercial Interior Decor for the vinyl replacement at a cost of \$11,794.00, without the millwork wall base. Motion carried.

<u>Company</u>	<u>Bid Amount</u>
Commercial Interior Décor	\$11,794.00 for vinyl
Dakota Floors	\$16,034.76 for wood

SALARY REVIEW AND ADJUSTMENT

Alderman Parsons moved Alderman Kull seconded to approve the salary adjustment for Kelly Eilers, to step 43-7 on the wage scale, \$29.00 per hour, effective February 9, 2020. Motion carried.

GOLF COURSE MASTER PLAN PROPOSAL

Alderwoman Fish moved Alderman Parsons seconded to approve the Golf Course master plan proposal with Confluence for \$10,000.00, as presented. Motion carried.

CONSULTING UPDATE

Bryan Read gave an update on the Golf Course consulting with Landscapes Unlimited. No action taken.

ORDINANCE #600

The Parks & Recreation Committee report was heard. Alderwoman Fish moved Alderwoman Clark seconded to give first reading to Ordinance #600: TITLE: AMENDING CHAPTER 13-1 MUNICIPAL TREE REGULATIONS. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

ORDINANCE #601

Alderwoman Fish moved Alderman Jorgenson seconded to give first reading to Ordinance #601: TITLE: AMENDING CHAPTER 7-2-3 PUBLIC NUISANCES, SPECIFIC ACTS DECLARED PUBLIC NUISANCES. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

POOL IMPROVEMENT CONTRACT

Alderwoman Fish moved Alderwoman David seconded to approve the contract with TSP for pool improvements in the amount of \$146,770.00. Motion carried.

MALT BEVERAGE PERMIT FOR BASEBALL TOURNAMENT

The Baseball Association is considering bidding to host the 2020 State Amateur Baseball Tournament and would be requesting a temporary malt beverage permit for the weekend of August 7-9, 2020. There was no formal opposition from the City Council at this point. No action required at this time.

ISG CITY HALL CONCEPT PLAN

The Public Safety Committee and Administration Committee reports were heard. Staff recommendation would be Option #4. It was the consensus of the City Council to proceed with the staff recommendation of Option #4.

EMPOWER BRANDON UPDATE

Alderman Parsons gave an update on Empower Brandon.

ORDINANCE #602

Alderman Parsons moved Alderman Jorgenson seconded to give first reading to Ordinance #602: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-13, PD: PLANNED DEVELOPMENT DISTRICT, LOT AND YARD REGULATIONS. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

LEAD MAINTENANCE POSITION

The Streets Committee report was heard. Alderman Jorgenson moved Alderman Kull seconded to approve the position of Maintenance Lead to Larry Bixby, to step 30-14 on the wage scale, \$26.41 per hour, effective February 4, 2020. Motion carried.

SURPLUS VEHICLES

Alderman Kull moved Alderman Parsons seconded to declare the 1993 Dodge Ram 150, VIN# 1B7HE16X9PS257011, 97,808 miles, as surplus. Motion carried. Alderman Kull, Alderman Parsons and Alderman Jorgenson were appointed as the appraisal committee. Appraisal was \$499.00.

Alderman Kull moved Alderman Parsons seconded to declare the 2008 Ford F150, VIN# 1FTRF14W98KD16331, 73,450 miles, as surplus. Motion carried. Alderman Kull, Alderman Parsons and Alderman Jorgenson were appointed as the appraisal committee. Appraisal was \$501.00.

Alderman Kull moved Alderman Parsons seconded to declare the 2008 Ford F150, VIN# 1FTRF14W08KD16332, 85,000 miles, as surplus. Motion carried. Alderwoman Clark, Alderwoman David and Alderwoman Fish were appointed as the appraisal committee. Appraisal was \$501.00.

Alderman Kull moved Alderman Parsons seconded to declare the 2006 Ford F150, VIN# 1FDWF37P66ED92647, 55,000 miles, as surplus. Motion carried. Alderwoman Clark, Alderwoman David and Alderwoman Fish were appointed as the appraisal committee. Appraisal was \$501.00.

2020 CHEMICAL BIDS

Alderwoman Clark moved Alderman Jorgenson seconded to approve the Chemical Bids to Hawkins Chemical as shown below. Motion carried.

Chemical	Units	Year		DPC	Year	SVEN	Year
		Hawkins	Estimate		Estimate	Chemical	Estimate
Chlorine gas, pounds	per pound	\$0.60	\$10,530.00	no bid	\$0.00	no bid	\$0.00
Potassium permanganate	per pound	\$3.67	\$0.00	no bid	\$0.00	no bid	\$0.00
Tonkasorb (or equivalent)	per gallon	\$4.35	\$23,133.30	no bid	\$0.00	no bid	\$0.00
LPC-5	per gallon	\$9.76	\$2,644.96	no bid	\$0.00	no bid	\$0.00
LPC-9	per gallon	\$11.54	\$13,848.00	no bid	\$0.00	no bid	\$0.00
Aqua Hawk 957 (or equiv.)	per gallon	\$25.66	\$25.66	no bid	\$0.00	no bid	\$0.00
Sodium Hypochlorite 12.5%	per gallon	\$3.99	\$0.00	no bid	\$0.00	no bid	\$0.00
Granular chlorine	per pound	\$2.28	\$0.00	no bid	\$0.00	no bid	\$0.00
Total Low Bid Items			\$50,181.92				
Estimated Total Low Bid			\$50,181.92				

At 6:20 p.m. on a motion by Alderwoman Clark seconded by Alderman Jorgenson the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Paul Lundberg
Mayor