

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on February 6, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Barb Fish, Bruce Johnson, Tim Jorgenson, Colin Steen and Mayor Harry Buck. David Kull was present via conference call. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderwoman Clark moved Alderman Steen seconded to approve the agenda. Motion carried.

Alderman Johnson moved Alderman Steen seconded to approve the minutes of the January 12, 2023 briefing meeting and the minutes of the January 16, 2023 regular meeting minutes. Motion carried.

Alderman Steen moved Alderman Johnson seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Allen Hogie	Reimbursement	66.84
Alliance Communications	Utilities	2,589.07
Avera Medical Group	Professional Service	165.04
Axon Enterprises	Repairs	4,320.00
B&G Milkyway	Supplies	35.40
Bierschbach Equipment Supply	Supplies	149.00
Blaine's Service	Hired Repairs	24.00
Border States Electric	Supplies	141.25
Boyce Law Firm	Professional Service	3,342.50
Boyer Trucks	Repairs	1,681.53
Brandon Valley School District	Reimbursement	1,743.81
Brandon Valley School District	Fuel	5,040.34
BX Civil & Construction	Supplies	4,515.00
Century Business Products	Supplies	51.10
City of Sioux Falls	2022 SDC Costs	163,782.00
Coffee Cup	Fuel	95.16
Corson Village	January Reimbursement	1,155.88
Culligan Water Conditioning	Utilities	71.05
Dakota Fluid Power	Repairs	637.62
Dakota Riggers	Safety Supplies	499.31
Dalsin Inc	Hired Repairs	496.50
Deans Distributing	Fuel/Supplies	2,596.80
Delta Dental	Insurance	3,486.00
DGR Engineering	Professional Service	5,066.00
DirectTV	Utilities	156.73
Division of Motor Vehicles	Plate Renewal	15.20
Fastenal	Safety Supplies	748.10
Fleetpride Inc	Repairs	140.86

Grainger	Repairs	656.01
Hach Company	Supplies	1,254.17
Hawkins Water Treatment	Chemicals	5,520.90
Incode/Tyler Technologies	Software	108.75
IAPMO	Dues	160.00
Jack's Uniforms & Equipment	Safety Supplies	1,575.12
Lacey Rentals	Rentals	130.00
Larry Bixby	Reimbursement	75.00
Lawson Products	Supplies	520.60
Linda Hanna	Reimbursement	66.30
Locators & Supplies	Clothing Supplies	207.60
Med-Star Paramedic Ambulance	Monthly Contract	4,166.67
Mills & Miller	Deicing Salt	11,254.16
Minnehaha Community Water Corp	Utilities	119.00
Minnehaha County Treasurer	Taxes	1,389.50
Modern Woodman	Insurance	1,985.53
Newman Traffic Signs	Supplies	2,453.33
Northern Tool	Supplies	577.00
Overhead Door	Hired Repairs	204.08
Palisades Oil	Fuel	8,665.96
Palisades Propane	Utilities	2,605.23
Pfeifer's Implement Company	Snow Removal Parts	1,094.70
Pitney Bowes	Postage	750.00
Rural Office of Community Services	Transit Services	22,852.65
Safe N Secure	Supplies	49.20
Sanitation Products	Repairs	633.38
SD Dept of Health	Professional Service	60.00
SD Dept of Transportation	Professional Service	598.04
SD One Call	Utilities	24.64
SD State Plumbing Commission	2023 Dues	105.00
Sioux Falls Networks	Software	2,248.96
Sioux Valley Energy	Utilities	38,383.56
Staples	Supplies	373.43
Sturdevant's Auto Parts	Supplies	1,009.31
Titan Access Account	Repairs	1,107.00
Two Way Solutions	Hired Repairs	249.00
Valley Springs Body Shop	Hired Repairs	1,866.53
Verizon Wireless	Utilities	578.84
Verizon Wireless	Utilities	528.01
Vogel Motors	Hired Repairs	368.00
Wellmark/Blue Cross Blue Shield	Insurance	77,861.26
Xcel Energy	Utilities	7,645.90
First National Bank Trust Department	Golf Course Equipment Loan	1,124.98
US Bank	Rushmore Project Ph 1	59,325.00
City Administration	January 19, 2023 Payroll	4,129.37
Finance Officer	January 19, 2023 Payroll	6,176.79
Government Buildings	January 19, 2023 Payroll	80.16
Engineer	January 19, 2023 Payroll	3,935.72

Police	January 19, 2023 Payroll	28,466.61
Building Inspections	January 19, 2023 Payroll	3,877.21
Street Department	January 19, 2023 Payroll	7,310.88
Park Department	January 19, 2023 Payroll	4,889.69
Economic Development	January 19, 2023 Payroll	2,193.27
Water Department	January 19, 2023 Payroll	11,506.30
Sewer Department	January 19, 2023 Payroll	6,566.38
Golf Course Grounds	January 19, 2023 Payroll	2,014.94
Golf Course Lounge	January 19, 2023 Payroll	2,229.80
Golf Course Pro Shop	January 19, 2023 Payroll	1,942.03
941 Payroll Taxes	January 19, 2023 Payroll	26,831.83
SD Retirement System Supplemental	January 19, 2023 Payroll	1,225.00
TASC Flex Plan	January 19, 2023 Payroll	1,152.82
Accounts Management	January 19, 2023 Payroll	75.00
SD Retirement System	January 2023 Payroll	30,759.72
City Administration	February 2, 2023 Payroll	4,129.37
Finance Officer	February 2, 2023 Payroll	6,176.80
Government Buildings	February 2, 2023 Payroll	160.32
Engineer	February 2, 2023 Payroll	3,935.71
Police	February 2, 2023 Payroll	29,970.69
Building Inspections	February 2, 2023 Payroll	3,954.06
Street Department	February 2, 2023 Payroll	7,789.35
Park Department	February 2, 2023 Payroll	4,889.70
Economic Development	February 2, 2023 Payroll	2,193.27
Water Department	February 2, 2023 Payroll	10,964.70
Sewer Department	February 2, 2023 Payroll	6,582.61
Golf Course Grounds	February 2, 2023 Payroll	2,014.94
Golf Course Lounge	February 2, 2023 Payroll	1,932.65
Golf Course Pro Shop	February 2, 2023 Payroll	1,942.03
941 Payroll Taxes	February 2, 2023 Payroll	27,367.21
SD Retirement System Supplemental	February 2, 2023 Payroll	1,225.00
TASC Flex Plan	February 2, 2023 Payroll	1,152.82
Accounts Management	February 2, 2023 Payroll	75.00
Direct Pay Reimbursement	February 6, 2023	80.02
Direct Pay Reimbursement	February 6, 2023	1,500.00
Direct Pay Reimbursement	February 6, 2023	1,500.00

Alderwoman Fish moved Alderman Jorgenson seconded to approve the consent calendar which contained the following items: a plat of Lot S in Tract 2 in Burkman Industrial Park Addition; a plat of Tract 1 of Lot 9 and Tract 2 of Lot 10 Country Club Heights Addition; a plat of Tract C in Block 5 of Brandon Park Addition and a plat of Tracts 6 & 7 of McHardy Addition. Motion carried.

ORDINANCE #677

A public hearing was held, as advertised, to consider Ordinance #677. Alderman Jorgenson moved Alderwoman Fish seconded to give first reading to Ordinance #677: : TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING

ORDINANCE BY AMENDING CHAPTER 15-9-3, GB: GENERAL BUSINESS DISTRICT, CONDITIONAL USES. A roll call vote showed Clark, Fish, Johnson, Jorgenson, Kull, Steen aye. Motion carried.

ORDINANCE #678

A public hearing was held, as advertised, to consider Ordinance #678. It was the recommendation of Robert Dykstra, Brandon Fire Chief, to leave the side yard setbacks at 7'. Alderman Jorgenson moved Alderwoman Fish seconded to give first reading to Ordinance #678: TITLE: AN ORDINANCE OF THE CITY OF BRANOND, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-5-11, R-2: MEDIUM DENSITY RESIDENTIAL DISTRICT, LOT AND YARD REGULATIONS. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Steen aye; Clark nay. Motion carried.

2022 YEAR IN REVIEW

The Golf Course Committee report was heard. Andrew Bauer, Golf Course Manager, was present to give an update on the 2022 year at the golf course. No action required.

TENNIS COURT LIGHTS AT BV MIDDLE SCHOOL

The Parks & Recreation Committee report was heard. No further discussion on the tennis courts lights at this time.

ASSOCIATION MEMORANDUMS OF UNDERSTANDING

Alderwoman Fish moved Alderwoman Clark seconded to approve the Memorandum of Understanding, as presented, for the Brandon Area Soccer Association. Motion carried.

Alderman Steen moved Alderman Jorgenson seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley Hockey Association. Motion carried.

Alderwoman Fish moved Alderman Johnson seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley Baseball Association. Motion carried.

Alderman Steen moved Alderwoman Clark seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley Youth Softball Association. Motion carried.

Alderman Steen moved Alderman Johnson seconded to approve the Memorandum of Understanding, as presented, for the Fellowship of Christian Athletes. Motion carried.

Alderman Steen moved Alderman Jorgenson seconded to approve the Memorandum of Understanding, as presented, for the Radio-Controlled Racing Facility. Motion carried.

Alderwoman Clark moved Alderman Johnson seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley School District – Cross Country. Motion carried.

Alderwoman Fish moved Alderman Johnson seconded to approve the Memorandum of

Understanding, as presented, for the Brandon Valley School District – Soccer. Motion carried.

Alderman Johnson moved Alderwoman Clark seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley School District – Softball. Motion carried.

Alderwoman Clark moved Alderman Steen seconded to approve the Memorandum of Understanding, as presented, for the Brandon Valley School District – Tennis. Motion carried.

COMMUNICATIONS REPORT

The Public Safety Committee and Administration Committee reports were heard. A communications report was presented showing dates that messages were sent to the public via Textedly, Facebook, mailings and BV Journal articles. No action required.

CITY HALL REQUEST FOR QUALIFICATIONS

Alderwoman Fish moved Alderman Steen seconded to approve the Request for Qualifications (RFQ) to solicit responses from interested parties to partner with the City to construct a new city hall. Motion carried.

ENGINEERING DESIGN STANDARDS

Tami Jansma, City Engineer, was present for discussion. Tami gave an overview of the proposed changes to the Engineering Design Standards. Nick VanOvershelde, 2604 W. Bitterroot Street, Sioux Falls, was present for discussion. No action required at this time, will present final drafts at a future meeting.

CHESTNUT RIDGE DEVELOPMENT PRELIMINARY PLAN

Nick VanOvershelde, 2604 W. Bitterroot Street, Sioux Falls, was present for discussion. Nick is the developer of Chestnut Ridge Development. Alderman Jorgenson moved Alderwoman Fish seconded to approve the preliminary plans for Chestnut Ridge Development, as presented. Motion carried.

CHESTNUT RIDGE DEVELOPMENT – PETITION FOR IMPROVEMENTS

Nick VanOvershelde, 2604 W. Bitterroot Street, Sioux Falls, was present for discussion. Nick is the developer of Chestnut Ridge Development. Alderman Steen moved Alderman Johnson seconded to approve the Petition for Public Improvement for the construction of the East Side Trunk Sewer. Motion carried.

BRANDON VALLEY SCHOOL DISTRICT – PETITION FOR IMPROVEMENTS

Jarod Larson, Brandon Valley School District Superintendent, 300 S. Splitrock Blvd., was present for discussion. Alderwoman Clark moved Alderman Steen seconded to approve the Petition for Public Improvement for the construction of the East Side Trunk Sewer. Motion carried.

CORE AREA RECONSTRUCTION PROJECT PHASE 2B CONTRACT

The Streets Committee report was heard. Alderman Jorgenson moved Alderwoman Clark seconded to approve the contract with GeoTek for the Core Area Reconstruction Project Phase

2B geotechnical exploration project, in an amount not to exceed \$2,200.00. Motion carried.

MCHARDY BRIDGE CONSTRUCTION ADMINISTRATION CONTRACT

Alderman Jorgenson moved Alderman Johnson seconded to approve the construction administration contract with IMEG for the McHardy Bridge project, in an amount not to exceed \$32,100.13. Motion carried.

5311 TRANSIT AGREEMENT AMENDMENT WITH SDDOT

Alderman Jorgenson moved Alderman Johnson seconded to approve the amended 5311 Transit agreement with the SDDOT, as presented. Motion carried.

CHEMICAL BIDS

The Water & Sewer Committee report was heard. One bid was received for chemicals from DPC. Alderwoman Fish moved Alderwoman Clark seconded to approve the bid from DPC for the Chlorine, Sodium Hypochlorite and Granular Chlorine, and recommended rebidding for the other chemicals used at the water treatment plant. Motion carried.

Chemical	Units	DPC
Chlorine, 150 lb cylinders	per pound	\$1.50
TonkaZorb	per gallon	no bid
Calgon C 5	per gallon	no bid
Calgon C 9	per gallon	no bid
Aqua Hawk 957	per gallon	no bid
Sodium Hypochlorite	per gallon	\$6.00
Granular Chlorine	per pound	\$4.90

EASTSIDE SEWER PROJECT DESIGN CONTRACT WITH DGR

Alderwoman Clark moved Alderman Steen seconded to approve the design contract with DGR Engineering for the Eastside Truck Sewer Final Design, in an amount not to exceed \$238,110.00. Motion carried.

EASTSIDE SEWER PROJECT GEOTEK CONTRACT

Alderwoman Clark moved Alderman Steen seconded to approve the contract with GeoTek Engineering & Testing Services for the Eastside Truck Sewer Project, in an amount not to exceed \$6,450.00. Motion carried.

BIG SIOUX RECREATION DRAINAGE PROJECT

Alderwoman Clark moved Alderman Steen seconded to approve the contract with IMEG for the Big Sioux drainage structure repair project, as presented, in an amount not to exceed \$5,069.30. Motion carried.

At 6:58 p.m. on a motion by Alderwoman Clark seconded by Alderman Johnson the meeting

was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor