

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on February 18, 2020 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Barb Fish, Tim Jorgenson, Chuck Parsons and Mayor Paul Lundberg. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Fire Chief, Robert Dykstra; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke. Absent: Vickie David, David Kull.

Alderman Parsons moved Alderwoman Clark seconded to approve the agenda as revised. Motion carried.

Alderwoman Clark moved Alderman Jorgenson seconded to approve the minutes of the January 30, 2020 briefing meeting and the minutes of the February 3, 2020 regular meeting. Motion carried.

Alderman Jorgenson moved Alderman Parsons seconded to approve the consent calendar which contained the following item: a plat of Lot 4B in Block 2 of Heartland Business Park. Motion carried.

Alderman Parsons moved Alderman Jorgenson seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A-1 Septic Tank	Professional Services	150.00
Alliance Communications	Utilities	2,605.52
Alternative HR Development	HR Services	4,188.89
Beal Distributing	GC-Resale	351.70
Blaine's Service	Repairs	50.00
Black Top Paving	Hired Repairs	41,892.42
Border States Electric	Supplies	1,012.55
Brandon Ace Hardware	Supplies	1,270.31
Brandon Lumber Co. Inc.	Supplies	24.35
Brandon Valley Media Group	Publications	2,622.08
Brandon Valley School District	Fuel	4,716.29
Cardmember Services	Various Depts. Supplies	2,731.99
Century Business Products	Supplies	195.50
Cintas	Supplies	81.63
City of Sioux Falls Landfill	Fees	42.16
Coca-Cola/Chesterman	Rental	50.00
Culligan Water Conditioning	Utilities	60.00
Dakota Beverage	GC Resale	280.70
Dakota Data Shred	Supplies	90.50
Darrell Gomarko	Reimbursement	16.99
Dennis Clark	Reimbursement	31.95

Direct Technologies, Inc.	Software	602.00
Division of Motor Vehicles	Fees	1.00
Duke Aerial Equipment, Inc.	GC Rental	148.20
Ellis & Eastern Company	Lease	1,950.00
EnviroMaster Inc.	Supplies	109.25
Ferguson Waterworks	Meters	14,704.11
Gillespie Outdoor Power Equipment	Repairs	207.90
Govoffice, Inc.	Software	1,100.00
Hach Company	Supplies	1,064.44
Hawkins Water Treatment	Chemicals	5,011.96
Hoeke Companies	Hired Repair	1,450.00
I & S Group	Professional Services	2,825.00
Infrastructure Design Group	Professional Services	27,062.75
Innovative Office Solutions, LLC	Supplies	1,058.81
Jack's Uniforms & Equipment	Police Equipment	901.88
Lamb Motor Company	Equipment	30,169.00
Manley Tire & Oil Service	Repairs	571.36
Marv's Sanitary Service	Utilities	402.50
Metro Construction	Improvements	17,630.43
MidAmerican Energy	Utilities	2,820.27
Mike Pardi	Reimbursement	24.89
Mills & Miller, Inc.	Supplies	1,968.48
Mine Safety Appliances Company	Safety Supplies	1,396.21
Minnehaha Community Water Corp.	Utilities	69.75
Nathan Freitag	Reimbursement	70.00
Newman Traffic Signs	Supplies	865.62
Northern Truck Equip. Corp.	Supplies	174.79
Northwest Tire Inc.	Supplies	4.16
Palisades Propane, Inc.	Utilities	2,171.41
Performance Press	Supplies	128.00
Pfeifer's Implement Company, Inc.	Repairs	485.40
R & L Supply Ltd.	Repairs	37.28
Reel Sharp	Machinery Repair	4,822.30
Running Supply, Inc.	Clothing	319.93
SD-DENR	Registration Fees	20.00
Sioux Falls Networks	Professional Services	657.00
Sirchie Finger Print Labs	Supplies	34.55
Soo Alinement, Inc.	Repairs	1,710.00
Soukup Construction, Inc.	Improvements	109,278.41
South Dakota Dept. of Revenue	January Sales Tax	108.80
Stan Houston Equip. Co.	Machinery Repair	303.05
Staples Advantage	Supplies	686.20
Streichers	Supplies	626.64
Sturdevant's Auto Parts	Supplies	2,153.37
Sunshine	Supplies	112.07
Sure Test	Professional Services	104.40
Tami Jansma	Reimbursement	44.01
Titan Machinery	Repairs	149.10

Toro NSN	GC Irrigation	155.00
United Laboratories, Inc.	Supplies	345.85
Vogel Motors	Hired Repair	117.00
Xcel Energy	Damage Claim	350.43
Xcel Energy	Utilities	3,094.34
Zep Sales and Service	Supplies	143.26
First National Bank	GC Equipment Loan	1,124.98
First National Bank	Biosolid Bond	80,970.17
City Administration	February 2, 2020 Payroll	4,243.94
Finance Office	February 2, 2020 Payroll	4,296.71
Government Buildings	February 2, 2020 Payroll	226.26
Police	February 2, 2020 Payroll	21,685.66
Building Inspections	February 2, 2020 Payroll	3,403.03
Engineer	February 2, 2020 Payroll	2,093.40
Street Department	February 2, 2020 Payroll	5,573.02
Park Department	February 2, 2020 Payroll	4,215.06
Water Department	February 2, 2020 Payroll	7,786.24
Sewer Department	February 2, 2020 Payroll	3,677.14
Golf Course Grounds	February 2, 2020 Payroll	1,710.74
Golf Course Lounge	February 2, 2020 Payroll	1,597.36
Golf Course Pro Shop	February 2, 2020 Payroll	767.25
Golf Course Community Room	February 2, 2020 Payroll	670.76
941 Payroll Taxes	February 2, 2020 Payroll	19,217.15
SD Retirement System Supplemental	February 2, 2020 Payroll	687.50
TASC Flex Plan	February 2, 2020 Payroll	624.96
Accounts Management	February 2, 2020 Payroll	75.00
Direct Pay Reimbursement	February 2, 2020 Payroll	3,487.86

ORDINANCE #600

Alderman Clark moved Alderman Jorgenson seconded to give second reading to Ordinance #600: TITLE: AMENDING CHAPTER 13-1 MUNICIPAL TREE REGULATIONS. A roll call vote showed Clark, Fish, Jorgenson, Parsons aye. Motion carried.

ORDINANCE #601

Alderman Clark moved Alderman Jorgenson seconded to give second reading to Ordinance #601: TITLE: AMENDING CHAPTER 7-2-3 PUBLIC NUISANCES, SPECIFIC ACTS DECLARED PUBLIC NUISANCES. A roll call vote showed Clark, Fish, Jorgenson, Parsons aye. Motion carried.

ORDINANCE #602

Alderman Clark moved Alderman Jorgenson seconded to give second reading to Ordinance #602: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-13, PD: PLANNED DEVELOPMENT DISTRICT, LOT AND YARD REGULATIONS. A roll call vote showed Clark, Fish, Jorgenson, Parsons aye. Motion carried.

CONSULTING CONTRACT WITH LANDSCAPE GOLF MANAGEMENT

The Golf Course Committee report was heard. Alderman Parsons moved Alderwoman Clark seconded to approve the contract with Landscape Golf Management in the amount of \$14,000.00, as revised to include the banquet room, pro shop and lounge. Motion carried.

ORDINANCE #596

The Parks & Recreation Committee, Public Safety Committee and Administration Committee reports were heard. Alderman Parsons moved Alderwoman Clark seconded to give first reading to Ordinance #596: TITLE: AN ORDINANCE REGULATING SMALL CELL FACILITIES. A roll call vote showed Clark, Fish, Jorgenson, Parsons aye. Motion carried.

STANDARD CONTRACTS

A standard format contract was presented to be used for future consulting projects. No action required.

WATER BARRIERS

The Streets Committee report was heard. Discussion held on aqua barriers, to be used in place of standard sand bagging on properties located along E. Redwood Blvd. Alderman Parsons moved Alderman Jorgenson seconded to approve the purchase of 2 aqua barriers at a cost \$49,585.00. Motion carried.

BRANDON PARK ADDITION IMPROVEMENTS

Alderman Jorgenson moved Alderwoman Clark seconded to approve change order #2 for the Brandon Park Addition Improvements in the amount of (\$16,249.82) to Soukup Construction, Inc. Motion carried.

BRANDON PARK ADDITION IMPROVEMENTS

Alderman Jorgenson moved Alderwoman Clark seconded to approve pay application #6 and final for the Brandon Park Addition Improvements in the amount of \$109,278.41 to Soukup Construction, Inc. Motion carried.

CORE AREA PHASE 1 BID

Alderman Jorgenson moved Alderman Parsons seconded to approve the bid from Soukup Construction, Inc. in the amount of \$6,288,888.00, alternate 1 asphalt surfacing, for the Core Area Phase 1. Motion carried.

<u>Company</u>	<u>Bid Amount Alternate 1, asphalt</u>	<u>Bid Amount Alternate 2, concrete</u>
Soukup Construction	\$6,288,888.00	\$7,388,888.00
Hulstein Excavating	\$6,303,598.25	\$6,710,583.25
First Rate Excavate	\$7,778,786.00	\$8,820,292.80
H&W Contracting	\$7,891,886.05	\$8,696,430.05
Metro Construction	\$8,868,598.12	\$9,823,502.72

WELL NO. 8 PAY APPLICATION

The Water & Sewer Committee report was heard. Alderwoman Clark moved Alderman Jorgensen seconded approve pay application #2 to Metro Construction, Inc. in the amount of \$17,630.43 for the Well No. 8. project. Motion carried.

WATER METER REPLACEMENT BID

Alderman Parsons moved Alderwoman Clark seconded to approve the one bid received for the water meter replacement phase 1 project to Ferguson Waterworks in the amount of \$49,739.10. Motion carried.

At 6:34 p.m. on a motion by Alderwoman Clark seconded by Alderman Jorgenson the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Paul Lundberg
Mayor