

**MINUTES  
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on March 2, 2023 at the Brandon City Council Chambers.

Roll call was taken. Members present were Commissioners Thomas Nichols, Brookes Noem, Chuck Parsons, Rob Schoeneman and Alica Thiele. Also present were Alderman Tim Jorgenson, Building Official Paul Clarke and Development Director Patrick Andrews. Absent: Commissioner Brian Heidbrink, Mayor Harry Buck, City Administrator Bryan Read and City Engineer Tami Jansma.

Commissioner Nichols moved Commissioner Parsons seconded to approve the agenda. Motion carried.

Commissioner Thiele moved Commissioner Noem seconded to approve the minutes of the February 16, 2023 regular meeting. Motion carried.

A public hearing was held, as advertised, to consider a Home Occupation Permit Application for 200 W. Holly Blvd. Applicants Brian & Valerie Spencer, Canada, were present for discussion. Brian & Valerie are requesting to open an in-home hair salon in the basement of the property located at 200 W. Holly Blvd. Commissioner Parsons moved Commissioner Schoeneman seconded to approve the home occupation permit application as presented. Motion carried.

A public hearing was held, as advertised, to consider the proposed NB-Neighborhood Business District. Commissioner Parsons moved Commissioner Nichols seconded to make a do-pass recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider the proposed Off-Street Parking Definitions. Commissioner Nichols moved Commissioner Noem seconded to make a do-pass recommendation of approval to City Council. Motion carried.

Preliminary plans were presented for Stone Ridge Estates Addition. Brian Jackson, VanBuskirk Companies, was present for discussion. Commissioner Parsons moved Commissioner Schoeneman seconded to make a do-pass recommendation of approval to City Council. Motion carried.

Discussion held on IN-Institutional District as it pertains to sports venues/events centers. Discussion held on signage in Aspen Park. No further action taken at this time.

Building permits for February were presented: #20230009 - #20230011. No action required.

At 7:00 p.m. having no further business, Commissioner Parsons moved Commissioner Nichols seconded to adjourn the Planning & Zoning Commission meeting. Motion carried.

Respectfully Submitted,

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Melissa Labahn  
Recording Clerk

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Patrick Andrews  
Development Director