

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on March 16, 2020 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Vickie David, David Kull, Chuck Parsons and Mayor Paul Lundberg. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith and Police Chief, Joe Weir. Absent: Barb Fish, Tim Jorgenson.

Alderman Parsons moved Alderman Kull seconded to approve the agenda as amended, to cover essential business items only with items #5, #7 B(1-2), #8A, #9D (2-4) and #9 E(2) Motion carried.

Alderwoman Clark moved Alderwoman David seconded to approve the following claims. Motion carried.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
Alliance Communications	Utilities	2,496.70
Alternative HR Development	Professional Services	4,039.89
AM & S Trucks	Repairs	457.13
Axon Enterprises, Inc.	Equipment	19,947.00
Beal Distributing	GC Resale	1,118.00
Blaine's Service	Hired Repairs	180.00
Border States	Supplies	641.62
Borns Group	Utility Billing	1,040.97
Boyce Law Firm, LLP	Professional Services	7,245.00
Brandon Ace Hardware	Supplies	1,570.20
Brandon Lumber Co.	Supplies	190.87
Brandon Valley Media Group	Publications	653.29
BV School District	Fuel	3,274.69
Cable and Connectivity Solutions	Supplies	184.00
Cardmember Services	Various Dept. Supplies	2,521.44
Century Business Products	Supplies	176.22
Chronogolf Inc.	Software	2,800.00
Cintas	Supplies	93.27
City of Sioux Falls - Landfill	Supplies	156.74
Coca-Cola/Chesterman	GC Resale	715.32
Concrete Materials	Supplies	925.16
Constant Rock Art	GC Cart Path	435.00
Core & Main LP	Improvements	883.20
Covenant Security Equipment	Equipment	2,987.00
Crescent Electric Supply	Repairs	33.07
Culligan Water Conditioning	Utilities	126.00
Dakota Beverage	GC Resale	569.35
Dakota Data Shred	Supplies	318.24
Dakota Supply Group	Repairs	143.06
Direct Technologies, LLC	Software	602.00
Division of Motor Vehicles	Supplies	36.20

EnviroMaster, Inc.	GC Supplies	520.00
Environmental Energy, Inc.	Professional Services	95.00
Great Northern Environmental, LLC	Repairs	1,153.10
Hach Company	Supplies	661.21
Hawkins Water Treatment	Chemicals	1,718.44
HSI Services, Inc.	Supplies	49,835.00
I & S Group, Inc.	Professional Services	1,600.00
Innovative Office Solutions, LLC	Supplies	82.34
Inter-Lakes Community Action, Inc.	Transit	12,805.79
Jack's Uniforms & Equipment	Uniform Supplies	369.62
Johnson Brothers	GC Resale	995.47
L.G. Everist, Inc.	Supplies	124.32
Marv's Sanitary Service	Utilities	456.25
Matt Brown	Reimbursement	555.33
MED-Star Paramedic	March Contribution	4,166.67
MidAmerican Energy	Utilities	2,342.88
Midwest Turf & Irrigation	Repairs	105.20
Minnehaha Community Water Corp.	Utilities	79.75
Orkin	Professional Services	120.00
Palisades Propane	Utilities	1,520.87
Performance Press	Supplies	319.24
Pfeifer's Implement	Repairs	231.55
Pitney Bowes	Lease	168.90
Republic National Distributing Co.	GC Resale	773.89
Sam's Club	GC Resale	168.30
Sanitation Products, Inc.	Repairs	305.19
SD Association of Code Enforcement	Registration Fee	50.00
SD Dept. of Revenue	Sales Tax	826.47
SD One Call	Utilities	13.44
SD-DENR	Professional Services	280.00
SEAFOG	Dues	30.00
Secure Enterprise Asset Management	Recycle	387.75
Sioux Falls Networks	Software	415.00
Sioux Falls Utilities	January WW Discharge	99,177.42
Sirchie Finger Print Labs	Supplies	78.45
Staples	Various Dept. Supplies	245.82
Sturdevant's Auto Parts	Supplies	248.86
Sunshine	Supplies	151.43
TCF National Bank	Cart Lease	38,260.00
Thein Well Company, Inc.	Hired Repairs	57,038.66
Titan Machinery	Repairs	604.20
Tony's Catering	GC Resale	3,479.40
Toro NSN	GC Irrigation	155.00
Uline	Supplies	62.92
US Postmaster	Utility Billing	1,327.67
Verizon Wireless	Utilities	507.20
Vern Eide Motoplex	Repairs	64.10
VFW Post 4726	Senior Citizens	1,500.00

Vogel Motors	Hired Repairs	138.00
WSP USA, Inc.	Professional Services	30,227.92
Xcel Energy	Utilities	3,023.71
Xcel Energy	Utilities	6,354.98
Zabel Steel	Supplies	239.03
Zach Hagstrom	Reimbursement	585.29
First National Bank	GC Equipment Loan	1,124.98
City Administration	March 5, 2020 Payroll	4,125.56
Finance Officer	March 5, 2020 Payroll	4,290.88
Government Buildings	March 5, 2020 Payroll	184.70
Police	March 5, 2020 Payroll	24,162.55
Building Inspections	March 5, 2020 Payroll	3,357.01
Engineer	March 5, 2020 Payroll	2,093.40
Street Department	March 5, 2020 Payroll	5,482.19
Park Department	March 5, 2020 Payroll	4,227.15
Water Department	March 5, 2020 Payroll	8,223.56
Sewer Department	March 5, 2020 Payroll	3,098.14
Golf Course Grounds	March 5, 2020 Payroll	1,736.57
Golf Course Lounge	March 5, 2020 Payroll	745.20
Golf Course Pro Shop	March 5, 2020 Payroll	1,634.78
Golf Course Community Room	March 5, 2020 Payroll	705.12
941 Payroll Taxes	March 5, 2020 Payroll	20,130.25
SD Retirement System Supplemental	March 5, 2020 Payroll	712.50
TASC Flex Plan	March 5, 2020 Payroll	624.96
Accounts Management	March 5, 2020 Payroll	75.00
Direct Pay Reimbursement	March 5, 2020 Payroll	995.98

#### WATER TOWER RFP LOAN

A public hearing was held, as advertised, to discuss the drinking water utility improvements project, funding and source of repayment of any loans. Lesley, SECOG, was present to discuss the grant application to be submitted to DENR. No further action required.

#### ORDINANCE #603

Alderman Kull moved Alderman Parsons seconded to give first reading to Ordinance #603: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-9-10, GB: GENERAL BUSINESS DISTRICT, LOT AND YARD REGULATIONS; AND CHAPTER 15-22-2, DEFINITIONS. A roll call vote showed Clark, David, Kull, Parsons aye. Motion carried.

#### APPOINT ELECTION WORKERS

Alderwoman Clark moved Alderwoman David seconded to approve the following election workers for the April 14<sup>th</sup> Municipal Election, with Superintendents being paid \$250.00 for the day and deputies \$200.00 for the day. Motion carried.

Ward I - Superintendent - Kirsten Walrath-Noem  
Deputies - Todd Finn, Rose Ingebretson

Ward II - Superintendent – Linda Weber  
Deputies – Ellaine Henriksen, David Swier

Ward III - Superintendent – Mary Burggraaf  
Deputies – John Murawski, Alica Thiele

DRAW FOR BALLOT POSITION

Mayor Lundberg drew candidate names to determine their position on the ballot. Following will be the order of candidate names on the ballot: Ward III – Jack Parliament and TJ Cameron.

2019 ANNUAL REPORT

Alderman Clark moved Alderwoman David seconded to approve the 2019 Annual Report as presented. Motion carried.

CONTRACT WITH HDR FOR CORE AREA PHASE I

Alderman Kull moved Alderwoman Clark seconded to approve the contract with HDR for the Core Area Phase I Construction Administration in the amount not to exceed \$475,960.00. Motion carried.

At 6:11 p.m. on a motion by Alderman Kull seconded by Alderwoman Clark the meeting was adjourned.

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Melissa Labahn  
Municipal Recording Clerk

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Paul Lundberg  
Mayor