

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on May 15, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, Tim Jorgenson, David Kull, Kevin Lawrence, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Kull moved Alderman Johnson seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the minutes of the April 27, 2023 briefing meeting; the minutes of the May 1, 2023 regular meeting and the minutes of the May 8, 2023 special meeting. Motion carried.

Alderwoman Fish moved Alderman Steen seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AB Contracting	Water Tower Project	19,971.09
Alliance Communications	Utilities	2,758.36
Alternative HR Development	HR Services	3,683.50
ATOM	Training	625.00
Avera Medical Group	Professional Services	229.92
Beal Distributing	GC Resale	1,897.80
Bernatello's Foods	GC Resale	162.00
Blaine's Service	Hired Repairs	48.00
Border States Electric	Supplies	640.47
Boyce Law Firm	Professional Services	2,020.00
Brandon Ace Hardware	Supplies	3,414.43
Brandon Lumber	Supplies	70.37
Brandon Valley Media Group	Publications	6,146.61
Brandon Valley School District	Fuel	4,726.51
Carlson & Stewart	Repairs	9.12
Century Business Products	Supplies	109.99
Century Business Products	Supplies	345.00
Century Business Products	Software	1,703.12
Coca Cola/Chesterman	Rental	50.00
Core & Main	Supplies	163.45
Critters Dive Bar Pizza	GC Resale	301.00
Culligan Water Conditioning	Monthly Contract	76.75
Dakota Beverage	GC Resale	1,210.35
Dakota Supply Group	Irrigation Repairs	503.39
Delta Dental	Insurance	3,460.10
Direct Automation	Professional Services	330.00
Direct Technologies	Software	1,100.74

Door Doctor	Hired Repairs	3,503.40
DPC Industries	Chemicals	2,254.05
Duke Aerial Equipment	Supplies	222.30
Eastgate Towing	Professional Services	466.00
Fastenal	Supplies	591.71
	Water Meter	
Ferguson Waterworks	Replacements	52,232.21
Flower Mill	Supplies	40.00
FNB Cardmember Services	Misc. Expenses	2,429.39
Geotek Engineering	Professional Services	8,801.50
Government Finance Officers Association	Dues	170.00
Hawkins Water Treatment	Chemicals	2,645.90
Home Builders Association	Yearly Dues	500.00
I&S Group	Professional Services	1,807.50
Intoximeters	Supplies	95.00
IS Restaurant Design Equipment	Hired Repairs	430.03
Jack's Uniform & Equipment	Equipment	1,590.57
Johnson Brothers Famous Brand	GC Resale	3,414.25
Lacey Rentals	Rental	130.00
Lamb Motor Company	Vehicle Purchase	44,757.00
Locators & Supplies	Supplies	271.20
Marv's Sanitary Service	Utilities	418.50
MC & R Pools	Repairs	201.50
Med-Star	April & May Services	8,333.34
Menards	Supplies	25.16
Metro Construction	Rushmore Ph 2 Project	136,537.09
MidAmerican Energy	Utilities	1,029.54
Minnehaha Community Water Corp	Utilities	119.00
Orkin	Monthly Contract	145.99
Pepsi Cola	GC Resale	485.58
Performance Pres	Supplies	537.63
Petty Cash-Pool	Petty Cash	300.00
Petty Cash-Summer Rec	Petty Cash	50.00
Pitney Bowes	Postage	750.00
PS Garage Doors of SD	Hired Repairs	172.18
	Water/Sewer Bill	
Qualified Presort Service	Processing	4,007.45
R&L Supply	Supplies	218.49
Republic National Distributing Company	GC Resale	473.80
Rural Water Center	Donations	1,000.00
Sam's Club	GC Resale	1,174.98
Schwartzle Construction	GC Retaining Wall Project	186,445.93
SD Department of Revenue	Sales Tax	6,041.45
SD Municipal League	Dues	60.00
SD One Call	Utilities	209.44
Sioux Falls Area Humane Society	Professional Services	266.59
Sioux Falls Networks	Software	513.46

Sioux Falls Rubber Stamp Works	Supplies	23.95
Sioux Falls Utilities	Utilities	118,839.38
Site One Landscape Supply	Irrigation Repairs	2,248.22
Stanek Constructors	WTP Improvements	871,075.14
Street Smart	Hired Repairs	578.64
Sturdevant's Auto Parts	Repairs/Supplies	832.14
Summit Fire Protection	Rental	42.50
Sunshine	GC Resale	339.39
Sure Test	Professional Services	64.40
Thompson Electric Company	Supplies	636.74
Titan/Productivity Plus	Supplies	918.69
Tony's Catering	GC Resale	187.50
Toro	Monthly Contract	229.00
Two Way Solutions	Supplies	498.48
Verizon	Supplies	50.00
Verizon	Utilities	567.70
Vogel Motors	Hired Repairs	151.00
Xcel Energy	Utilities	3,483.68
Xcel Energy	Utilities	4,292.55
Zimco Supply Co.	Supplies	24,658.50
US Bank	Brandon Park Addition	101,177.50
US Bank	Water Revenue Bond	6,696.25
First National Bank	GC Equipment Loan	1,124.98
City Administration	May 11, 2023 Payroll	4,129.37
Finance Officer	May 11, 2023 Payroll	5,928.28
Government Buildings	May 11, 2023 Payroll	135.28
Engineer	May 11, 2023 Payroll	3,958.66
Police	May 11, 2023 Payroll	28,872.61
Building Inspections	May 11, 2023 Payroll	3,986.38
Street Department	May 11, 2023 Payroll	6,687.26
Summer Recreation	May 11, 2023 Payroll	232.61
Park Department	May 11, 2023 Payroll	5,836.71
Economic Development	May 11, 2023 Payroll	2,242.65
Water Department	May 11, 2023 Payroll	10,426.33
Sewer Department	May 11, 2023 Payroll	5,271.53
Golf Course Grounds	May 11, 2023 Payroll	6,816.88
Golf Course Lounge	May 11, 2023 Payroll	3,762.66
Golf Course Pro Shop	May 11, 2023 Payroll	5,666.91
Golf Course Community Room	May 11, 2023 Payroll	489.33
941 Payroll Taxes	May 11, 2023 Payroll	28,972.36
SD Retirement System Supplemental	May 11, 2023 Payroll	1,267.50
TASC Flex Plan	May 11, 2023 Payroll	1,152.82
Accounts Management	May 11, 2023 Payroll	75.00
Direct Pay Reimbursement	Direct Pay	
	Reimbursement	1,500.00

Alderman Kull moved Alderman Lawrence seconded to approve the consent calendar which contained the following items: a wage adjustment for Christina Smith, to step 25-8 on the wage scale, \$51.02 per hour, effective June 2, 2023; a wage adjustment for Tammi VanderBeek, to step 8-15 on the wage scale, \$26.82 per hours, effective May 30, 2023; a wage adjustment for Amanda Jeseritz, to 13-2 on the wage scale, effective May 23, 2023; a plat of Tract 1 Stone Ridge Estates and a plat of Lot 7 Block 2 Brandon 90 Plaza Addition. Motion carried.

ORDINANCE #682

A public hearing was held, as advertised, to consider Ordinance #682. David Smook, 1005 W. Granite Circle, was present for discussion. David asked what the steps are for the approval of concept plans, ordinance changes, Re-zones, etc. City Administrator, Bryan Read, explained the re-zone process and subdivision plan approval process. David has concerns with the re-zoning being approved on the preliminary plans, before the re-zone public hearing.

Greg Lacey, 108 W. Granite Street, was present for discussion. Greg has concerns with the possibility of a four-plex being built in this proposed R-2 zoned district, increased traffic, snow removal issues.

Shari Davis, 1021 N. Granite Circle, was present for discussion. Shari had questions regarding a traffic study being done in this area, safety concerns, increased traffic, water pressure issues/pumphouse issues.

Dustin Gebur, 104 W. Granite Street, was present for discussion. Dustin has concerns with the higher density zone in this particular area, concerns with property values, increased traffic.

Scott Erkonen, 1013 N. Granite Circle, was present for discussion. Scott has concerns with the proposed R-2 Medium Density Residential District as it relates to the smaller side yard setbacks and fire response.

Kelle Zabih, 112 W. Granite Street, was present for discussion. Kelle is opposed to the proposed R-2 zoning district.

Steve VanBuskirk, VanBuskirk Companies, developer of Stone Ridge Estates, was present via conference call for discussion. Steve explained the intent for the smaller lots along Interstate 90 is to act as a buffer.

Alderman Jorgenson moved Alderman Johnson seconded to give first reading to Ordinance #682: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 531 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON, SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. A roll call vote showed Fish, Johnson, Jorgenson, Kull aye; Lawrence, Steen nay. Motion carried.

MALT BEVERAGE – LICENSE RENEWALS

A public hearing was held, as advertised, to consider renewals for On-Off Sale Malt Beverage and SD Farm Wine Licenses to operate within the City of Brandon from July 1, 2023 to June 30, 2024. Alderman Steen moved Alderman Lawrence seconded to approve the following renewal applications. Motion carried.

Dakota Star Casino
MG Oil Company
1320 E Cedar St
Brandon, SD 57005

Dakota Star Casino-2
MG Oil Company
1322 E Cedar St
Brandon, SD 57005

Dakota Star Casino - 3
MG Oil Company
1328 E Cedar St.
Brandon, SD 57005

Splitrock C-Store
Bauer Enterprises LLC
600 N. Splitrock Blvd.
Brandon, SD 57005

Splitrock Pub
Bauer Enterprises LLC
600 N Splitrock Blvd Unit A
Brandon, SD 57005

CC&F Retail Inc
Coffee Cup Fuel Stop #7
1009 N. Splitrock Blvd
Brandon, SD 57005

Hidden Valley Golf Course Inc
1709 E. Redwood Blvd.
Brandon, SD 57005

Blaine's Service
Anthony L. Inglis
300 E. Holly Blvd.
Brandon, SD 57005

Casey's General Store #2186
Casey's Retail Company
101 W. Holly Blvd
Brandon, SD 57005

Expressway – Brandon
Staples Ent Inc.
400 S. Splitrock Blvd.
Brandon, SD 57005

Oakridge Nursery
Oakridge Nursery, Inc.
2217 S. Splitrock Blvd.
Brandon, SD 57005

Pizza Ranch of Brandon
ATH Corp
202 S. Splitrock Blvd
Brandon, SD 57005

Holiday Stationstores LLC
Holiday Stationstores #502
920 N. Splitrock Blvd.
Brandon, SD 57005

Dollar General Store #15413
Dolgen Midwest LLC
124 E Holly Blvd
Brandon, SD 57005

Be the Bean LLC
Kingbird Coffee Shop
509 N Splitrock Blvd
Brandon, SD 57005

The Upper Room
The Upper Room LLC
202 S Splitrock Blvd
Brandon, SD 57005

Rivals LLC
204 E Holly Blvd
Brandon, SD 57005

DANR SECRETARY'S AWARD FOR DRINKING WATER EXCELLENCE

Rollie Hoeke, Brandon Public Works Director, was present for discussion. Mayor Harry Buck presented Rollie and his staff with a certificate from the DANR for the Secretary's Award for drinking water excellence. No action required.

ORDINANCE #681

Alderman Steen moved Alderman Jorgenson seconded to give second reading to Ordinance #681: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 531 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON, SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. Shawna Schipper, 601 N. Tamarac Avenue, was present for discussion. Shawna

discussed issues with future water supply, litter issues, safety, privacy, noise pollution and other issues that would lower the quality of life in this neighborhood. Motion carried.

HIRE SEASONAL STAFF

The Golf Course Committee report was heard. Alderman Lawrence moved Alderman Kull seconded to approve the following seasonal hires for the Golf Course. Motion carried.

Lounge:

Brynn Gulbrandson, \$7.95 per hour; Braden Wills, \$7.95 per hour

RETAINING WALL PAY APPLICATION

Alderman Johnson moved Alderman Steen seconded to approve pay application #6 to Schwartzle Construction in the amount of \$186,445.93 for the golf course retaining wall project. Motion carried.

HIRE POOL STAFF

The Parks & Recreation Committee report was heard. Alderwoman Fish moved Alderman Steen seconded to approve the following pool staff for the 2023 season. Motion carried.

Cashiers:

Brianna DeBlieck, \$10.80 per hour; Seth Hegg, \$10.80 per hour;
Quinten McManus, \$10.80 per hour; Emma Langerock, \$10.80 per hour

HIRE SUMMER RECREATION STAFF

Alderwoman Fish moved Alderman Steen seconded to approve the following summer recreation staff for the 2023 season. Motion carried.

Summer Recreation Staff:

Mia Lembcke, \$10.80 per hour; Cooper Feenstra, \$10.80 per hour;
Denay Reid, \$10.80 per hour; Samathana Sperlich, \$10.80 per hour;
Katie Brown, \$10.80 per hour; Grace Rasmussen, \$10.80 per hour;
Lillian Sprecher, \$10.80 per hour; Cameron Gerovac, \$10.80 per hour

REQUEST FOR ALCOHOL CONSUMPTION IN MCHARDY PARK

A request was received from the BABA Jeep Club for an alcoholic beverage consumption permit in McHardy Park on May 20, 2023 from 4:00pm to 6:30pm. Alderman Lawrence moved Alderwoman Fish seconded to approve the application as presented. Motion carried.

REQUEST FOR EXTENDED & SUNDAY HOURS FOR PEDDLER'S LICENSE

The Public Safety Committee report was heard. A request was received from Timothy Moots, dba Wagoo Food Truck, to operate a food truck with extended hours, to include Sunday's. Alderman Kull moved Alderman Steen seconded to approve the application as presented. Motion carried.

AGREEMENT FOR STREET DANCE

Alderman Kull moved Alderman Johnson seconded to approve the agreement between PJ Brandon, LLC. (dba as Double D Saloon) and the City of Brandon, SD to hold a street dance on July 22, 2023 during the hours of approximately 5:00pm to 11:00pm at the property located at 325 S. Main Avenue. A portion of E. Dogwood Street will be blocked off for this event. Motion carried.

AXON CONTRACT

Alderman Lawrence moved Alderman Steen seconded to approve the contract with AXON to provide body & fleet cameras for a five-year cycle beginning January 2024. The contract has a yearly contract price of \$18,397.40. Motion carried.

TAX ABATEMENT REQUESTS

The Administration Committee report was heard. Alderman Steen moved Alderman Jorgenson seconded to approve the following tax abatement, as presented. Motion carried.

<u>Abatement Number</u>	<u>Parcel ID #</u>
2023-0129	20482
2023-0130	20482

CITY HALL ADVISORY COMMITTEE RECOMMENDATION

Alderman Kull moved Alderman Steen seconded to move forward with the committee’s recommendation for Journey Development to potentially build a new City Hall/Police Department. Next phase is to enter into a negotiation and review phase to determine the ultimate cost for the project. Motion carried.

2024 TRANSIT BUDGET

The Streets Committee report was heard. Alderman Lawrence moved Alderman Steen seconded to approve the draft budget for the 2024 Transit System, as presented. Motion carried.

RUSHMORE PROJECT PAY APPLICATION

Alderman Kull moved Alderman Johnson seconded to approve pay application #1 to Metro Construction in the amount of \$136,537.09 for the Rushmore Area reconstruction project – phase 2. Motion carried.

WATER TREATMENT PLANT PAY APPLICATION

The Water & Sewer Committee report was heard. Alderman Johnson moved Alderman Lawrence seconded to approve pay application #6 to Stanek Constructors, Inc. in the amount of \$871,075.14 for the water treatment plant project. Motion carried.

WATER TOWER PROJECT PAY APPLICATION

Alderman Lawrence moved Alderman Steen seconded to approve pay application #22 to AB Contracting, LLC. in the amount of \$19,971.09 for the water tower project. Motion carried.

WATER METER REPLACEMENT PROJECT CHANGE ORDER

Alderman Steen moved Alderman Johnson seconded to approve change order #1 to Ferguson Enterprises, LLC. in the amount of (\$3,724.90) for the water meter replacement project. Motion carried.

WATER METER REPLACEMENT PROEJCT PAY APPLICATION

Alderman Steen moved Alderman Kull seconded to approve pay application #2 and final to Ferguson Enterprises, LLC. in the amount of \$52,232.21 for the water meter replacement project. Motion carried.

At 7:03 p.m. on a motion by Alderman Lawrence seconded by Alderman Steen the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor