

MINUTES
PARK ADVISORY COMMITTEE

The Brandon Park Advisory Committee met in regular session at 5:15 p.m. on May 17, 2023 at the Brandon City Council Chambers.

Roll call was taken. Members present were Barb Fish, Jon Jacobson, Al Kirkeby, Adam Rothenberger and Leigh Zirbel. Also present were Park Superintendent Devin Coughlin and City Engineer Tami Jansma. Absent: Member Mindy Hansen and City Administrator Bryan Read.

Member Fish moved Member Kirkeby seconded to approve the agenda. Motion carried.

Member Kirkeby moved Member Rothenberger seconded to approve the minutes of the April 19, 2023 regular meeting. Motion carried.

John Semchenko, 1508 W. Creekside Circle, Brandon Wellness, was present for discussion.

Tina Feenstra, 625 E. Switch Grass Trail, was present for discussion. Tina has submitted a request to sell concessions at the Brandon Pool, 2-3 days a week during the hours of 1pm-5pm. They would set up a tent and table and sell pre-packaged candy and snacks. Member Kirkeby moved Member Zirbel seconded to make recommendation for approval as long as the applicant meets with City Staff to make sure all the necessary requirements are met with the City regarding any permits, etc. A roll call vote showed Jacobson, Kirkeby, Rothenberger, Zirbel aye; Fish nay. Motion carried.

Member Rothenberger moved Member Kirkeby seconded to nominate Member Jacobson as chair. Motion carried.

Member Fish moved Member Zirbel seconded to nominate Member Kirkeby as vice-chair. Motion carried.

Miles for Mutts 2024 – a request was received from Jayme Smid, Anytime Fitness, to host their annual Miles for Mutts on May 5, 2024. Member Rothenberger moved Member Zirbel seconded to approve the request as presented. Motion carried.

Aspen Ridge Development – more information will be presented at a future meeting.

2024 CIP – City Council has a work session scheduled for May 22, 2023.

2023 Projects Update – Devin gave an update on projects for this coming year. Tami Jansma gave an update on the RC track located at Aspen Park. Member Zirbel moved Member Kirkeby seconded to make recommendation to move funds from the Tallgrass Park parking lot to the RC track improvements project. Motion carried.

City of Brandon 50th Anniversary Celebration – Devin gave an update on plans being made for the weekend of July 21—23, 2023.

Tree board items – no update at this time.

Next regular meeting scheduled for Wednesday, June 21, 2023 at 5:15 p.m.

At 6:00 p.m., having no further business, Member Rothenberger moved Member Zirbel seconded to adjourn the Park Advisory Committee meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Municipal Recording Clerk

Devin Coughlin
Park Superintendent