

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on May 18, 2023 at the Brandon City Council Chambers.

Roll call was taken. Members present were Commissioners Brian Heidbrink, Thomas Nichols, Rob Schoeneman, Alica Thiele and Michael Toates. Also present were Alderman Tim Jorgenson, Building Official Paul Clarke and Development Director Patrick Andrews. Absent: Commissioner Brookes Noem, Mayor Harry Buck, City Administrator Bryan Read and City Engineer Tami Jansma.

Commissioner Nichols moved Commissioner Heidbrink seconded to approve the agenda. Motion carried.

Commissioner Thiele moved Commissioner Nichols seconded to approve the minutes of the May 4, 2023 regular meeting as amended. Motion carried.

Commissioner Heidbrink moved Commissioner Nichols seconded to nominate Commissioner Alica Thiele as Vice-Chairperson. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance Chapter 15-22-4 as it pertains to the expiration of Conditional Use Permits. Commissioner Nichols moved Commissioner Heidbrink seconded to make recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance Chapter 15-21-1(B) as it relates to mailing notices to all in-city properties located within 300' of the project subject to the change of zone. Commissioner Heidbrink moved Commissioner Nichols seconded to make recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance as it relates to gas stations. Commissioner Nichols moved Commissioner Schoeneman seconded to make recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance Chapter 15-11-10 as it relates to swapping setbacks in the Light Industrial District. Commissioner Heidbrink moved Commissioner Nichols seconded to make recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance Chapter 15-13-3 as it relates to public sports venues. Commissioner Nichols moved Commissioner Heidbrink seconded to make recommendation of approval to City Council. Motion carried.

A public hearing was held, as advertised, to consider a change to the Zoning Ordinance Chapter 15-13-3 as it relates to public recreation facilities. Commissioner Thiele moved Commissioner Nichols seconded to make recommendation of approval to City Council. Motion carried.

At 6:53 p.m. having no further business, Commissioner Heidbrink moved Commissioner Nichols seconded to adjourn the Planning & Zoning Commission meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Patrick Andrews
Development Director