

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on June 3, 2024 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, David Kull, Kevin Lawrence, Randy Marso, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Park Superintendent, Devin Coughlin; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Steen moved Alderman Marso seconded to approve the agenda. Motion carried.

Alderman Kull moved Alderman Lawrence seconded to approve the minutes of the May 16, 2024 briefing meeting and the minutes of the May 20, 2024 regular meeting. Motion carried.

Alderman Lawrence moved Alderman Steen seconded to approve the following claims.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
All Star Pro Golf	Equipment	51.97
Amazon	Supplies	320.47
Andrew Maslowski	Reimbursement	50.51
Beal	GC Resale	2,082.65
Bioverse	Supplies	1,640.07
Border States	Repairs	1,040.11
Cable & Connectivity	Repairs	837.25
Cash Wa	GC Resale	1,689.77
Catalyst	Supplies	246.00
City of Brandon	Utilities	227.88
City of Sioux Falls	Metro Quarterly Dues	29,807.00
Coca Cola	GC Resale	516.85
Coffee Cup	Fuel	38.41
Dakota Beverage	GC Resale	1,668.10
Dakota Fluid	Supplies	5.16
Dakota Supply	Supplies	77.34
Dean's Distributing	Supplies	1,440.53
Delta Dental	Insurance	3,752.90
DGR	Professional Services	25,118.12
Dudley/Appear	Supplies	852.51
Dust Tex	Supplies	388.20
EmBe	Lifeguard Renewals	740.00
Enviromaster	Supplies	220.90
Fastenal	Supplies	220.00
GCSAA	Yearly Dues	465.00
Geotek	Professional Services	4,173.00
Grainger	Repairs	407.34
Hauff Mid-America	Supplies	94.75

Hawkins	Chemicals	15,888.80
HDR	Professional Services	70,466.29
ID Wholesaler	Supplies	1,022.79
Interstate Power Systems	Supplies	493.42
Jack's Uniform	Police Gear	3,846.76
Johnson Brothers	GC Resale	1,310.45
Kansas City Life	Insurance	612.17
Knife River	Repairs	876.24
Kyle Zigan	Reimbursement	45.00
Locators & Supplies	Supplies	546.70
Malloy Electric	Supplies	279.49
MC&R Pools	Supplies	2,359.52
Midwest Turf	Mower Purchase/Repairs	111,913.34
Miracle Rec	Repairs	73.30
Modern Woodman	Insurance	2267.01
Olson's Pest	Monthly Contract	275.00
Orkin	Monthly Contract	161.99
Performance Press	Supplies	59.00
Pepsi	GC Resale	427.57
Pitney Bowes	Quarterly Lease	181.23
R&L Supply	Repairs	442.76
Republic National Distributing	GC Resale	1,004.40
Sanitation Products	Supplies	3,435.72
SD Dept of Health	Water Testing	150.00
SD Municipal League	Dues	30.00
SD One Call	Locate Tickets	299.04
SD Public Assurance	Dues	188,300.37
Sioux Valley Energy	Utilities	45,008.94
SiteOne	Irrigation Repairs	450.46
Small Lot	GC Resale	952.45
TASC	Fees	1,312.48
Thompson Electric	Aspen Lights	4,647.75
Titleist	GC Resale	2,113.73
Transource	Supplies	90.08
USA Blue Book	Supplies	1,002.77
Van Diest	Supplies	2,152.05
Wellmark BCBS	Insurance	77,950.40
Zimco	Supplies	17,782.00
City Administration	May 23, 2024 Payroll	4,340.20
Finance Officer	May 23, 2024 Payroll	6,419.87
Government Buildings	May 23, 2024 Payroll	130.25
Engineer	May 23, 2024 Payroll	4,182.24
Police	May 23, 2024 Payroll	32,941.37
Building Inspections	May 23, 2024 Payroll	4,241.78
Street Department	May 23, 2024 Payroll	7,033.97
Summer Rec	May 23, 2024 Payroll	157.57
Park Department	May 23, 2024 Payroll	6,603.48
Economic Development	May 23, 2024 Payroll	2,370.27

Water Department	May 23, 2024 Payroll	10,228.57
Sewer Department	May 23, 2024 Payroll	4,069.49
Golf Course Grounds	May 23, 2024 Payroll	11,092.04
Golf Course Lounge	May 23, 2024 Payroll	6,859.19
Golf Course Pro Shop	May 23, 2024 Payroll	7,555.76
941 Payroll Taxes	May 23, 2024 Payroll	32,364.22
SD Retirement Supplemental	May 23, 2024 Payroll	1,527.50
SD Retirement	May 23, 2024 Payroll	33,444.38
TASC Flex Plan	May 23, 2024 Payroll	1,175.43
Accounts Management	May 23, 2024 Payroll	75.00
Direct Pay Reimbursement	June 3, 2024	1,201.18

Alderman Steen moved Alderwoman Fish seconded to approve the consent calendar which contained the following items: a wage adjustment for Daniel Francis, Jr., to step 13-6 on the wage scale, \$30.52 per hour, effective June 20, 2024; a wage adjustment for Zachery Kieffer, to step 13-6 on the wage scale, \$30.52 per hour, effective June 20, 2024; a wage adjustment for Troy Hillman, to step 10-13 on the wage scale, \$29.85 per hour, effective June 20, 2024; a wage adjustment for Mayer Matthies, \$17.30 per hour, effective June 3, 2024 and a wage adjustment for Sidney Van Horn, \$17.30 per hour, effective June 3, 2024. Motion carried.

BRANDON VALLEY CHAMBER OF COMMERCE FUNDING REQUEST

Chris Limmer, Brandon Valley Chamber of Commerce Board Chair, was present for discussion. Chris, on behalf of the BV Chamber, made a financial request of \$85,000.00. No action taken at this time.

HIRE SEASONAL STAFF

The Golf Course Committee report was heard. Alderman Steen moved Alderman Johnson seconded to approve the following seasonal staff for the 2024 season at the Brandon Golf Course. Motion carried.

Cart Attendant: Champ Stevens, \$12.50 per hour

REQUEST FOR ALCOHOL CONSUMPTION AT PIONEER PARK

The Parks & Recreation Committee report was heard. A request was received from Nicolette Reid, 1107 E. Lark Street, for an alcohol consumption permit for June 15, 2024 at Pioneer Park from 1:00pm-5:00pm. Alderman Kull moved Alderman Steen seconded to approve the request as presented. A roll call vote showed Johnson, Kull, Lawrence, Marso, Steen aye; Fish nay. Motion carried.

HIRE SUMMER REC EMPLOYEES

Alderman Steen moved Alderman Marso seconded to approve the following summer rec staff for 2024. Motion carried.

Attendants: Addison Timm, \$11.20 per hour; Isabella Virchow, \$11.20 per hour

HIRE POOL EMPLOYEE

Alderman Johnson moved Alderman Marso seconded to approve the following staff for the pool for the 2024 season. Motion carried.

Lifeguard: Atleigh Cody, \$17.30 per hour

SPECIAL EVENT APPLICATION

A request was received from Davin Joachim to park a travel trailer at Aspen Park the weekends of June 14-16, 2024 and July 19-21, 2024 to be used by players & families between games for the BVBA Sunshine and State A Baseball tournaments; will not be occupied overnight; to include personal alcohol consumption. Davin was present via conference call. Alderwoman Fish moved Alderman Lawrence seconded to deny the request, as presented. A roll call vote showed Fish, Johnson, Kull, Lawrence aye; Marso, Steen nay. Motion carried.

PEDDLER PERMIT REQUEST – LA SABROSITA LLC.

The Public Safety Committee report was heard. Alderman Steen moved Alderman Johnson seconded to approve the peddler permit from La Sabrosita LLC. to operate their food truck in McHardy Park for a soccer tournament. Motion carried.

PEDDLER PERMIT REQUEST – SABORES 502 LLC.

Alderman Kull moved Alderman Marso seconded to approve the peddler permit from Sabores 502 LLC. to operate their food truck in McHardy Park for a soccer tournament. Motion carried.

2024 CONCRETE REPAIR PROJECT BIDS

The Administration Committee and Streets Committee reports were heard. Alderman Marson moved Alderman Lawrence seconded to approve the bid from Big Al’s Concrete in the amount of \$61,504.50 for the 2024 concrete repair project. Motion carried.

<u>Company</u>	<u>Bid Amount</u>
Big Al’s Concrete	\$61,504.50

APPOINT CONSERVATION COMMITTEE MEMBERS

The Water & Sewer Committee report was heard. Alderwoman Fish moved Alderman Johnson seconded to approve the following members for the Water Conservation Committee, \$50.00 per meeting attended. Motion carried.

Water Conservation Committee: Tom Wilford, Jo Hausman, Austin Claeys

DRAINAGE AREAS MAINTENANCE BIDS

Alderman Steen moved Alderman Johnson seconded to approve the bid from Splitrock Landscaping for the 2024 drainage areas maintenance projects, in an amount not to exceed \$200,000.00. Motion carried.

<u>Company</u>	<u>Bid Amount</u>
Splirtock Landscaping	\$200,000.00

SIOUX FALLS FORCE MAIN PHASE I BIDS

Alderman Marso moved Alderman Lawrence seconded to approve the dual force main bid award to Lidel Construction for Brandon's portion of the project in an amount of \$2,933,186.04. Motion carried.

CIP WORK SESSION

Council held a discussion on the 2025-2029 CIP. No action taken at this time.

At 6:55 p.m. on a motion by Alderman Kull seconded by Alderman Johnson the meeting was adjourned. Motion carried.

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Melissa Labahn  
Municipal Recording Clerk

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Harry Buck  
Mayor