

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on June 6, 2022 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Barb Fish, Tim Jorgenson, David Kull, Jack Parliament, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Clark moved Alderman Jorgenson seconded to approve the agenda. Motion carried.

Alderman Kull moved Alderman Steen seconded to approve the minutes of the May 12, 2022 briefing meeting; the minutes of the May 16, 2022 regular meeting and the minutes of the May 23, 2022 special meeting. Motion carried.

Alderman Clark moved Alderman Fish seconded to approve the following claims.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
Alliance Communications	Utilities	2,573.53
Avera McKennan Hospital	Insurance	2,268.00
Batteries Plus	Supplies	113.46
Beal Distributing	Food Supplies	1,737.35
Billion Chevrolet	Repairs	1,083.09
Border States Electric	Hired Repairs	10,233.27
Char Fritz	Refund	150.00
City of Sioux Falls	Water Testing	58.00
Clark Engineering	Professional Services	13,063.15
Coffe Cup	Fuel	42.01
Construction Products & Consultants	Supplies	141.60
Constuction Development Investment	Improvements	1,612.80
Corson Village Sanitary District	May Refund	1,052.84
Dakota Beverage	Resale	1,100.80
Dakota Fluid Power	Repairs	641.76
Dakota Supply Group	Irrigation Repair	195.59
Daniel Francis Jr	Reimbursement	95.00
Deere & Company (John Deere)	Equipment	7,819.08
Delta Dental	June Premium	3,208.60
Department of Public Safety	Supplies	80.00
DGR Engineering	Professional Services	103,004.77
Direct Technologies	Software	841.12
DirecTV	Utilities	156.73
Division of Motor Vehicles	Title Registration	10.00
DLT Solutions	Software	4,807.68
Duke Aerial Equipment	Rental	312.20

Enviromaster	Supplies	80.00
FedEx	Postage	37.99
Ferguson Waterworks	Water Meters	13,200.00
First Rate Excavate	Supplies	325.00
Geotek Engineering & Testing Services	Improvements	1,864.00
Girton Adams Company	Supplies	198.00
Golf Course Superintendent Association of America	5yr Renewal	430.00
Hach Company	Supplies	599.37
Heiman Fire Equipment	Inspections	1,977.00
Innovative Office Solutions	Furniture	597.90
Interstate Office Products	Supplies	204.80
Interstate Office Products	Furniture	11,088.72
Jack's Uniform & Equipment	Safety Supplies	1,160.84
Jessica Snedeker	Professional Services	200.00
Johnson Brothers	Resale	1,448.37
KB Sprinklers	Hired Repairs	153.52
Knife River	Repairs	3,844.75
Kyle Zigan	Reimbursement	737.19
Lacey Rentals	Rentals	660.00
Locators & Supplies	Supplies	167.84
MC&R Pools	Supplies/Repairs	1,628.88
Michael's Purple Petunia	Professional Services	127.50
MidAmerican Research Chemical	Supplies	170.58
Midwest Turf & Irrigation	Repair & Supplies	1,190.15
Minnehaha Community Water Corp	Utilities	112.50
Minnehaha County Treasurer	Revolving Loan	1,588.18
Mobile Electronic Service	Professional Services	155.00
Modern Woodmen of America	June Premium	1,780.69
Mryl & Roy's Paving	Repairs	4,907.82
Outdoor Customer Sportswear	Supplies	660.17
Pepsi Cola	Resale	284.33
Performance Press	Supplies	385.66
Peters Distributing/Safe N Secure	Improvements	2,756.51
Pitney Bowes	Postage	108.99
Premier Police Training	Training	2,400.00
Recreation Supply Company	Safety Supplies	1,957.76
Republic National Distrubuting Company	Resale	1,824.75
Roger's Plumbing and Heating	Repairs	333.62
SD Dept of Health	Water Testing	1,367.00
Sioux Falls Area Humane Society	Monthly Contract	194.62
Sioux Falls Utilities	Utilities	103,445.49
Sioux Valley Energy	Utilities	38,517.28
SiteOne Landscape Supply	Irrigation Repair	137.55
Staples/Expressway	Fuel	152.65
Stockwell Engineers	Equipment	10,601.57
Sysco Lincoln	Food Supplies	1,799.61
Tami Carda Photography	Professional Services	315.00

Titan Machinery	Supplies	179.98
Titleist	Resale	8,044.32
Two Way Solutions	Hired Repairs	35.00
Ulteig	Professional Services	6,578.91
US Bank	Professional Services	1,100.00
USA Blue Book	Supplies	532.06
Verizon Wireless	Utilities	588.76
Vogel Motors	Hired Repairs	144.00
Wellmark/BCBS	June Premium	70,296.84
Zimco Supply Co	Repairs	75.63
City Administration	May 26, 2022 Payroll	3,737.41
Finance Officer	May 26, 2022 Payroll	5,566.88
Government Buildings	May 26, 2022 Payroll	138.52
Engineer	May 26, 2022 Payroll	3,688.67
Police	May 26, 2022 Payroll	25,794.17
Building Inspections	May 26, 2022 Payroll	3,543.23
Street Department	May 26, 2022 Payroll	4,036.72
Rec Center	May 26, 2022 Payroll	183.55
Pool	May 26, 2022 Payroll	935.07
Park Department	May 26, 2022 Payroll	8,479.26
Economic Development	May 26, 2022 Payroll	1,942.66
Water Department	May 26, 2022 Payroll	8,871.83
Sewer Department	May 26, 2022 Payroll	3,851.90
Golf Course Grounds	May 26, 2022 Payroll	9,348.70
Golf Course Lounge	May 26, 2022 Payroll	4,122.58
Golf Course Pro Shop	May 26, 2022 Payroll	6,198.23
Golf Course Community Room	May 26, 2022 Payroll	667.74
941 Payroll Taxes	May 26, 2022 Payroll	26,738.01
SD Retirement System Supplemental	May 26, 2022 Payroll	1,140.00
SD Retirement System	May 26, 2022 Payroll	26,601.22
TASC Flex Plan	May 26, 2022 Payroll	1,064.63
Accounts Management	May 26, 2022 Payroll	75.00
Direct Pay	May 26, 2022 Payroll	517.00
Direct Pay	May 26, 2022 Payroll	1,373.20

Alderman Jorgenson moved Alderman Kull seconded to approve the consent calendar which contained the following items: a plat of Lot 4 Block 6 Tallgrass Addition; a plat of Tracts 2A & 3 Hurney-Lien Addition; a plat of Lot 4A Block 9 Sunrise Estates Addition; a plat of Lot 15 Block 6 Tallgrass Addition; a plat of Lots 5A & 7 Tuntland's Tract 1; a plat of Lots 1, 2, 3 & 4 Block 4 Westview Estates; a plat of Lots 9-13 Block 11 & Lots 10-14 Block 12 The Bluffs Addition and a plat of Lots 10-12 Block 13 Stone Ridge Estates. Motion carried.

Judy VonDeLinde, 109 E. Cedar Street, was present to propose that the Brandon City Council and City Attorney consider passing a Resolution or Ordinance to outlaw weapons of mass destruction/military weapons within the City of Brandon.

ORDINANCE #658

A public hearing was held, as advertised, to consider Ordinance #658. Alderwoman Fish moved Alderwoman Clark seconded to give first reading to Ordinance #658: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA, PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 531 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON, SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. A roll call vote showed Clark, Fish, Jorgenson, Kull, Parliament, Steen aye. Motion carried.

ORDINANCE #659

A public hearing was held, as advertised, to consider Ordinance #659. Patrick Andrews, Development Director, was present for discussion. Alderman Jorgenson moved Alderwoman Fish seconded to give first reading to Ordinance #659: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY ADDING CHAPTER 15-14-6(L), ADDITIONAL USE REGULATIONS, FENCE REGULATIONS. A roll call vote showed Fish, Jorgenson, Kull, Steen aye; Clark, Parliament nay. Motion carried.

INTRODUCE NEW POLICE OFFICER

Police Chief, Jamie Steffel, was present to introduce Amanda Jeseritz as the new police officer.

HIRE SEASONAL & PART-TIME STAFF

The Golf Course Committee report was heard. Alderwoman Clark moved Alderman Parliament seconded to approve the following seasonal and part-time staff for the Golf Course. Motion carried.

Maintenance: Missy Livingston, \$16.00 per hour; Peyton Livingston, \$16.00 per hour

Cleaning: Mary Langner, \$20.00 per hour

POOL STAFF WSI WAGE ADJUSTMENTS

The Parks & Recreation Committee report was heard. Alderwoman Fish moved Alderman Parliament seconded to approve the following wage adjustments for pool staff as they have obtained their WSI certifications. Motion carried.

Lifeguard: Rachael Spencer, \$16.00 per hour; Megan Nustad, \$16.00 per hour;  
Lucas Johnson, \$16.00 per hour; Jackson Hegg, \$16.00 per hour; Carmen Moeller, \$16.00 per hour;

TEA SOCCER ASSOCIATION TOURNAMENT

Karin Reisch, BASA, was present for discussion. Alderwoman Fish moved Alderman Steen seconded to approve the Tea Soccer Association Tournament, scheduled for June 10-12 at McHardy Park, and collect a fee of \$675.00 to cover City costs for prepping work. Motion carried.

BRANDON BASEBALL & SOFTBALL ASSOCIATIONS REQUEST FOR BATTING CAGE

Alderman Fish moved Alderman Clark seconded to approve the request from the Brandon Baseball & Softball Associations for the construction of an additional batting cage, per the MOU agreement. Motion carried.

SUMMER REC EMPLOYEE

Alderman Fish moved Alderman Clark seconded to approve the hiring of Amanda Tews, \$10.00 per hour, for the Summer Rec program. Motion carried.

SALARY REVIEW AND ADJUSTMENT

The Public Safety Committee report was heard. Alderman Clark moved Alderman Steen seconded to approve the annual salary adjustment for Daniel Francis, Jr., to step 13-4 on the wage scale, \$26.01 per hour, effective June 10, 2022. Motion carried.

SALARY REVIEW AND ADJUSTMENT

Alderman Clark moved Alderman Steen seconded to approve the annual salary adjustment for Zachery Kieffer, to step 13-4 on the wage scale, \$26.01 per hour, effective June 10, 2022. Motion carried.

COMMUNICATIONS

The Administration Committee report was heard. A communications report was presented showing dates that messages were sent to the public via Textedly, Facebook, mailings and BV Journal articles. No action required.

INTERGOVERNMENTAL CONTRACT FOR SDML WORKERS' COMPENSATION

Alderman Clark moved Alderman Parliament seconded to approve the revised Intergovernmental Contract through the SDML Workers' Compensation Fund, as presented. Motion carried.

REDWOOD BLVD & PASQUE FLOWER TRAIL PRELIMINARY PLANS

Alderman Jorgenson moved Alderman Steen seconded to approve the preliminary plans for the Redwood Blvd. & Pasque Flower Trail Development, as presented. Motion carried.

SALARY REVIEW AND ADJUSTMENT

The Streets Committee report was heard. Alderman Kull moved Alderman Jorgenson seconded to approve the annual salary adjustment for Troy Hillman, to step 10-11 on the wage scale, \$25.61 per hour, effective June 11, 2022. Motion carried.

HIRE SEASONAL EMPLOYEE

Alderman Kull moved Alderman Clark seconded to approve the hiring of Charlie Simonson, \$16.00 per hour, for the position of seasonal employee in the Street Department. Motion carried.

BRIDGE INSPECTION CONTRACT WITH IMEG

Alderman Jorgenson moved Alderman Clark seconded to approve the contract with IMEG for

the bridge inspection program, as presented. Motion carried.

WATER TREATMENT PLANT SUB-RECIPIENT GRANT AGREEMENT

The Water & Sewer Committee report was heard. Alderwoman Clark moved Alderman Parliament seconded to approve the agreement with the State of South Dakota for the water treatment plant sub-recipient grant, as presented. Motion carried.

At 6:35 p.m. on a motion by Alderwoman Clark seconded by Alderman Kull the meeting was adjourned. Motion carried.

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Melissa Labahn  
Municipal Recording Clerk

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Harry Buck  
Mayor