

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on June 15, 2020 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Vickie David, Barb Fish, Tim Jorgenson, David Kull, Chuck Parsons and Mayor Paul Lundberg. Others present were City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Joe Weir; Fire Chief, Robert Dykstra; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke. Director of Human Resources, Julie Nelson was present via Zoom.

Alderwoman Clark moved Alderman Parsons seconded to approve the agenda. Motion carried.

Alderwoman Fish moved Alderwoman Clark seconded to approve the minutes of the June 1, 2020 regular meeting. Motion carried.

Alderman Kull moved Alderman Jorgenson seconded to approve the following claims. Motion carried.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
Alliance Communications	Utilities	2,489.34
Alternative HR Development	Professional Services	3,443.89
Barb Sperlich	Professional Services	300.00
Beal Distributing, Inc.	GC-Resale	1,753.15
Blaine's Service	Repairs	29.95
Border States Electric	Supplies	69.47
Borns Group	Utility Billing	1,324.31
Brandon Ace Hardware	Various Dept. Supplies	2,395.37
Brandon Lumber Co.	Supplies	178.77
Builders Supply Company	Repairs	2,375.00
BV Media Group	Publications	1,281.57
BV School District	Fuel	3,446.32
Cardmember Services	Various Dept. Supplies	3,699.83
Century Business Products	Copier Agreement	219.96
Cintas	Supplies	37.00
Coca-Cola/Chesterman	GC-Resale	357.49
Coffee Cup	Fuel	36.31
Core & Main	Supplies	12.60
Craig Riley	Refund	40.94
Crescent Electric Supply	Improvements	280.97
Culligan Water Conditioning	Utilities	86.40
Dakota Beverage	GC-Resale	1,930.05
Dakota Fluid Power	Repairs	35.47
Dakota Resources	Professional Services	4,280.73
Dakota Supply Group	Supplies	71.49
Department of Public Safety	Supplies	90.00
Direct Technologies, LLC	Software	602.00

Empire HVAC	Repairs	151.79
Expressway	Fuel	80.20
First Rate Excavate Inc.	Improvements	226,209.12
Geotek Engineering & Testing Services	Professional Services	7,624.00
H & W Contracting LLC	Improvements	231,956.52
H2ose It Carwash	Supplies	300.00
Hawkins Water Treatment	Chemicals	1,897.22
Heartland Paper Company	Supplies	20.72
Interstate Office Supplies	Supplies	200.13
Johnson Brothers Famous Brands	GC-Resale	1,204.40
Ludens, Inc.	Equipment	5,650.00
Manley Tire & Oil	Repairs	77.34
Marv's Sanitation Service	Utilities	571.75
Matt Parrott & Sons Company	Supplies	655.13
Med-Star Paramedic Ambulance, Inc.	June Payment	4,166.67
Menards Sioux Falls East	Supplies	159.08
Metro Construction	Well #8 Improvements	67,004.78
Meyer Laboratory, Inc.	Supplies	102.76
MidAmerican Energy	Utilities	473.90
Midstates, Inc.	Clothing	384.08
Midwest Oil Company	Fuel	426.65
Midwest Turf & Irrigation	Repairs	18.93
Minnehaha Community Water Corp.	Utilities	83.50
Minnehaha Register of Deeds	Professional Services	180.00
Myrl & Roy's Paving, Inc.	Repairs	320.84
Oakridge Nursery	Supplies	1,552.50
Orkin	Professional Services	120.00
Overhead Door	Hired Repairs	255.10
Pepsi-Cola	GC-Resale	865.54
Performance Press	Supplies	18.75
Pfeifer's Implement Company, Inc.	Repairs	235.20
Pitney Bowes	Lease Agreement	168.90
Productivity Plus	Supplies	360.89
R & L Supply	Supplies	55.70
Republic National Distributing Co.	GC-Resale	717.90
Sam's Club	GC-Resale	683.34
Sioux Falls Networks	Software	355.00
Sioux Falls Utilities	April WW Discharge	101,130.18
Soukup Construction, Inc.	Improvements	683,582.52
SD Department of Revenue	May Sales tax	6,566.85
Staples Advantage	Supplies	709.01
Sturdevant's Auto Parts	Supplies	661.63
Summit Companies	Supplies	12.00
Sunshine	Supplies	324.24
Sysco Lincoln	GC-Resale	2,040.02
The Rainmakers Inc.	Improvements	275.91
Tony's Catering	GC-Resale	247.50
Toro NSN	GC-Service Agreement	155.00

Tri-State Hood Cleaning	Repairs	435.00
Turfwerks	Repairs	188.83
US Postmaster	Utility Billing	1,300.05
Verizon Wireless	Utilities	495.20
VFW Post 4726	Senior Citizens	1,500.00
Vogel Motors	Hired Repairs	127.14
Xcel Energy	Utilities	2,288.08
Zimco	Supplies	1,000.00
First National Bank	Hemlock Blvd Restoration	314,901.84
First National Bank	GC Equipment Loan	1,124.98
City Administration	May 28, 2020 Payroll	3,399.74
Finance Office	May 28, 2020 Payroll	4,243.26
Government Buildings	May 28, 2020 Payroll	138.52
Engineer	May 28, 2020 Payroll	2,929.59
Police	May 28, 2020 Payroll	21,541.55
Building Inspections	May 28, 2020 Payroll	3,429.08
Street Department	May 28, 2020 Payroll	7,544.28
Park Department	May 28, 2020 Payroll	6,407.77
Economic Development	May 28, 2020 Payroll	523.85
Water Department	May 28, 2020 Payroll	7,915.81
Sewer Department	May 28, 2020 Payroll	3,620.40
Golf Course Grounds	May 28, 2020 Payroll	7,891.25
Golf Course Lounge	May 28, 2020 Payroll	3,920.14
Golf Course Pro Shop	May 28, 2020 Payroll	3,646.38
Golf Course Community Room	May 28, 2020 Payroll	829.65
941 Payroll Taxes	May 28, 2020 Payroll	22,622.55
SD Retirement System	May 28, 2020 Payroll	22,267.14
SD Retirement System Supplemental	May 28, 2020 Payroll	712.50
TASC Flex Plan	May 28, 2020 Payroll	624.96
Accounts Management	May 28, 2020 Payroll	75.00

Alderman Parsons moved Alderwoman Fish seconded to approve the consent calendar which contained the following items: a plat of Lot 11A Block 9 Sunrise Estates Addition; a plat of Lots 6B & 7B Block 1 Brandon Industrial Park First Addition; a plat of Lot 2 Block 1 Howey Addition and a plat of Lot 2A Block 7 Brandon Terraces Addition. Motion carried.

Jeremy Olson, employee of the City of Brandon and member of the Benefits Committee was present for discussion regarding the Employees Health Insurance renewal.

ORDINANCE #608

Alderman Parsons moved Alderman Jorgenson seconded to give first reading to Ordinance #608: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-14-5(H)(6), ADDITIONAL USE REGULATIONS, SIGN REGULATIONS, PERMANENT SIGNS, CB AND GB. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

PACKAGE OFF-SALE LICENSE

A public hearing was held, as advertised, to consider an application for a package off-sale liquor license for Casey's General Store #2186 at 101 W. Holly Blvd. Alderman Parsons moved Alderwoman Clark seconded to approve the application as presented. Motion carried.

RETAIL ON-OFF SALE WINE & CIDER LICENSE

A public hearing was held, as advertised, to consider an application for a special event of alcoholic beverage license to Wilde Prairie Winery. Alderwoman Clark moved Alderman Parsons seconded to approve the application as presented. Motion carried.

MCEDA – JESSE FONKERT

Jesse Fonkert, MCEDA Executive Director, was present for discussion. Jesse started this position on April 1, 2020 and wanted to introduce himself to the City Council.

APPEAL OF VARIANCE – 1601 E. RUSHMORE DRIVE

Mitch Lynch, 1601 E. Rushmore Drive, filed an appeal of the May 21, 2020 decision of the Board of Adjustment to deny his Variance Application. Mitch wants to construct a 3<sup>rd</sup> stall garage that would encroach the setback requirements. Applicant Mitch Lynch was not present for discussion. Alderman Parsons moved Alderwoman Fish seconded to affirm the decision of the Board of Adjustment. Motion carried.

ORDINANCE #609

Alderwoman Fish moved Alderman Kull seconded to give second reading to Ordinance #609: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2020. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

ORDINANCE #610

Alderwoman Fish moved Alderwoman David seconded to give second reading to Ordinance #610: TITLE: THIS CHAPTER SHALL BE KNOWN AS THE CITY OF BRANDON TELEVISION FRANCHISE ORDINANCE. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

LEASE/RENTAL AGREEMENT FOR GOLF COURSE

The Golf Course Committee report was heard. Alderman Parsons moved Alderwoman Clark seconded to approve the lease agreement with Miller & Sons for a range picker, beverage cart and maintenance cart in the amount of \$609.40/month, as presented. Motion carried.

REQUEST TO USE GOLF COURSE PARKING LOT

A request was received from DJ Jer Music Events to use the golf course parking lot on July 4, 2020, from 6:00pm-10:00pm, for a Family Game Show Party. Recommendation from staff was to deny due to this day being a busy day at the golf course and suggested moving to a park. Applicant, Dave Holmquist, was present was discussion. Alderman Parsons moved Alderwoman

Fish seconded to deny the request as presented. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.  
Alderman Kull moved Alderwoman Clark seconded to allow the use of McHardy Park instead. Motion carried.

#### COMMUNITY ROOM

Alderman Parsons moved Alderwoman David seconded to approve the hiring of Matthew Pich for the Community Room at \$9.30 per hour. Motion carried.

#### FOOD TRUCK REQUEST

The Parks & Recreation Committee report was heard. A request was received from Christy Gulbrandson to have a food truck serve their family reunion on August 1, 2020 at McHardy Park. Alderwoman Fish moved Alderwoman Clark seconded to approve the request as presented. Motion carried.

#### MCHARDY PARK MOVIE NIGHTS

Alderwoman Fish moved Alderwoman David seconded to approve youth movie nights to be held at McHardy Park on June 25, July 10, July 24, August 7 and August 21 to include food vendors. Motion carried.

#### ORDINANCE #611

The Public Safety Committee report was heard. Alderwoman Clark moved Alderwoman David seconded to give first reading to Ordinance #611: TITLE: AMENDING CHAPTER 5-2-7 PERMITTED OPEN BURNING. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parsons aye. Motion carried.

#### 2020 HEALTH INSURANCE RENEWAL

The Administration Committee report was heard. Administration submitted a recommendation to City Council. Casey Sonju was present for discussion. Alderwoman Clark moved to accept the Wellmark non-grandfathered plan with 5% employee premium contribution and not the recommendation of wages at this time and omit the wellness program currently in place. Motion failed for lack of a second.

Alderwoman Fish moved Alderman Jorgenson seconded to keep the current grandfathered plan, with 5% employee premium contribution starting January 1, 2021. A roll call vote showed David, Fish, Jorgenson, Kull aye; Clark, Parsons nay. Motion carried.

#### SPECIAL MEETING FOR CANVASING BOARD

A special meeting will be held on June 18, 2020 at 5:00pm to canvass the election of June 16, 2020.

#### EMPOWER BRANDON MOU AMENDMENT

Alderman Parsons moved Alderwoman Clark seconded to approve the MOU with Dakota Resources extending the Community Coaching by an additional 3 months, at no additional charge. Motion carried.

JANUARY-MAY SALES TAX RECEIPTS

Sales tax receipts for January-May 2020 were presented.

HOLLY BLVD IMPROVEMENTS PAY APP

The Streets Committee report was heard. Alderwoman Fish moved Alderwoman Clark seconded to approve pay application #10 to First Rate Excavate in the amount of \$226,209.12 for the Holly Blvd. improvements project. Motion carried.

CORE AREA PHASE I PAY APP

Alderwoman Clark moved Alderman Jorgenson seconded to approve pay application #3 to Soukup Construction in the amount of \$683,582.52 for the Core Area Phase I project. Motion carried.

TRAILER PURCHASE

Alderman Parsons moved Alderman Jorgenson seconded to approve the purchase of a 2020 20' split tilt bed PJ trailer from Ludens, Inc. in the amount of \$5,650.00. Motion carried.

MAIN AVE INTERCEPTOR SEWER PROJECT PAY APP

The Water & Sewer Committee report was heard. Alderman Kull moved Alderwoman David seconded to approve pay application #9 to H & W Contracting in the amount of \$231,956.52 for the Main Ave. interceptor sewer project. Motion carried.

WELL NO. 8 PAY APP

Alderwoman Clark moved Alderwoman David seconded to approve pay application #4 to Metro Construction in the amount of \$67,004.78 for the well no. 8 pump house and transmission line. Motion carried.

At 7:01 p.m. Alderwoman Clark moved Alderwoman David seconded to go into executive session to discuss potential litigation, per SDCL 1-25-2.3. Motion carried. At 7:07 p.m. Mayor Lundberg declared the executive session ended.

At 7:08 p.m. on a motion by Alderwoman Clark seconded by Alderman Jorgenson the meeting was adjourned. A roll call vote showed Clark, David, Fish, Jorgenson, Kull aye; Parsons nay. Motion carried.

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Melissa Labahn  
Municipal Recording Clerk

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Paul Lundberg  
Mayor