

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on July 1, 2024 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, David Kull, Kevin Lawrence, Randy Marso, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; Police Chief, Jamie Steffel; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke.

Alderman Johnson moved Alderman Marso seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the minutes of the June 17, 2024 regular meeting. Motion carried.

Alderman Kull moved Alderman Steen seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AES2	Professional Services	31,373.36
AFLAC	Insurance	801.61
Amazon	Supplies	1,043.30
Augusta Irrigation	Improvements	95.00
Beal	GC Resale	2,680.40
Border States	Supplies	4,867.06
Brandon Fire Dept	1st Half 2024	145,892.50
Builders Supply	Repairs	83.00
C&R Supply	Repairs	396.53
Cash WA	GC Resale	2,889.74
Catalis	Mass Notifications System	6,000.00
Catalyst	Equipment	975.05
Century Business	Monthly Contract	119.27
City of Brandon	Utilities	155.12
Coca Cola	GC Resale	867.75
Coffee Cup	Fuel	100.44
Corson Village	June Reimbursement	894.14
Crane	Hired Repairs	3,360.49
Dakota Beverage	GC Resale	1,543.90
Dakota Fluid Power	Supplies	1.12
Dakota Supply Group	Repairs	694.06
Dalsin	Hired Repairs	337.90
Delta Dental	Insurance	3,752.90
Direct Automation	Hired Repairs	1,072.50
Direct Technologies	Software	1,285.74
Don Pottebaum	Summer Rec Bus	255.00
Dudley/Appearra	Supplies	116.48
EnviroMaster	Supplies	84.00
ESRI	Yearly Dues	2,920.00

Fastenal	Supplies	440.00
Ferguson Waterworks	Water Meters	8937.55
Ferguson Waterworks	Water Meter Project	49,297.64
Geotek	Professional Services	3,784.50
Hawkins	Chemicals	5,663.10
HDR	Professional Services	65,893.44
Infrastructure Design	Improvements	4,916.65
Intoximeters	Supplies	105.00
Jack's Uniforms	Uniform Supplies	2,326.06
Johnson Bros	GC Resale	2,731.98
KC Life Insurance	Insurance	561.37
Kimball	Supplies	83.94
Knife River	Landscaping Supplies	337.14
Lacey Rentals	Rentals	715.00
Malloy	Supplies	781.67
Marv's	Utilities	953.50
Mayer Matthies	Reimbursement	255.00
MC&R Pool	Repairs	247.60
Meyer Lab	Supplies	790.44
Midwest Turf	Supplies	821.55
Modern Woodman	Insurance	2,267.01
Motorola Solutions	Equipment	3,736.72
Musco	Aspen Lights	87,083.00
Oakridge	Tree Vouchers/Flowers	2,976.45
Olson's Pest	Professional Services	290.00
Palisades Oil	Fuel	6,075.23
Performance Press	Supplies	383.62
Pizza Ranch	GC Catering	157.85
PrairieSons	Hired Repairs	382.32
Republic National	GC Resale	2,103.67
Robert Dykstra	CPR Training	585.00
ROCS	May Reimbursement	14,267.27
SD DANR	Annual Water Fee	1,450.00
SD Dept of Health	Water Testing	315.00
SD One Call	Locate Tickets	352.80
SF Ford	Supplies	32.62
SF Humane Society	Monthly Contract	528.48
SiteOne	Repairs	519.47
Small Lot	GC Resale	342.30
Soukup Construction	Core Ph 2B	563,816.33
Southern Glazer's	GC Resale	410.60
Stanek Construction	WTP Expansion	1,421,705.27
Staples/Expressway	Fuel	100.46
SV Energy	Utilities	47,639.42
Thein Well	Annual Inspection	438.60
TI Windows	Professional Services	175.00
Titleist	GC Resale	7,275.88
Valley Springs Body Shop	Hired Repairs	1,590.00

Vanguard ID	Pool Keytags	788.82
Verizon	Utilities	722.79
Water Environment Federation	Yearly Dues	155.00
Wellmark BC/BS	Insurance	77,095.76
White Cap	Supplies	109.08
Zimco	Supplies	430.00
Council	June 20, 2024 Payroll	8,769.25
Mayor	June 20, 2024 Payroll	2,333.59
City Administration	June 20, 2024 Payroll	4,340.20
P&Z Board	June 20, 2024 Payroll	1,431.40
Park Committee	June 20, 2024 Payroll	646.43
Finance Officer	June 20, 2024 Payroll	6,513.70
Government Buildings	June 20, 2024 Payroll	115.23
Engineer	June 20, 2024 Payroll	4,182.24
Police	June 20, 2024 Payroll	33,257.33
Building Inspections	June 20, 2024 Payroll	4,202.79
Street Department	June 20, 2024 Payroll	6,392.78
Summer Rec	June 20, 2024 Payroll	3,718.86
Pool	June 20, 2024 Payroll	27,023.77
Park Department	June 20, 2024 Payroll	9,323.18
Economic Development	June 20, 2024 Payroll	2,370.27
Water Cons. Committee	June 20, 2024 Payroll	507.91
Water Department	June 20, 2024 Payroll	10,670.47
Sewer Department	June 20, 2024 Payroll	3,982.38
Golf Course Grounds	June 20, 2024 Payroll	14,438.95
Golf Course Lounge	June 20, 2024 Payroll	8,019.17
Golf Course Pro Shop	June 20, 2024 Payroll	7,767.81
941 Payroll Taxes	June 20, 2024 Payroll	44,002.89
SD Retirement Supplemental	June 20, 2024 Payroll	1,527.50
TASC Flex Plan	June 20, 2024 Payroll	1,175.43
Accounts Management	June 20, 2024 Payroll	75.00
SD Retirement	June 2024	33,560.94
Direct Pay	July 1, 2024	1,500.00

Alderwoman Fish moved Alderman Steen seconded to approve the consent calendar which contained the following items: a wage adjustment for Kevin Krohn, to step 13-4 on the wage scale, \$29.08 per hour, effective July 18, 2024; a wage adjustment for Joseph Reagan, to step 13-4 on the wage scale, \$29.08 per hour, effective July 1, 2024; a wage adjustment for Ben Hoffman, to step 9-1 on the wage scale, \$21.33 per hour, effective July 18, 2024 and a plat of Lot 7 Block 4 of Twin Rivers Crossing Addition. Motion carried.

ORDINANCE #711

A public hearing was held, as advertised, to consider Ordinance #711. Alderman Steen moved Alderman Marso seconded to give first reading to Ordinance #711: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE TO INCLUDE THE AUGUSTA PLACE PLANNED DEVELOPMENT DISTRICT. A roll call vote showed Fish, Johnson, Kull, Lawrence, Marso, Steen aye. Motion carried.

ORDINANCE #709

Alderman Kull moved Alderwoman Fish seconded to give second reading to Ordinance #709: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-6-3, R-3: HIGH DENSITY RESIDENTIAL DISTRICT, CONDITIONAL USES; AND CHAPTER 15-6-11, R-3: HIGH DENSITY RESIDENTIAL DISTRICT, LOT AND YARD REGULATIONS. A roll call vote showed Fish, Johnson, Kull, Lawrence, Marso, Steen aye. Motion carried.

ALCOHOL CONSUMPTION PERMIT FOR PIONEER PARK

The Golf Course Committee and Parks & Recreation Committee reports were heard. An alcoholic beverage consumption permit application was received from Steven Doohan, 5403 S. Ledgestone Place, Sioux Falls to have alcohol in Pioneer Park on July 4, 2024 from 3:00pm-9:00pm. Alderman Johnson moved Alderman Marso seconded to approve the request as presented. Motion carried.

REQUEST FOR FIREWORKS DISPLAY

The Public Safety Committee report was heard. A request was received from Bethany Meadows to host a fireworks display for their residents on Thursday, July 11, 2024 at dusk. Alderman Marso moved Alderman Steen seconded to approve the request as presented. Motion carried.

ORDINANCE #710

The Administration Committee report was heard. A public hearing was held, as advertised, to consider Ordinance #711. Alderman Lawrence moved Alderman Johnson seconded to give first reading to Ordinance #710: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2024. A roll call vote showed Fish, Johnson, Kull, Lawrence, Marso, Steen aye. Motion carried.

BUDGET WORK SESSIONS

Next budget work session scheduled for Monday, July 29, 2024 at 4:00pm.

SET HEARING ON RESOLUTION OF NECESSITY FOR E. IRONWOOD STREET

The Steets Committee report was heard. City Council set the hearing date for the Resolution of Necessity for the Construction of East Ironwood Street for August 5, 2024 at 6:00pm.

CORE AREA PHASE 2B PAY APPLICATION

Alderman Johnson moved Alderman Marso seconded to approve pay application #2 to Soukup Construction in the amount of \$563,816.33 for the Core Area Reconstruction Project – Phase 2B. Motion carried.

WATER TREATMENT PLANT PROJECT PAY APPLICATION

The Water & Sewer Committee report was heard. Alderman Marso moved Alderman Steen seconded to approve pay application #19 to Stanek Constructors in the amount of \$1,421,705.27 for the water treatment plant project. Motion carried.

WATER METER REPLACEMENT PROJECT CHANGE ORDER

Alderman Kull moved Alderman Steen seconded to approve change order #2 to Ferguson Waterworks in the amount of (\$638.02) for the water meter replacement project – phase 5. Motion carried.

WATER METER REPLACEMENT PROJECT PAY REQUEST

Alderman Johnson moved Alderman Steen seconded to approve pay application #1 and final to Ferguson Waterworks in the amount of \$49,297.64 for the water meter replacement project – phase 5. Motion carried.

At 6:19 p.m. on a motion by Alderman Steen seconded by Alderman Johnson the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor