

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on July 3, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Tim Jorgenson, David Kull, Kevin Lawrence, Colin Steen and Mayor Harry Buck. Bruce Johnson was present via conference call. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso and Development Director, Patrick Andrews.

Alderman Kull moved Alderwoman Fish seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the minutes of the June 15, 2023 briefing meeting and the minutes of the June 19, 2023 regular meeting. Motion carried.

Alderman Steen moved Alderman Kull seconded to approve the following claims.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
A-1 Pumping & Excavating	Professional Services	1,060.00
AE2S	Professional Services	53,733.40
Ambush Apparel	Safety Town Supplies	448.00
American Playground Company	Supplies	145.00
Appearra	Supplies	630.21
Beal Distributing	GC Resale	3,693.99
Bernatello's Foods	GC Resale	81.00
Bierschbach Equipment	Supplies	296.36
Border States Electric	Supplies	191.09
C&R Supply	Supplies	47.11
Cash-Wa Distributing	GC Resale	3,891.71
Coca Cola/Chesterman	GC & Summer Resale	650.28
Core & Main	Repairs/Supplies	1,703.20
Corson Village Sanitary District	Reimbursement	1,120.09
Dakota Beverage	GC Resale	5,248.10
Daktronics Inc	Supplies	385.00
Delta Dental	Insurance	3,460.10
Dennis Supply Company	Repairs	37.00
DGR Engineering	Professional Services	87,813.40
DPC Industries	Chemicals	2,704.86
Enviromaster	Supplies	190.00
Geotek	Professional Services	7,402.00
Great Life	Repairs	1,200.00
Hach Company	Supplies	2,162.61
Hawkins Water Treatment	Chemicals	12,627.91
HDR Engineering	Professional Services	10,381.84
Intek	Hired Repairs	2,331.24
Jack's Uniform & Equipment	Safety Supplies	287.83
Johnson Brothers Famous Brands	GC Resale	3,820.75

Knife River	Repairs	2,121.12
Lacey Rentals	Rental	130.00
Manley Tire & Service	Supplies	1,924.38
MC & R Pools	Chemicals	114.96
Midwest Turf & Irrigation	Repairs	2,796.27
Miller & Sons Golf Cars	Rental	475.00
Mobile Electronic Service	Hired Repairs	430.00
Modern Woodman	Insurance	2,379.94
Myrl & Roy's	Repairs	8,784.80
Northwest Tre	Repairs	319.94
Olson's Pest Technicians	Professional Services	325.00
Palisades Oil	Fuel	4,857.63
Pepsi Cola	GC Resale	296.02
Performance Press	Safety Town Supplies	64.12
Phillip Youngdale	Professional Services	225.00
PSI Power Washer	Repairs	705.45
R&L Supply	Repairs	161.50
Republic National Distributing Company	GC Resale	2,351.99
SD Dept of Health	Water Testing	360.00
SD Municipal League	Dues	625.00
Sioux Empire Crisis Intervention Team	Police Class	240.00
Sioux Falls Utilities	Utilities	118,256.73
Sioux Valley Energy	Hired Repairs	4,210.33
Sioux Valley Energy	Utilities	44,710.02
Soukup Construction	Hired Repairs	37,125.30
Staples	Supplies	338.81
Stockwell Engineers	Water Towers Constructions	37,735.52
The Activity Group	Safety Supplies	128.00
The Wright Vac	Repairs	39.95
Thein Well Company	Improvements	430.00
Titan Machinery	Supplies	44
Two Way Solutions	Repairs	7,000.00
Verizon Wireless	Utilities	620.23
Wellmark BC/BS	Insurance	82,753.56
Zimco Supply	Supplies	82.50
City Council	June 22, 2023 Payroll	8,504.23
Mayor	June 22, 2023 Payroll	2,265.63
City Administration	June 22, 2023 Payroll	4,129.38
P&Z Board	June 22, 2023 Payroll	1,616.12
Park Committee	June 22, 2023 Payroll	646.43
Finance Officer	June 22, 2023 Payroll	6,009.93
Government Buildings	June 22, 2023 Payroll	140.28
Engineer	June 22, 2023 Payroll	4,142.57
Police	June 22, 2023 Payroll	31,746.53
Building Inspections	June 22, 2023 Payroll	4,118.41
Street Department	June 22, 2023 Payroll	6,066.35
Summer Recreation	June 22, 2023 Payroll	3,936.11
Pool	June 22, 2023 Payroll	28,314.35

Park Department	June 22, 2023 Payroll	12,047.34
Economic Development	June 22, 2023 Payroll	2,242.65
Water Committee	June 22, 2023 Payroll	554.08
Water Department	June 22, 2023 Payroll	9,726.98
Sewer Department	June 22, 2023 Payroll	5,634.18
Golf Course Grounds	June 22, 2023 Payroll	12,297.27
Golf Course Lounge	June 22, 2023 Payroll	6,948.46
Golf Course Pro Shop	June 22, 2023 Payroll	6,844.75
Golf Course Community Room	June 22, 2023 Payroll	1,194.67
941 Payroll Taxes	June 22, 2023 Payroll	44,753.70
SD Retirement System Supplemental	June 22, 2023 Payroll	1,455.00
TASC Flex Plan	June 22, 2023 Payroll	1,152.82
Accounts Management	June 22, 2023 Payroll	75.00
SD Retirement System	June Payroll	32,259.36

Alderman Fish moved Alderman Kull seconded to approve the consent calendar which contained the following item: a plat of Tract 2 of Skyberg’s Addition. Motion carried.

SAFETY TOWN REPORT

Vickie David, Safety Town Director, was present to give a report on this year’s Safety Town event.

BV CHAMBER OF COMMERCE FUNDING REQUEST

Carmen Dougherty, representing the BV Chamber of Commerce, was present for discussion. The BV Chamber of Commerce made their yearly financial request of \$75,000.00. No action required at this time, will be part of the budget process.

ORDINANCE #689

Alderman Jorgenson moved Alderman Fish seconded to give second reading to Ordinance #689: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 531 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON, SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

SEASONAL EMPLOYEES AT GOLF COURSE

The Golf Course Committee report was heard. Alderman Jorgenson moved Alderman Steen seconded to approve the following seasonal employees for the Golf Course. Motion carried.

Cart Attendant: Grant Gerritsen, \$12.00 per hour; Elijah Wills, \$12.00 per hour;  
Jaxon Haase, \$12.00 per hour

Community Room: Khail Hurney, \$12.00 per hour

MOU WITH BV ICE AND INLINE HOCKEY ASSOCIATION

The Parks & Recreation Committee report was heard. Alderwoman Fish moved Alderman Kull seconded to approve the MOU between the BV Ice & Inline Hockey Association and the City of Brandon, as presented. Motion carried.

MOU WITH BRANDON WELLNESS

Alderwoman Fish moved Alderman Kull seconded to approve the MOU between Brandon Wellness and the City of Brandon, as presented. Motion carried.

MOU WITH BRANDON AREA SOCCER ASSOCIATION

Alderwoman Fish moved Alderman Kull seconded to approve the MOU between the Brandon Area Soccer Association and the City of Brandon, as presented. Motion carried.

PEDDLERS PERMIT

The Public Safety Committee report was heard. A request was received from Barry Bakken, Let's Go Frank, for a peddler's permit for "extended hours" and "Sunday approval." Alderman Steen moved Alderman Jorgenson seconded to approve the peddlers permit as requested. Motion carried.

FIREWORKS PERMIT

A request was received from the 50<sup>th</sup> Anniversary Committee for a fireworks permit for Friday, July 21, 2023 at Aspen Park as dusk. Alderman Lawrence moved Alderman Steen seconded to approve the permit as requested. Motion carried.

RESOLUTION #15-23

The Administration Committee report was heard. Alderman Kull moved Alderman Jorgenson seconded to approve Resolution #15-23. Motion carried.

**RESOLUTION #15-23**

**RESOLUTION ANNEXING TRACT 3, LEE'S ADDITION, IN THE NE ¼ OF SECTION 2, TOWNSHIP 101 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> PRINCIPAL MERIDIAN, MINNEHAHA COUNTY TO THE CITY OF BRANDON, SOUTH DAKOTA**

**WHEREAS**, the City of Brandon, South Dakota has authority under SDCL 9-4-1 to annex territory on a petition filed by three-fourths of the registered voters or landowners in the area to be annexed and by owners of not less than three-fourths of the value of the territory to be annexed; and

**WHEREAS**, one hundred percent of the owners of the property described as: Tract 3, Lee's Addition in the NE ¼, Section 2, Township 101 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota have submitted a Petition for Annexation to the City of Brandon; and

**WHEREAS**, the owners of the above described property own at least three-fourths of the value of the territory to be annexed; and

**WHEREAS**, the owners of the above described property previously submitted a Petition for Annexation that contained conditions for the annexation; and

**WHEREAS**, the Brandon Planning and Zoning Commission reviewed the previous petition during their regular meeting on March 16, 2023 and has recommended that this property, as described, be annexed into the City of Brandon: and

**WHEREAS**, the Brandon City Council adopted Resolution #10-23 annexing the property, with conditions, on March 20, 2023: and

**WHEREAS**, the Petition for Annexation to the City of Brandon, dated June 12, 2023, contains no conditions for annexation of the property; and

**WHEREAS**, the above described property is contiguous to the City of Brandon.

**BE IT RESOLVED** that the following described property is to be annexed and included in the boundaries of the City of Brandon, South Dakota:

Tract 3, Lee's Addition in the NE ¼, Section 2, Township 101 North, Range 48 West of the 5<sup>th</sup> Principal Meridian, Minnehaha County, South Dakota

**BE IT FURTHER RESOLVED** that Resolution #10-23 is hereby repealed.

Dated this 3rd day of July, 2023.

---

Harry Buck  
Mayor

ATTEST:

---

Christina Smith  
Municipal Finance Officer

(SEAL)

ASPEN RIDGE TAX INCREMENT FINANCING MOU

Alderman Fish moved Alderman Steen seconded to approve the MOU between Aspen Ridge, LLC. And the City of Brandon, as presented. Motion carried.

DRAINAGE AREA MAINTENANCE PROJECTS

The Streets Committee and Water & Sewer Committee reports were heard. Alderman Lawrence moved Alderman Steen seconded to approve the contract with Splitrock Landscaping for the Drainage Areas Maintenance Projects in an amount not to exceed \$200,000.00. Motion carried.

At 6:20 p.m. on a motion by Alderman Kull seconded by Alderman Lawrence the meeting was adjourned. Motion carried.

\_\_\_\_\_  
Melissa Labahn  
Municipal Recording Clerk

\_\_\_\_\_  
Harry Buck  
Mayor