

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on July 17, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, Tim Jorgenson, David Kull, Kevin Lawrence, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Golf Course Manager, Andrew Bauer and Development Director, Patrick Andrews.

Alderman Kull moved Alderman Lawrence seconded to approve the agenda. Motion carried.

Alderman Fish moved Alderman Steen seconded to approve the minutes of the June 29, 2023 briefing meeting and the minutes of the July 3, 2023 regular meeting. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
AB Contracting LLC	Tower Project	87,721.84
AE2S	Professional Services	40,117.85
AFLAC	July Premium	844.97
Alliance Communications	Utilities	2,992.37
Alternative HR Development	Professional Services	3,584.50
American Fence Company	RC Track	19,676.00
Beal Distributing	GC Resale	1,058.62
Bioverse Inc	GC Supplies	1,640.07
Blaine's Service	Repairs	36.00
Bolt's Sprinkler Service	Rushmore Project	1,183.67
Boyce Law Firm	Attorney Fees	3,650.00
Brandon Ace Hardware	Various Supplies	2,992.47
Brandon Fire Department	Contribution	136,068.50
Brandon Lumber Co	Park Supplies	770.18
BV Media Group	Publications	2,277.26
BV School District	Fuel	5,760.74
C&R Supply	Supplies	448.36
Canfield Business Interiors LLC	Supplies	134.60
Cardmember Services	Misc. Expenses	8,423.37
Cash-WA Distributing	GC Resale	1,649.69
Century Business Products	Police Supplies	89.05
Century Business Products	Various Supplies	318.74
Chesterman/Coca Cola	GC Resale	362.00
Cintas	Supplies	63.79
City of Brandon	Utilities	154.48
Coffee Cup	Fuel	201.31
Core & Main	Water Supplies	309.64
Culligan Water Conditioning	Utilities	76.75
Dakota Data Shred	Supplies	32.00

Dakota Pump & Control	Sewer Repairs	40,898.00
Dakota Supply Group	Supplies	137.01
Direct Technologies	Software	1,100.74
DPC Industries Inc	Supplies	4,958.91
Eastgate Towing & Storage	Professional Services	100.00
EnviroMaster	GC Supplies	84.00
Geotek Engineering	Professional Services	12,766.75
Great Bear Sand & Gravel	Street Supplies	948.05
H2ose It Carwash	Various Supplies	400.00
Hauff Mid-America Sports	Park Supplies	735.00
Hawkins Water Treatment	Supplies	4,407.78
HDR Engineering	Professional Services	28,006.37
I & S Group	Professional Services	5,946.25
Impact Landscape Design	Stormwater Repairs	6,700.00
Innovative Office Solutions	Police Supplies	24.40
JD's House of Trophies	Supplies	42.00
Johnson Brothers Famous Brands	GC Resale	1,024.65
Knife River	Street Maintenance	2,057.30
Lacey Rentals	Rental	430.00
Marv's Sanitary Service	Utilities	966.25
MCWC	Utilities	175.00
Med-Star Paramedic	July 911 Coverage	4,166.67
Metro Construction	Rushmore Project	471,708.57
Mid States Audio	Govt Bldg. Repairs	1,283.10
MidAmerican Energy	Utilities	989.74
Midwest Alarm Company	Professional Services	99.62
Minn County Register of Deeds	Supplies	30.00
Myrl & Roy's Paving	Asphalt Repairs	12,159.14
Oakridge Nursery	Tree Vouchers	3,691.81
Oakridge Nursery	Hired Repairs	175.73
Orkin	Utilities	145.99
Palisades Oil	Fuel	93.04
Pepsi Beverages Company	GC Resale	608.12
Petty Cash	Petty Cash	40.43
Qualified Presort Service	Utility Billing	2,815.14
Radco	Equipment	1,813.72
Reiter Enterprises	Golf Cart Rentals	5,130.00
Republic National Distributing	GC Resale	174.90
ROCS	Transit Bus	29,636.37
Sam's Club	Resale	1,168.22
Schwartzle Construction	GC Improvements	47,106.38
SD Department of Revenue	June Sales Tax	23,267.64
SD Unemployment Ins Division	2nd Quarter	1,454.26
Sioux Falls Film Solutions	Police Supplies	50.00
Sioux Falls Networks	Services and Equipment	8,167.16
SiouxLink Golf Magazine	GC Publications	1,300.00
Small Engine Doc	Park Supplies	159.00
Stanek Constructors Inc	WTP Project	890,281.73

Sturdevant's Auto Parts	Various Supplies	794.95
Summit Fire Protection	Rental	62.50
Sunshine	GC Resale/Misc. Supplies	1,314.93
Sure Test	Professional Services	90.00
Titan/Productivity	Repairs	2,217.95
Titleist	GC Resale	6,889.83
Tony's Catering	GC Catering	8,482.64
Toro NSN	GC Irrigation	229.00
US Bank	Admin Fees	1,200.00
USA Blue Book	Water Repairs	3,267.67
Verizon Wireless	Utilities	778.33
Vogel Motors	Hired Repairs	208.00
Water Environment Federation	Dues	155.00
Wellmark BC/BS	Health Insurance	79,057.43
Xcel Energy	Utilities	7,811.80
Zimco Supply	GC Supplies	618.10
US Bank	WTP Bond	728,950.00
US Bank	Core 2A Bond	190,000.00
US Bank	Core 1 Bond	349,925.00
US Bank	Water Tower Bond	57,489.98
US Bank	Big Sioux Lift Bond	43,304.01
First National Bank Trust Department	GC Equipment Laon	1,124.98
City Administration	July 6, 2023 Payroll	4,128.79
Finance Officer	July 6, 2023 Payroll	6,023.77
Government Buildings	July 6, 2023 Payroll	140.28
Engineer	July 6, 2023 Payroll	3,958.23
Police	July 6, 2023 Payroll	31,549.70
Building Inspections	July 6, 2023 Payroll	3,902.94
Street Department	July 6, 2023 Payroll	7,429.96
Summer Recreation	July 6, 2023 Payroll	3,893.45
Pool	July 6, 2023 Payroll	29,886.18
Park Department	July 6, 2023 Payroll	10,772.71
Economic Development	July 6, 2023 Payroll	2,241.63
Water Department	July 6, 2023 Payroll	9,861.99
Sewer Department	July 6, 2023 Payroll	6,123.14
Golf Course Grounds	July 6, 2023 Payroll	11,216.20
Golf Course Lounge	July 6, 2023 Payroll	8,426.81
Golf Course Pro Shop	July 6, 2023 Payroll	7,402.23
Golf Course Community Room	July 6, 2023 Payroll	1,156.80
941 Payroll Taxes	July 6, 2023 Payroll	42,428.62
SD Retirement System Supplemental	July 6, 2023 Payroll	1,455.00
TASC Flex Plan	July 6, 2023 Payroll	1,152.82
Accounts Management	July 6, 2023 Payroll	75.00
Direct Pay Reimbursement	Direct Pay Reimbursement	1,377.59

Alderman Jorgenson moved Alderman Kull seconded to approve the consent calendar which contained the following items: a wage adjustment for Kevin Krohn, to step 13-3 on the wage scale, \$27.53 per hour, effective July 5, 2023; a wage adjustment for Joseph Reagan, to step 13-3 on the wage scale, \$27.53 per hour, effective July 5, 2023; a wage adjustment for Tami Jansma, to step 23-7 on the wage scale, \$46.11 per hour and a wage adjustment for Mark Schmeling, to step 10-13 on the wage scale, \$28.96 per hour. Motion carried.

Lisa Marso, 1325 S. Parkview Place, was present for discussion. Lisa is the Chair for the Brandon's 50th Celebration scheduled for July 21-23, 2023.

TJ Cameron, 2821 E. Daybreak Circle, was present for discussion. TJ, Brandon Fireworks, will be holding a fireworks display at Aspen Park on Friday, July 21, 2023 as part of Brandon's 50th Celebration.

ORDINANCE #690

A public hearing was held, as advertised, to consider Ordinance #690. Alderman Jorgenson moved Alderman Lawrence seconded to give first reading to Ordinance #690: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING THAT THE REVISED ZONING ORDINANCE NUMBER 531 AND THE OFFICIAL ZONING MAP OF THE CITY OF BRANDON, SOUTH DAKOTA BE AMENDED TO PROVIDE FOR THE RE-ZONING OF THE FOLLOWING DESCRIBED PROPERTY. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

GOLF COURSE RETAINING WALL

The Golf Course Committee report was heard. Alderman Lawrence moved Alderman Jorgenson seconded to approve pay application #8 to Schwartzle Construction in the amount of \$47,106.38 for the golf course retaining wall project. Motion carried.

2024 BUDGET WORK SESSIONS

The Parks & Recreation Committee, Public Safety Committee and Administration Committee reports were heard. The first budget work session will be held on Monday, July 31, 2023 at 4:00pm. No further action required.

SDDOT TRANSIT AGREEMENT

The Streets Committee report was heard. Alderman Steen moved Alderman Johnson seconded to approve amendment #2 with the State of South Dakota for the transit agreement. Motion carried.

RUSHMORE PHASE 2 PROJECT

Alderman Jorgenson moved Alderman Steen seconded to approve pay application #3 to Metro Construction in the amount of \$471,708.57 for the Rushmore Area Reconstruction Project – Phase 2. Motion carried.

WATER TREATMET PLANT PROJECT

The Water & Sewer Committee report was heard. Alderman Lawrence moved Alderman Johnson seconded to approve pay application #8 to Stanek Constructors, Inc. in the amount of \$890,281.73 for the water treatment plant project. Motion carried.

WATER TOWER PROJECT

Alderman Steen moved Alderman Lawrence seconded to approve pay application #23 to AB Contracting, LLC. in the amount of \$87,721.84 for the water tower project. Motion carried.

At 6:16 p.m. on a motion by Alderman Kull seconded by Alderman Jorgenson the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor