

MINUTES
PARK ADVISORY COMMITTEE

The Brandon Park Advisory Committee met in regular session at 5:15 p.m. on July 19, 2023 at the Brandon City Council Chambers.

Roll call was taken. Members present were Barb Fish, Mindy Hansen, Al Kirkeby and Leigh Zirbel. Also present were Park Superintendent Devin Coughlin, City Engineer Tami Jansma and Development Director Patrick Andrews. Absent: Member Jon Jacobson and Member Adam Rothenberger.

Member Kirkeby chaired the meeting.

Member Hansen moved Member Fish seconded to approve the agenda. Motion carried.

Member Zirbel moved Member Hansen seconded to approve the minutes of the June 21, 2023 regular meeting. Motion carried.

Tom Timmerman, 1517 E. Keystone Drive, was present for discussion. Tom was following up from a couple years ago about a potential dog park at Aspen Park. Tami Jansma, City Engineer, explained that the rc park at Aspen Park is in the process of being moved, and that would be the location for a dog park. Tom also discussed the need for more soccer options for middle school aged kids and the possibility of other organizations (such as Tea Tempo/DASC) using the fields at McHardy Park. Tom will reach out to the Brandon Area Soccer Association.

Cruise in for Christ – request received. No one was present for discussion, will defer to next regular meeting.

Lee Henning, Brandon Area Soccer Association, was present for discussion. BASA wants to post some signs around the soccer complex at McHardy Park. These signs would be used to help direct traffic to/from the fields, field layout information, etc. BASA would supply the signs and materials, City would help install them. Member Hansen moved Member Zirbel seconded to approve the sign plans for BASA and directed them to work with City staff to make sure zoning ordinances are met. Motion carried.

Information was presented on a Conditional Use Application for Brandon Wellness to construct a public recreation facility at Aspen Park. Member Zirbel moved Member Hansen seconded to continue discussion and allow time for the applicant to present additional information to the Planning & Zoning Commission. Motion carried.

Information was presented on a Conditional Use Application for Brandon Valley Hockey Association to construct a non-profit facility at Aspen Park. Member Hansen moved Member Fish seconded to make recommendation of approval to the Planning & Zoning Commission. Motion carried.

Information was presented on a Variance Application for Brandon Wellness as it pertains to parking requirements. Member Zirbel moved Member Hansen seconded to continue discussion and allow time for the applicant to present additional information to the Planning & Zoning Commission. Motion carried.

Information was presented on a Variance Application for Brandon Wellness as it pertains to signage requirements. Member Zirbel moved Member Hansen seconded to continue discussion and allow time for the applicant to present additional information to the Planning & Zoning Commission. Motion carried.

Information was presented on a Variance Application for Brandon Valley Hockey Association as it pertains to parking requirements. Member Hansen moved Member Fish seconded to make recommendation of approval to the Planning & Zoning Commission. Motion carried.

Information was presented on a Variance Application for Brandon Valley Hockey Association as it pertains to signage requirements. Member Hansen moved Member Fish seconded to make recommendation of approval to the Planning & Zoning Commission. Motion carried.

2023 Projects Update – Devin gave an update on projects for this year.

Tree board items – ash tree removals will begin in September.

Next regular meeting is scheduled for Wednesday, August 16, 2023 at 5:15 p.m.

At 6:11 p.m., having no further business, Member Fish moved Member Zirbel seconded to adjourn the Park Advisory Committee meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Municipal Recording Clerk

Devin Coughlin
Park Superintendent