

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on August 1, 2022 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Barb Fish, Tim Jorgenson, David Kull, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Engineer, Tami Jansma; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.
Absent: None

Alderman Clark moved Alderman Fish seconded to approve the agenda. Motion carried.

Alderman Kull moved Alderman Clark seconded to approve the minutes of the July 14, 2022 briefing meeting; the minutes of the July 18, 2022 regular meeting minutes and the minutes of the July 25, 2022 special meeting. Motion carried.

Alderman Kull moved Alderman Steen seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
360 Painting of Sioux Falls	Hired Repairs	16,848.63
Advanced Engineering & Environmental Services	Water Treatment Plant Design	113,617.87
Avera EAP	Training	500.00
Beal Distributing	GC Resale	2,552.55
Brandon Valley Area Chamber of Commerce	Dues	12.00
Brandon Valley Ministerial Association	Sponsorship	75.00
Calhoun Communications	Improvements	4,508.18
Coca Cola	GC Resale	555.72
Coffee Cup	Fuel	682.54
Core & Main LP	Supplies	902.23
Corson Village Sanitary District	July Refund	949.89
Dakota Beverage	GC Resale	2,500.90
Dakota Pump Inc	Repairs	8,819.42
Dakota Supply Group	Repairs	460.74
Delta Dental	Insurance	3,233.00
DGR Engineering	Professional Services	67,496.29
EnviroMaster	Supplies	76.00
Fastenal Company	Supplies	381.42
Ferguson Waterworks	Supplies	212.24
G&H Distributing Inc	Repairs	242.76
Girton Adams Company	Supplies	121.00
Grote Painting & More	Hired Repairs	892.86
Incode/Tyler Technologies	Software	1,430.00
Infrastructure Design Group	Improvements	3,878.46
Jack's Uniform & Equipment	Safety Supplies	71.94
Johnson Bros	GC Resale	3,996.69
Karl's	Equipment Purchase	1,324.95
KB Sprinklers	Improvements	976.69

Kurita America	Hired Repairs	1,700.00
Lacey Rentals	Rentals	410.00
Metro Communications	Quarterly Fees	20,885.50
Michael's Fence	Professional Services	43.51
Midwest Turf & Irrigation	Repairs	705.83
Miller & Sons Golf Cars	Lease	200.00
Modern Woodman	Insurance	1,780.69
Motorola Solutions	Equipment	1,329.00
Myrl & Roy's Paving	Repairs	2,996.54
Oakridge Nursery	Supplies	80.94
Pepsi	GC Resale	647.08
Pizza Ranch of Brandon	Catering	153.00
Pizza Ranch of Sioux Falls	Catering	129.21
Ramkota Hotel-Pierre	Travel	80.00
Republic National Distributing Company	GC Resale	847.95
Roger's Plumbing & Heating	Professional Services	238.50
SD Dept of Health	Professional Services	345.00
Severance Brewing Company	GC Resale	165.00
Sioux Falls Area Humane Society	Monthly Services	606.88
Sioux Falls Rubber Stamp Works	Supplies	4.95
Sioux Valley Energy	Utilities	43,600.28
South Eastern Council of Governments	Improvements	4,000.00
Southern Glazer's of SD	GC Resale	2,245.95
Staples Advantage	Supplies	253.56
Sysco	GC Resale	2,678.40
TI Windows	Professional Services	200.00
Titan Machinery	Repairs	139.63
Tri State Hood Cleaning	Hired Repairs	450.00
Two Way Solutions	Supplies	143.99
Verizon	Utilities	609.69
Wellmark BC/BS	Health Insurance	79,793.33
Wilde Prairie Winery	GC Resale	288.00
Xcel Energy	Utilities	4,004.43
Zimco Supply	Supplies	3,507.28
City Administration	July 20, 2022 Payroll	3,733.93
Finance Officer	July 20, 2022 Payroll	5,650.82
Government Buildings	July 20, 2022 Payroll	189.32
Engineer	July 20, 2022 Payroll	3,223.28
Police	July 20, 2022 Payroll	27,703.52
Building Inspections	July 20, 2022 Payroll	3,526.77
Street Department	July 20, 2022 Payroll	6,567.36
Rec Center	July 20, 2022 Payroll	2,880.61
Pool	July 20, 2022 Payroll	20,897.96
Park Department	July 20, 2022 Payroll	10,800.08
Economic Development	July 20, 2022 Payroll	2,017.55
Water Department	July 20, 2022 Payroll	8,862.97
Sewer Department	July 20, 2022 Payroll	3,452.35
Golf Course Grounds	July 20, 2022 Payroll	12,340.07

Golf Course Lounge	July 20, 2022 Payroll	6,420.21
Golf Course Pro Shop	July 20, 2022 Payroll	6,743.75
Golf Course Community Room	July 20, 2022 Payroll	1,958.33
941 Payroll Taxes	July 20, 2022 Payroll	35,412.50
SD Retirement System Supplemental	July 20, 2022 Payroll	1,152.50
SD Retirement System	July 20, 2022 Payroll	27,535.08
TASC Flex Plan	July 20, 2022 Payroll	1,064.63
Accounts Management	July 20, 2022 Payroll	75.00

Alderwoman Clark moved Alderman Jorgenson seconded to approve the consent calendar which contained the following items: annual salary adjustment for Cory Carlson, to step 10-13 on the wage scale, \$26.69 per hour, effective August 11, 2022 and the annual salary adjustment for Jamie Steffel, to step 25-11 on the wage scale, \$50.18 per hour, effective August 15, 2022. Motion carried.

Michael Murphy, 404 N. Sioux Blvd. was present for discussion. Michael wants to sell a portion of his property to a neighbor. Staff advised Michael to stop into City Hall to further discuss.

APPLICATION FOR RETAIL ON-OFF SALE MALT BEVERAGE & SD FARM WINE

A public hearing was held, as advertised, to consider an application for a retail on-off sale malt beverage and SD farm wine license for Rivals, LLC. at 204 E. Holly Blvd. Alderman Jorgenson moved Alderman Steen seconded to approve the application as presented. Motion carried.

APPLICATION FOR ONE DAY ALCOHOLIC BEVERAGE LICENSE

A public hearing was held, as advertised, to consider a one day alcoholic beverage license for Double D Saloon – Dogwood Street adjacent to 325 S. Main Avenue, to hold a street dance. Alderwoman Clark moved Alderman Kull seconded to approve the application as presented. Motion carried.

ORDINANCE #660

Alderwoman Clark moved Alderman Steen seconded to give second reading to Ordinance #660: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SD, AMENDING THE BRANDON ZONING ORDINANCE BY AMENDING CHAPTER 15-10-2, LI: LIGHT INDUSTRIAL DISTRICT, PERMITTED USES; CHAPTER 15-10-10, LI: LIGHT INDUSTRIAL DISTRICT, LOT AND YARD REGULATIONS; CHAPTER 15-11-3, HI: HEAVY INDUSTRIAL DISTRICT, PERMIT USES; AND CHAPTER 15-11-10, HI: HEAVY INDUSTRIAL DISTRICT, LOT AND YARD REGULATIONS. A roll call vote showed Clark, Fish, Jorgenson, Kull, Steen aye. Motion carried.

SALE OF SURPLUS PROPERTY

The Golf Course Committee report was heard. Alderman Steen moved Alderwoman Clark seconded to approve the following bids for surplus golf course equipment. Motion carried.

2006 Groundskeeper 3280 – Keith Hemmingson, \$900.00
3 wheel Cushman Truckster – Keith Hemmingson, \$350.00

BLOCK PARTY APPLICATION

The Parks & Recreation Committee and Public Safety Committee reports were heard. Alderman Jorgenson moved Alderman Steen seconded to approve the block party request from Aaron Carroll, 301 S. 8th Avenue, for August 27, 2022 from 3:00pm-10:00pm. Motion carried.

COMMUNICATIONS REPORT

The Administration Committee report was heard. A communications report was presented showing dates that messages were sent to the public via Textedly, Facebook, mailings and BV Journal articles. No action required.

REQUEST FOR PROPERTY TAX ABATEMENT

Alderman Clark moved Alderman Fish seconded to approve the following tax abatement, as presented. Motion carried.

<u>Abatement Number</u>	<u>Parcel ID #</u>
2022-0178	88827

STREET DANCE AGREEMENT

Alderman Clark moved Alderman Steen seconded to approve the street dance agreement between Double D Saloon and the City of Brandon, as presented. Motion carried.

RESOLUTION #22-22

Alderman Jorgenson moved Alderman Kull seconded to approve Resolution #22-22. A roll call vote showed Clark, Fish, Jorgenson, Kull, Steen aye. Motion carried.

RESOLUTION #22-22

A RESOLUTION OF THE CITY OF BRANDON, SD, SETTING THE FRANCHISE FEE COLLECTED FROM ALL FRANCHISED CABLE OPERATORS

WHEREAS, pursuant to Brandon Ordinance 14-7-16(1) the City may require in a Franchise Agreement Grantee to pay a monthly Franchise Fee in the amount of zero percent (0%) to five percent (5%) of Grantee's gross revenues, which amount shall be established by the City Council by resolution every two years, and which amount a Grantee may collect the franchise fee from subscribers as a separate line item on subscriber bills, in addition to the price for cable service; and

WHEREAS, the City desires to establish Franchise Fee for all Grantees effective August 1, 2022;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BRANDON, SD:

That the Franchise Fee of 0% is set, which rate shall remain unless modified every two years as set forth in Brandon Ordinance 14-7-16.

Adopted this 1st day of August, 2022.

ATTEST:

Harry Buck, Mayor

Christina Smith, Finance Officer

(Seal)

ORDINANCE #661

Alderman Jorgenson moved Alderwoman Fish seconded to give first reading to Ordinance #661: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2022. A roll call vote showed Clark, Fish, Jorgenson, Kull, Steen aye. Motion carried.

BUDGET WORK SESSIONS

Next budget work session is scheduled for August 4, 2022 at 4:30pm.

AGREEMENT WITH SDDOT

The Streets Committee report was heard. Alderwoman Clark moved Alderman Kull seconded to approve the agreement with the SD Department of Transportation for the joint repair work and inlet replacement on Splitrock Boulevard and award the project to Big Al's Contracting in the amount of \$347,993.45. Motion carried.

RUSHMORE PHASE 2 PROJECT

Alderwoman Clark moved Alderman Jorgenson seconded to approve the amendment to the original agreement with DGR Engineering for the Rushmore Area Reconstruction Project – Phase 2 at an hourly rate not to exceed \$138,762.00. Motion carried.

At 6:17 p.m. Alderman Kull moved Alderwoman Clark seconded to go into executive session to discuss personnel, per SDCL 1-25-2.1. Motion carried. At 6:19 p.m. Mayor Buck declared the executive session ended.

At 6:19 p.m. on a motion by Alderwoman Clark seconded by Alderman Kull the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor