

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on October 2, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Tim Jorgenson, David Kull, Kevin Lawrence, Colin Steen and Mayor Harry Buck. Bruce Johnson was present via conference call. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Kull moved Alderwoman Fish seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the minutes of the September 14, 2023 briefing meeting and the minutes of the September 18, 2023 regular meeting as amended. Motion carried.

Alderman Kull moved Alderman Steen seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A-1 Pumping	Professional Services	340.00
Advanced Engineering & Environmental Services	Water Treatment Plant Expansion	50,409.45
Ambush Apparel	Clothing Supplies	1,511.53
ATCO International	Supplies	183.00
Beal Distributing	GC Resale	425.05
Benders Sewer and Drain	Hired Repairs	990.00
Borders States Electric	Repairs	439.52
Butler Machinery Company	Hired Repairs	680.72
Cash-WA	GC Resale	998.88
City of Brandon	Utilities	151.01
Coffee Cup	Fuel	94.82
Core & Main	Repairs	261.93
Corson Village Sanitary District	September Reimbursement	863.88
Dakota Beverage	GC Resale	1,810.20
Delta Dental	Insurance	3,486.00
DGR Engineering	Professional Services	62,974.47
DPC Industries	Chemicals	2,254.05
Dudley Laundry (Appeara)	GC Linens	305.00
Duke Aerial Equipment	Rentals	176.70
Fastenal Company	Supplies	72.34
FedEx	Shipping Supplies	8.73
Grainger	Supplies	48.78
H2ose It Carwash	Carwash Tokens	400.00
Hawkins Water Treatment	Chemicals	3,968.16
Infrastructure Design Group	Professional Services	3,994.50
Jack's Uniform and Equipment	Clothing Supplies	216.78
Johnson Brothers Famous Brands	GC Resale	689.50
Lacey Rental	Rentals	130.00

Lawson Products	Supplies	541.86
Malloy Electric Bearing Supply	Repairs	791.71
Metro Constructions	Hired Repairs	8,163.28
Modern Woodman	Insurance	2,379.94
Motorola Solutions	Equipment	2,860.13
Northwest Tire	Hired Repairs	31.34
Oakridge Nursery	Supplies	71.70
Olson's Pest Technicians	Monthly Contract	135.00
Palisades	Fuel	4,542.02
Performance Press	Supplies	59.00
Pitney Bowes	Postage Refill	750.00
Prairie Wind Trailers	Repairs	50.00
Reel Sharp	Equipment Repair	1,846.63
Sanitation Products	Hired Repairs	3,641.48
SD Dept of Public Health	Water Testing	450.00
SD One Call	Locate Tickets	302.40
Sioux Falls Area Humane Society	Monthly Services	678.22
Sioux Valley Energy	Utilities	42,961.34
Stanek Constructors	Water Treatment Plant Expansion	623,158.08
Staples Advantage	Supplies	567.80
Stockwell Engineers	Water Towers	27,300.99
Traffic Control Corporation	Traffic Light Supplies	4,635.00
Two Way Solutions	Supplies	84.99
Verizon Wireless	Utilities	621.36
White Cap	Repairs	1,701.00
Xcel Energy	Utilities	3,419.81
Council	September 28, 2023 Payroll	8,319.53
Mayor	September 28, 2023 Payroll	2,265.63
City Administration	September 28, 2023 Payroll	4,128.79
Planning & Zoning Board	September 28, 2023 Payroll	1,292.88
Park Committee	September 28, 2023 Payroll	369.39
Finance Officer	September 28, 2023 Payroll	6,008.64
Government Buildings	September 28, 2023 Payroll	130.25
Engineer	September 28, 2023 Payroll	4,017.26
Police	September 28, 2023 Payroll	30,536.47
Building Inspections	September 28, 2023 Payroll	3,942.42
Street Department	September 28, 2023 Payroll	7,435.56
Park Department	September 28, 2023 Payroll	5,399.99
Economic Development	September 28, 2023 Payroll	2,241.63
Water Conservation	September 28, 2023 Payroll	554.08
Water Department	September 28, 2023 Payroll	9,919.51
Sewer Department	September 28, 2023 Payroll	5,845.93
Golf Course Grounds	September 28, 2023 Payroll	8,213.24
Golf Course Lounge	September 28, 2023 Payroll	4,475.48
Golf Course Pro Shop	September 28, 2023 Payroll	6,155.18
Golf Course Community Room	September 28, 2023 Payroll	901.79
941 Payroll Taxes	September 28, 2023 Payroll	32,881.64
SD Retirement System Supplemental	September 28, 2023 Payroll	1,455.00

TASC Flex Plan	September 28, 2023 Payroll	1,152.82
Accounts Management	September 28, 2023 Payroll	75.00

Alderman Lawrence moved Alderman Steen seconded to approve the consent calendar which contained the following items: a wage adjustment for Nick Gunderman, to step 10-5 on the wage scale, \$24.28 per hour, effective September 27, 2023 and a sewer cleaning services application for Jetter Clean Inc. for the 2023 calendar year. Motion carried.

2024 GOLF RATES

The Golf Course Committee report was heard. Discussion held on 2024 golf course rates. No action at this time, will present a resolution at the October 16, 2023 City Council meeting.

ALCOHOLIC BEVERAGE CONSUMPTION PERMIT

The Parks & Recreation Committee report was heard. An application for an alcohol consumption permit was received from Michaela Carlson, 5612 E. Brennan Drive, Sioux Falls, SD. Michaela is requesting to have alcohol at McHardy Park shelter 2 for a family/friend gathering on October 28, 2023 from 11:30am-7:00pm. Alderman Steen moved Alderwoman Fish seconded to approve the application as presented. Motion carried.

REQUEST FOR HOCKEY PROPERTY LEASE

Alderwoman Fish moved Alderman Kull seconded to authorize City Attorney Lisa Marso to draft a lease agreement between the City of Brandon and the Brandon Valley Hockey Association to construct a facility in Aspen Park, utilizing the legal description provided by the Brandon Valley Hockey Association. Motion carried.

DYNAMIC CHEER & DANCE RAFFLE

The Administration Committee report was heard. A request was received from Dynamic Cheer & Dance to hold a raffle on November 17, 2023 at the Brandon Valley High School. No further action required.

VFW AUXILIARY RAFFLES

A request was received from the Brandon VFW to hold 2 raffles, one on November 5, 2023 and one on January 27, 2024. No further action required.

CHRISTMAS PARTY

Alderman Lawrence moved Alderman Steen seconded to approve the City staff Christmas party, to be held on December 1, 2023. Motion carried.

CITY HALL ROOF REPAIRS

Alderwoman Fish moved Alderman Jorgenson seconded to approve the proposal from M.J. Dalsin for City Hall roof repairs in the amount of \$8,300.00. Motion carried.

2022 AUDIT REPORT

Alderman Kull moved Alderman Steen seconded to approve the 2022 audit report, as presented, pending State approval. Motion carried.

QUOTES TO UPGRADE COUNCIL CHAMBERS AUDIO SYSTEM

Midstates Audio & Video provided two quotes to upgrade the audio system in the Council Chambers. Alderman Steen moved Alderman Jorgenson seconded to approve the purchase of a new audio system at a cost of \$20,666.16 from Midstates Audio & Video. Motion carried.

MCHARDY BRIDGE PROJECT

The Streets Committee report was heard. Alderman Kull moved Alderman Lawrence seconded to approve the SDDOT Grant Agreement 717564 amendment number 1 for the additional 15% funding for the McHardy Bridge improvement project. Motion carried.

SDDOT 5311 GRANT AMENDMENT

Alderman Jorgenson moved Alderman Steen seconded to approve the amendment to the SDDOT Transit Agreement, as presented. Motion carried.

WATER METER REPLACEMENT PROJECT BIDS

The Water & Sewer Committee report was heard. Alderman Lawrence moved Alderman Steen seconded to approve the Notice of Award to Ferguson Enterprises, LLC. Dba Ferguson Waterworks for a contract amount of \$49,935.84 for the water meter replacement project phase 5. Motion carried.

REQUEST TO PURCHASE TWO VEHICLES

Alderman Kull moved Alderman Jorgenson seconded to approve the purchase of two vehicles from Lamb Motors at a total cost \$98,630.00. Motion carried.

EAST SIDE SANITARY SEWER PROJECT

Discussion held on the east side sanitary sewer project. Nick VanOverschelde, 2604 W. Bitterroot Street, Sioux Fall, SD was present for discussion. Nick is the developer for the Chestnut Ridge Development. Trent Bruce, DGR Engineering, was present for discussion. Tony Bosch, 213 N. Fairway Circle, Brandon, SD was present for discussion. No action required at this time.

SIOUX FALLS FORCEMAIN PROJECT

Discussion held on the dual forcemain phasing analysis between the City of Brandon and the City of Sioux Falls. Further information will be discussed at a future meeting.

TRANSFER OF DETENTION POND IN BRANDON INDUSTRIAL PARK

Alderman Jorgenson moved Alderman Lawrence seconded to approve the transfer of the detention pond in the Brandon Industrial Park to the City of Brandon. Motion carried.

WELL NO. 6 CONTROL QUOTE

Alderman Kull moved Alderman Steen seconded to approve the purchase of the controls for Well No. 6 from Dakota Pump in the amount of \$57,704.07. Motion carried.

At 6:51 p.m. on a motion by Alderman Steen seconded by Alderman Lawrence the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor