

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on October 3, 2022 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Barb Fish, Bruce Johnson, David Kull, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke. Absent: Tim Jorgenson

Alderwoman Clark moved Alderman Steen seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Johnson seconded to approve the minutes of the September 15, 2022 briefing meeting and the minutes of the September 19, 2022 regular meeting minutes. Motion carried.

Alderman Kull moved Alderman Steen seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Alliance Communications	Utilities	2,607.40
American Fence Company	Hired Repairs	10,369.32
American Red Cross	Yearly Dues	650.00
Baycom	Supplies	294.00
Beal Distributing Inc	GC Resale	752.65
Benders Sewer and Drain	Hired Repairs	5,183.75
Boyce Law Firm	Professional Services	4,125.00
Brandon Plumbing & Heating	Hired Repairs	769.90
Brock White	Repairs	836.28
Cash-WA Distributing	GC Resale	2,291.26
Corson Village	September Refund	942.99
Dakota Beverage	GC Resale	765.70
Dakota Supply Group	Supplies	201.77
Dalsin Inc	Hired Repairs	4,625.00
Delta Dental	Dental Insurance	3,071.40
DGR Engineering	Professional Services	64,662.89
DirectTV	Utilities	365.73
Enviromaster Inc	Bathroom Supplies	84.00
ESRI	Software	1,500.00
Fastenal Company	Supplies	26.31
Ferguson Waterworks	Water Meters	827.47
Hach Company	Supplies	1,761.97
Hawkins Water Treatment	Chemicals	5,013.90
Jack's Uniform & Equipment	Safety Supplies	37.94
Jasper Engineering & Equipment	Repairs	870.00
Johnson Brothers Famous Brands	GC Resale	643.89
KB Sprinklers	Improvements	598.57
Knife River	Grounds Supplies	1,998.60
Lacey Rentals	Rentals	410.00

Locators & Supplies	Clothing Supplies	707.01
MidAmerican Research Chemical	Grounds Supplies	163.46
Midwest Turf & Irrigation	Supplies/Equipment	5,451.05
Modern Woodmen of American	Insurance	1,759.03
Mryl & Roy's Paving	Repairs	216.69
Newman Traffic Signs	Supplies	126.96
Northwest Tire	Repairs	594.52
Oakridge Landscaping	Landscaping	12,448.00
Orkin	Pest Control	134.00
Patrick Andrews	Reimbursement	542.50
Petty Cash	Supplies	23.19
Pizza Ranch	GC Catering	138.00
Republic National Distributing Company	GC Resale	209.75
Safe N Secure	Hired Repairs	110.00
Sanitation Products	Repairs	148.64
SD Dept of Health	Water Testing	902.00
SD Municipal League	Supplies	225.00
Sioux Falls Area Humane Society	Monthly Contract	238.08
Sioux Falls Networks	Software/Equipment	2,002.20
Sioux Falls Utilities	Utilities	116,604.46
Sioux Valley Energy	Utilities	41,250.70
Sirchie Finger Print Labs	Safety Supplies	47.90
Site One Landscape Supply	Supplies	495.31
Titan Machinery	Repairs	43.28
Verizon Wireless	Utilities	689.83
Wellmark/BCBS	Health Insurance	78,108.46
Xcel Energy	Utilities	3,356.24
Zimco Supply Co	Grounds Supplies	4,777.50
Council	September 29, 2022 Payroll	6,896.05
Mayor	September 29, 2022 Payroll	2,088.11
City Administration	September 29, 2022 Payroll	3,803.95
Planning & Zoning	September 29, 2022 Payroll	1,454.50
Park Committee	September 29, 2022 Payroll	290.89
Finance Officer	September 29, 2022 Payroll	5,832.10
Government Buildings	September 29, 2022 Payroll	129.29
Engineer	September 29, 2022 Payroll	4,069.24
Police	September 29, 2022 Payroll	32,333.02
Building Inspections	September 29, 2022 Payroll	3,798.77
Street Department	September 29, 2022 Payroll	5,727.57
Rec Center	September 29, 2022 Payroll	62.33
Park Department	September 29, 2022 Payroll	6,735.05
Economic Development	September 29, 2022 Payroll	2,116.09
Water Conservation Committee	September 29, 2022 Payroll	498.68
Water Department	September 29, 2022 Payroll	9,611.76
Sewer Department	September 29, 2022 Payroll	5,060.84
Golf Course Grounds	September 29, 2022 Payroll	7,334.67
Golf Course Lounge	September 29, 2022 Payroll	4,661.06
Golf Course Pro Shop	September 29, 2022 Payroll	5,081.38

Golf Course Community Room	September 29, 2022 Payroll	753.55
941 Payroll Taxes	September 29, 2022 Payroll	32,863.92
SD Retirement System Supplemental	September 29, 2022 Payroll	1,175.00
TASC Flex Plan	September 29, 2022 Payroll	1,064.63
Accounts Management	September 29, 2022 Payroll	75.00
Direct Pay	September 29, 2022 Payroll	1,141.39

Alderman Kull moved Alderwoman Fish seconded to approve the consent calendar which contained the following items: annual salary adjustment for Larry Bixby, to step 14-7 on the wage scale, \$29.89 per hour, effective October 16, 2022 and a special event application from the Minnehaha County Deputies Association to host the Battle of the Badges on July 22, 2023 at Aspen Park. Motion carried.

Thomas Szalat, 311 S. 2nd Avenue, was present for discussion. Thomas was present concerning the Core Area Phase 2A Construction project and concerns with the City of Brandon trespassing on his property and damage that has been done to his property.

2023 GOLF RATES DISCUSSION

The Golf Course Committee report was heard. Discussion held on golf rates for the 2023 season. A resolution will be presented at the October 17, 2022 regular Council meeting. No further action required.

VFW HOLIDAY LIGHTS PARADE

The Parks & Recreation Committee and Public Safety Committee reports were heard. Alderman Kull moved Alderwoman Clark seconded to approve the request, as presented, from the Brandon Valley Three Rivers VFW Post 4726 to hold their annual Holiday Lights Parade on Saturday, November 26, 2022. Motion carried.

COMMUNICATIONS REPORT

The Administration Committee report was heard. A communications report was presented showing dates that messages were sent to the public via Textedly, Facebook, mailings and BV Journal articles. No action required.

RFP FOR CITY HALL/COUNCIL CHAMBERS & GOLF COURSE CLUBHOUSE

Discussion held on either remodeling City Hall/Police Department or construct a new facility. ISG is currently working on a 3D rendering of a proposed new City Hall/Police Department on the current land located at 304 S. Main Avenue. It was the consensus of the Council to wait until ISG has finished their plans. No further action taken.

CITY CHRISTMAS PARTY

Alderman Steen moved Alderwoman Fish seconded to approve the annual City Christmas Party, to be held on Friday, December 2, 2022 at the Golf Course. Motion carried.

WATER METER REPLACEMENT PROJECT BID

The Water & Sewer Committee report was heard. Alderwoman Clark moved Alderman Kull seconded to approve the one bid received from Ferguson Waterworks in the of \$59,625.00 for the water meter replacement project. Motion carried.

WATER TOWER PROJECT ENGINEERING AMENDMENT

Alderwoman Clark moved Alderman Johnson seconded to approve the amendment to the construction administration services with Stockwell Engineers for the water tower project, not to exceed \$30,000.00. Motion carried.

GOLF COURSE BOOSTER STATION REMOVAL QUOTE

Alderman Steen moved Alderwoman Clark seconded to accept the bid from Frist Rate Excavate for the removal of the old booster station at the Golf Course, in the amount of \$54,800.00. Motion carried.

At 6:27 p.m. on a motion by Alderwoman Clark seconded by Alderman Johnson the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor