

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on October 5, 2020 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Dana Clark, Vickie David, Barb Fish, Tim Jorgenson, David Kull and Jack Parliament. Others present were: City Administrator, Bryan H. Read; Finance Officer, Christina Smith; City Engineer, Tami Jansma, Police Chief, Joe Weir; Golf Course Manager, Andrew Bauer and Public Works Director, Rollie Hoeke. Absent: Mayor Paul Lundberg.

Council President Barb Fish chaired the meeting.

Alderman Clark moved Alderman Parliament seconded to approve the agenda. Motion carried.

Alderman Kull moved Alderman Clark seconded to approve the minutes of the September 17, 2020 briefing meeting; the minutes of the September 21, 2020 regular meeting and the minutes of the September 24, 2020 work session meeting. Motion carried.

Alderman Parliament moved Alderman Jorgenson seconded to approve the following claims. Motion carried.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
605 Heating & Cooling, LLC	Repairs	304.59
A-1 Septic Tank	Professional Services	150.00
AE2S	Professional Services	14,785.00
Argus Leader Media	Subscription	28.50
Baycom	Supplies	254.00
Beal Distributing	GC Resale	1,157.00
BladeRunners	Repairs	145.00
Brock White Co., LLC	Repairs	4,458.00
Clark Engineering	Professional Services	13,413.01
Commercial Interior Décor, Inc.	Repairs	9,333.33
Core & Main LP	Repairs	571.60
Corson Village Sanitary District	September Refund	1,004.69
Dakota Beverage	GC Resale	1,070.60
Dakota Pump, Inc.	Repairs	413.22
Delta Dental	October Premiums	2,993.30
Fastenal	Supplies	30.30
Ferguson Waterworks	Software	1,864.00
Fox Food Service Repair, LLC	Repairs	355.58
Fox Printing & Graphics	Supplies	124.88
Geotek Engineering & Testing Services	Professional Services	1,570.00
Hawkins	Repairs	99.56
Heartland Paper Company	Supplies	80.00
Inter-Lakes Community Action	Transit	9,025.73
Interstate Power Systems	Supplies	166.84
Jack's Uniforms & Equipment	Supplies	105.89

Jensen Electric	Repairs	503.74
Johnson Bros. of SD	GC Resale	783.64
Julie Reinke	Improvements	177.28
KB Sprinklers	Improvements	893.72
Meyer Laboratory, Inc.	Supplies	375.97
Mike Erickson	Repairs	227.50
Miller & Sons Golf Cars	Rental	400.00
Minnehaha Community Water Corp	Utility	96.00
Mobile Electronic Service, Inc.	Police Equipment	4,333.91
Modern Woodmen	October Premiums	1,742.08
Myrl & Roy's Paving, In.	Repairs	6,832.28
Nordstrom's Automotive	Repairs	225.00
Palisades Oil Co.	Fuel	982.98
Pitney Bowes	Supplies	80.74
PrairieSons, Inc.	Professional Services	337.50
R & L Supplies	Repairs	976.39
Republic National Distributing	GC Resale	890.42
SD Dept. of Health	Professional Services	852.00
SD Unemployment Insurance Division	3rd Quarter 2020	619.05
Sioux Falls Humane Society	Professional Services	639.28
Sioux Valley Energy	Utilities	37,555.57
Staples	Supplies	412.80
Staples Enterprises, Inc.	Fuel	34.67
Sysco	GC Resale	929.52
Toro NSN	GC Service Agreement	155.00
Tri-State Garage Door, Inc.	Repairs	197.00
TSP, Inc.	Improvements	1,116.33
Uline	Supplies	64.65
Verizon	Utilities	697.37
Wellmark BCBS	October Premiums	56,258.44
Xcel Energy	Utilities	2,988.99
Zimco	Supplies	1,030.48
Council	September 17, 2020	7,733.07
Mayor	September 17, 2020	2,035.21
City Administration	September 17, 2020	3,397.32
Planning and Zoning Board	September 17, 2020	627.98
Park Committee	September 17, 2020	517.16
Finance Office	September 17, 2020	4,216.05
Government Buildings	September 17, 2020	129.29
Engineer	September 17, 2020	2,966.90
Police	September 17, 2020	23,792.41
Building Inspections	September 17, 2020	3,426.37
Street Department	September 17, 2020	5,871.43
Park Department	September 17, 2020	4,322.46
Economic Development	September 17, 2020	808.17
Water Conservation	September 17, 2020	480.22
Water Department	September 17, 2020	8,591.69
Sewer Department	September 17, 2020	3,961.58

Golf Course Grounds	September 17, 2020	5,401.63
Golf Course Lounge	September 17, 2020	3,634.75
Golf Course Pro Shop	September 17, 2020	4,302.33
Golf Course Community Room	September 17, 2020	1,151.75
941 Payroll Taxes	September 17, 2020	25,055.36
SD Retirement	September 17, 2020	22,792.44
SD Retirement System Supplemental	September 17, 2020	712.50
Direct Pay Reimbursement	September 17, 2020	900.19
TASC Flex Plan	September 17, 2020	625.00
Accounts Management	September 17, 2020	75.00

Alderman Kull moved Alderman Jorgenson seconded to approve the consent calendar which contained the following items: a plat of Brandon Terraces Lot 1A Block 2; a plat of Tract 1A Corson Valley Land Company's Addition; a plat of Lot 16 Block 2 Rovang Industrial Park Addition; a plat of Lot 3 Block 6 Tallgrass Addition and a plat of Lot 5 Block 6 Tallgrass Addition. Motion carried.

EMPLOYEE RECOGNITION

Tami Jansma, City Engineer, presented Paul Clarke with the SD Municipal League's Code Enforcement Officer of the year award and a plaque.

LANDSCAPES UNLIMITED REPORT

The Golf Course Committee report was heard. Justin, Market Manager for Landscapes Golf Management, was present for discussion. Justin explained how Landscapes Golf Management could help current staff manage the golf course. No action required at this time.

2021 GOLF COURSE RATES

Andrew Bauer, Golf Course Manager, was present for discussion. Andrew presented information on 2021 golf rates. No action taken at this time.

SURPLUS VEHICLE BIDS

The Parks & Recreation Committee and Public Safety Committee reports were heard. Alderwoman Clark moved Alderman Jorgenson seconded to approve the bid from Dave Swier in the amount of \$2,150.00 for the 2013 Ford Explorer and to approve the donation of the 2015 Ford Explorer to the Valley Springs Fire Department. Motion carried.

<u>Bidder</u>	<u>Amount</u>
Dave Swier	\$2,150.0
Bayridge Motors, Inc.	\$2,125.00
Yousef Dabbagh	\$1,765.00

RESOLUTION #26-20

The Administration Committee report was heard. Alderwoman Clark moved Alderman Parliament seconded to approve Resolution #26-20. A roll call vote showed Clark, David, Fish,

Jorgenson, Kull, Parliament aye. Motion carried.

RESOLUTION #26-20

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BOND SALE – 2021 RUSHMORE AREA PHASE 1 PROJECT

WHEREAS, the City of Brandon intend to reimburse expenditures associated with the 2021 Rushmore Area Phase 1 Reconstruction Project (the “Project”) up to an amount not to exceed \$6,500,000; and

WHEREAS, The City of Brandon intends to finance the Project through tax-exempt bonds pursuant to Section 103(a) of the Internal Revenue Code in an amount not to exceed \$6,500,000; and

WHEREAS, an official declaration of intent must be made prior to which the date on which an expenditure is paid.

NOW THEREFORE BE IT RESOLVED:

1. The City of Brandon does hereby declare its official intent to reimburse the expenditures with proceeds of the bond issue.
2. This Resolution is intended to be the declaration of official intent under the reimbursement regulations. The reimbursement shall relate to the improvements above mentioned. This intent shall be made for itself and any governmental entity issuing the bonds.
3. The maximum principal amount of debt expected to be issued for the Project is not to exceed \$6,500,000.
4. This declaration of intent shall be available for public inspection.
5. This declaration of official intent is made for the purposes of complying with Sections 103(a) and 148 of the Internal Revenue Code and the regulations associated therewith.

Date this 5th day of October, 2020.

Paul J. Lundberg
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

PUBLIC USE OF TREE DUMP SITE

The Streets Committee report was heard. Rollie Hoeke, Public Works Director, presented information on a public tree dump site.

RESOLUTION #27-20

Alderman Parliament moved Alderwoman Clark seconded to approve Resolution #27-20. A roll call vote showed Clark, David, Fish, Jorgenson, Kull, Parliament aye. Motion carried.

RESOLUTION #27-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRANDON, SOUTH DAKOTA, ESTABLISHING FEES FOR THE USE OF A TREE BRANCH DISPOSAL SITE

WHEREAS, the Brandon City Council has determined that it would be a beneficial service to provide a site for the disposal of tree branches to Brandon residents; and

WHEREAS, the City of Brandon will incur costs to operate said tree branch disposal site; and

WHEREAS, the Brandon City Council has determined that it is prudent and appropriate to charge fees to utilize the tree branch disposal site to offset the expenditures to operate the site.

THEREFORE BE IT RESOLVED, that the Brandon City Council shall set the following fees for use of the tree branch disposal site:

Pickup truck or smaller	\$10.00
Trailer	10.00
Pickup truck with trailer	15.00

Dated this 5th day of October, 2020.

ATTEST:

Paul Lundberg
Mayor

Christina Smith
Municipal Finance Officer

(SEAL)

SANDER BIDS

Aldерwoman Clark moved Aldерwoman David seconded to approve the purchase of a sander from Custom Truck Equipment in the amount of \$8,545.00 plus freight costs. Motion carried.

<u>Company</u>	<u>Amount</u>
Custom Truck Equipment	\$8,545.00 plus freight
Northern Truck Equipment	\$12,898.00

WATER TOWER PROJECT – LOCATION OF PRESSURE RELIEF VALVE BUILDING

The Water & Sewer Committee report was heard. Aaron, Stockwell Engineers, was present for discussion. Stockwell Engineers is under contract for the design and bidding services for the water tower project. Alderman Parliament moved Aldерwoman David seconded to move the location of the pressure relief valve building to the golf course property, Alternative A as presented and authorize staff to proceed in that direction. A roll call vote showed Clark, David, Kull, Parliament aye; Fish, Jorgenson nay. Motion carried.

AUTHORIZE ADVERTISEMENT FOR BIDS

No action taken at this time.

At 7:07 p.m. on a motion by Aldерwoman Clark seconded by Aldерwoman David the meeting was adjourned.

Melissa Labahn
Municipal Recording Clerk

Barb Fish
Council President