

BRANDON CITY COUNCIL AGENDA

Council Chambers – 308 S. Main

December 19, 2022

6:00 p.m.

1. Call to Order and Pledge of Allegiance
2. Roll Call and Determination of Quorum
3. Approval of Agenda
4. Approval of Minutes
 - A) December 1, 2022 Briefing Meeting (4)
 - B) December 2, 2022 Special Meeting (5)
 - C) December 5, 2022 Regular Meeting (6-13)
5. Approval of Claims (14-16)
6. Consent Calendar: Items included on the Consent Calendar are routine in nature and are approved with one vote without discussion. Councilmembers may remove any item from the Consent Calendar, for debate and a separate vote, when the agenda is approved.
 - A) Wage Adjustment: Dustin Wagner (17)
 - B) Wage Adjustment: Kerry Thill (18)
 - C) Wage Adjustment: Tessa Wegner (19)
 - D) Wage Adjustment: Seth Goembel (20)
 - E) Plat of Aspen Park Addition Tract 2 (21-22)
 - F) Plat of Lot 2A in Block 7 of the Original Town of Brandon (23-24)
 - G) Plat of Lots 1 and 2 in Block 3 of Rovang Industrial Park Addition (25-26)
 - H) Plat of Tract 1 of Tallgrass Park Addition (27-28)
 - I) Plat of Tract 2, Williams Addition (29-30)
7. Visitors/Timed Items/Public Comment
 - A) Public Comments: Those persons wanting to address the Council as to any item on or not on the agenda and who have not otherwise been asked to speak to the agenda item will be heard at this time, but are limited to five (5) minutes. No action will be taken on any action requested at this time due to the twenty-four-hour public notice requirement. The City reserves the right to end public comment after 45 total minutes and those who were unable to speak will be given the opportunity to speak first at the next regular Council meeting if they leave their name with the City Administrator.
 - B) Public Hearing: None
8. Old Business: None
9. Standing Committee Reports
 - A) Golf Course
 - 1) Retaining Wall Project
 - a) Change Order #2 (31-37)
 - b) Pay Application #2 (38-45)
 - 2) Assistant Golf Course Superintendent Job Description (46-47)
 - B) Parks and Recreation
 - 1) Park Report (48)
 - 2) Tennis Court Lights at Brandon Valley Middle School
 - 3) Purchase of Boom Mower (49-52)
 - 4) Declare Pickle Ball Nets Surplus Property (53)
 - 5) Ash Tree Project
 - a) Change Order #1 (54-55)
 - b) Pay Application #1 (56-58)

C) Public Safety

- 1) Fire Department Report (59)

D) Administration

- 1) Communications Report (60)
- 2) Additional Infrastructure Studies (61-62)
- 3) Employment Policy Manual (63-66)
- 4) Draft Policy on Tabled Items (67)
- 5) Resolution No. 41-22 Transfer of Contingency Funds – Pool Project (68-69)
- 6) Resolution No. 42-22 Transfer Funds – Ironwood Project (70-71)
- 7) Resolution No. 43-22 Transfer Funds – Core Phase 1 Project and Rushmore Phase 1 Project (72-73)
- 8) First Reading of Ordinance No. 675 2022 Supplemental Budget (74-75)

E) Streets

- 1) Work Report (76)
- 2) Resolution #40-22 Bridge Improvement Grant Application (77-83)
- 3) 2021 Joint Repair Project: SDDOT Agreement Amendment #1 (84-85)

F) Water and Sewer

- 1) Water Tower Project Pay Application #17 (86-93)

10. New Business: None

11. Executive Session if Necessary

12. Adjournment

Individuals in need of assistance in attaining access to the meeting, please contact City Hall within 24 hours of the meeting time for special arrangements.

SUPPLEMENT TO THE AGENDA

December 19, 2022

MEETINGS

- 1) Monday, December 26, 2022
City Closed for Christmas Holiday
- 2) Thursday, December 29, 2022
City Council Briefing Meeting at 4:00 PM in the Council Chambers
- 3) Monday, January 2, 2023
City Closed for News Day Holiday
- 4) Tuesday, January 3, 2023
City Council Meeting at 6:00 PM in the Council Chambers

OTHER

- 1) February 7, 2023 SDML Rib Dinner and Legislative Update in Pierre
- 2) November 2022 Fund Balance Report (94)
- 3) November 2022 Golf Course P&L (95)
- 4) November 2022 Sales Tax Report (96)
- 5) November 2022 Remote Sellers Report (97)
- 6) November 2022 Revenue and Expense Report (98-144)