

MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on November 4, 2024 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, David Kull, Randy Marso, Colin Steen and Mayor Harry Buck. Kevin Lawrence was present via conference call. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Fire Chief, Josh Sneller; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Johnson moved Alderman Steen seconded to approve the agenda as amended. Motion carried.

Alderman Steen moved Alderman Johnson seconded to approve the minutes of the October 17, 2024 briefing meeting and the October 21, 2024 regular meeting. Motion carried.

Alderman Kull moved Alderman Marso seconded to approve the following claims.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A-1 Pumping	Professional Services	225.00
Alliance	Utilities	2,938.20
Amazon	Supplies	60.19
Austin Peterson	Reimbursement	95.00
Avera Medical Group	Professional Services	408.30
Beal Distributing	GC Resale	225.00
Border States	Supplies	993.30
Butler	Repairs	223.11
Catalyst	Improvements	790.00
Christina Smith	Reimbursement	190.26
Chronogolf-Lightspeed	Dues	2,200.00
City of Sioux Falls	Improvements	722,953.49
Core & Main	Repairs	417.15
Corson Village	Reimbursement	965.17
Crescent Electric	Repairs	425.33
Cummins Sales	Repairs	149.90
Dakota Riggers	Clothing Supplies	335.40
Dakota Supply	Supplies	1,659.29
Delta Dental	Insurance	3,801.60
DeZurik	Supplies	176.39
Dudley/Appeara	Supplies	454.22
Dust Tex	Supplies	129.40
Fastenal	Supplies	204.33
Ferguson	Water Meters	6,338.92
Geotek	Improvements	6,190.50
Graham	Supplies	305.16

Grainger	Repairs	174.04
Infrastructure Design	Improvements	29,807.75
Jamie Steffel	Reimbursement	180.00
Johnson Bros	GC Resale	312.00
KC Life Insurance	Insurance	580.79
Knife River	Repairs	1,810.08
Lacey Rental	Rental	270.00
Locators & Supplies	Clothing Supplies	279.48
Malloy Electric	Repairs	20.76
Midwest Oil Company	Supplies	574.15
Midwest Turf	Repairs	1,538.37
Modern Woodman	Insurance	2,267.01
Muth Electric	Traffic Cameras	29,759.00
Myrl & Roy's Paving	Repairs	2,753.80
Northwest Tire	Hired Repairs	291.52
Off Your Rocker/B&G Milkway	Supplies	159.08
Performance Press	Supplies	520.86
Pfeifer's Implement	Repairs	105.34
R&L Supply	Repairs	180.88
Reiter Enterprises	Improvements	991.00
SD Dept of Health	Professional Services	869.00
SD Municipal League	Dues	125.00
Sioux Empire Wedding Network	Dues	1,378.00
Sioux Valley Energy	Utilities	45,777.21
Stockwell	Professional Services	7,368.57
Summit Fire	Rental	72.50
T&R Contracting	Improvements	140,314.42
Titan Machinery	Supplies	610.30
Titleist	GC Resale	105.88
Two Way Solutions	Hired Repairs	610.49
Verizon	Utilities	660.68
Wellmark BC/BS	Insurance	78,681.07
Xcel Energy	Utilities	3,584.09
US Bank	Brandon Park-Holly/Main Loans	618,602.50
US Bank	Water Revenue Bond	106,150.00
City Administration	October 24, 2024 Payroll	4,340.20
Finance Officer	October 24, 2024 Payroll	6,513.71
Government Buildings	October 24, 2024 Payroll	125.25
Engineer	October 24, 2024 Payroll	4,239.50
Police	October 24, 2024 Payroll	35,925.91
Building Inspections	October 24, 2024 Payroll	4,147.92
Street Department	October 24, 2024 Payroll	7,050.20
Park Department	October 24, 2024 Payroll	5,412.47
Economic Development	October 24, 2024 Payroll	2,370.27
Water Department	October 24, 2024 Payroll	10,157.66
Sewer Department	October 24, 2024 Payroll	5,781.16
Golf Course Grounds	October 24, 2024 Payroll	7,220.32
Golf Course Lounge	October 24, 2024 Payroll	3,576.08

DH Ventures Inc
Tailgators
1013 N. Splitrock Boulevard
Brandon, SD 57005

Retail (On-Sale) Liquor and
Package (Off-Sale) Liquor

Dolgen Midwest LLC
Dollar General Store #15413
124 E Holly Blvd
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

BRV, LLC
Holiday Inn Express & Suites
1103 N. Splitrock Boulevard
Brandon, SD 57005

Convention Center (On-Sale) Liquor

CC & F RETAIL INC
Coffee Cup Fuel Stop #7
1009 N. Splitrock Blvd
Brandon, SD 57005

Retail (On/Off Sale) Wine and Cider and
Package (Off-Sale) Liquor

Holiday Stationstores LLC
920 N Splitrock Blvd
Brandon, SD 57005

Package (Off- Sale) Liquor

Bauer Enterprises LLC
Splitrock C-Store
600 N Splitrock Blvd
Brandon, SD 57005

Package (Off-Sale) Liquor

City of Brandon
Golf Course Concessions
2100 E Aspen Boulevard
Brandon, SD 57005-0095

Retail (On-Sale) Liquor and
Package (Off-Sale) Liquor

LA FINCA INC
El Tapatio
616 N Splitrock Blvd
Brandon, SD 57005

Retail (On-Sale) Liquor

MG Oil Company
Dakota Star Casino #2
1322 E Cedar St
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

MG Oil Company
Dakota Star Casino
1320 E Cedar St
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

Sassy Nails & Spa LLC
511 N Splitrock Blvd
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

Casey's Retail Company
101 W Holly Blvd
Brandon, SD 57005

Package (Off-Sale) Liquor

On My Tab Inc
The Gruff
507 N Splitrock Blvd
Brandon, SD 57005

Retail (on-sale) Liquor

Kwik Trip Inc
Kwik Star #1201
101 N Heritage Rd
Brandon, SD 57005

Package Off-Sale Liquor

BRANDON VOLUNTEER FIRE DEPARTMENT

Josh Sneller, Brandon Volunteer Fire Department , was present for discussion. Josh was present to explore funding options for the Brandon Volunteer Fire Department. The creation of a fire district for the City of Brandon has been discussed. There is another stakeholder meeting on November 7, 2024 to further discuss funding options. No action taken at this time.

RESOLUTION #33-24

The Golf Course Committee report was heard. Alderman Steen moved Alderman Johnson seconded to approve Resolution #33-24. A roll call vote showed Fish, Johnson, Kull, Lawrence, Marso, Steen aye. Motion carried.

RESOLUTION #33-24

A RESOLUTION ESTABLISHING CATEGORIES, DEFINITIONS AND FEES FOR THE BRANDON MUNICIPAL GOLF COURSE

WHEREAS, SDCL 9-38-6 allows municipalities to establish, maintain, and operate athletic facilities such as golf courses as part of the park system of such municipality, and to charge fees for the use thereof; and

WHEREAS, the City of Brandon has established the Brandon Municipal Golf Course.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Brandon, South Dakota that the following definitions and rates are hereby approved (all rates are subject to sales tax):

Section 1: Annual Pass Categories and Definitions

- A. Youth Any person who is eighteen (18) years of age or younger on January 1 of the golfing year.
- B. Young Adult Any person who is nineteen (19) years of age on January 1 of the golfing year and no older than twenty-three (23) years of age as of January 1 of the golfing year.
- C. Young Professional Any person who is twenty-four (24) years of age on January 1 of the golfing year and no older than thirty (30) years of age as of January 1 of the golfing year.
- D. Adult Any person who is thirty-one (31) years of age or older on January 1 of the golfing year.
- E. Senior Any person who is sixty (60) years of age or older on January 1 of the golfing year.
- F. Married Couple Individuals legally married to each other.
- G. Family Spouses and children classified as youths.
- H. Elderly Any person who is eighty (80) years of age or older on January 1 of the golfing year.

Section 2: Annual Pass Fees

Annual passes are sold at the same price during the golfing year without regard to which point in the season the pass is purchased. Annual passes are not refundable and have no restrictions as to the amount of rounds played. Annual passes are valid from March 1 until November 30 of the golfing year.

Youth (w/o parent legal guardian pass holder) \$275.00

Youth (parent/legal guardian pass holder) \$125.00

Youth pass holders may play anytime Monday through Friday
And after 3:00 pm Saturday and Sunday without being
accompanied by an adult. They may play before 3:00 pm Saturday
and Sunday unaccompanied at the discretion of golf course
management.

Young Adult (all time) \$450.00

Young Professional (all time) \$750.00

Adult (all time) \$1,000.00
 Adult (week day) \$800.00
 Senior (all time) \$900.00
 Senior (week day) \$750.00
 Senior Couple (all time) \$1,250.00 (Both must qualify as seniors)
 Adult Couple (all time) \$1,400.00
 Young Professional Couple (all time) \$1,050.00 (Both must qualify as young professional)
 Elderly 70% off senior pass rates

Early purchase discount: An Early Purchase Discount for the purchase of an Annual Season Pass and Annual Cart Lease will be applied at fifteen percent (15%) if the Annual Pass and/or Annual Cart Lease is purchased in November or December of the year preceding the golfing year.

Section 3: Green Fees

<u>PLAY</u>	<u>WEEK DAY</u>	<u>SATURDAYS/SUNDAYS/HOLIDAYS</u>
9 holes	\$25.00	\$30.00
18 holes	\$40.00	\$45.00
18 holes Senior/Youth	\$25.00	N/A
9 holes Senior/Youth	\$20.00	N/A
Evening 18 (after 3:00 p.m.)	\$30.00	\$33.00
Evening 9 (after 3:00 p.m.)	\$20.00	\$23.00

Section 4: Punch Cards

Punch cards are for twelve (12) rounds and are sold during the golfing year without regard to which point in the season the card is purchased. All punch cards expire at the end of the golfing season and are not transferable to the following year, they are not refundable. Punch Cards cannot be applied toward outings or groups of five or more. There are no restrictions as to how many punch cards may be purchased.

9 Hole Punch Card: \$250.00
 18 Hole Punch Card: \$400.00

Section 5: Golf Carts – Half Cart Rental Fee

9 Holes \$17.00 per rider
 18 Holes \$25.00 per rider
 Evening 18 \$17.00 per rider
 Evening 9 \$12.00 per rider
 Senior/Youth \$17 for 18 holes \$12 for 9 holes, only available with green fee Mon-Fri
 Trail Fee (Season) \$500.00
 Trail Fee (Daily) \$20.00

Half cart annual lease per person (all time): \$900.00, subject to availability. Passengers must pay a half cart rental fee.

Half cart annual lease per person (week day): \$775.00, subject to availability. Passengers must pay a half cart rental fee.

Couple cart annual lease (all time): \$1,200.00, subject to availability. Passengers other than couples must pay a half cart rental fee.

Elderly 70% off cart lease

Section 6: Pull Carts – Rental Fee

\$5.00 per round

Section 7: Range Fees

Range balls \$15.00 per lg bag \$12.00 per md bag \$8.00 per sm bag

Unlimited annual range ball pass:

Adult \$400.00

Youth \$250.00

Family \$500.00

Section 8: Outings

The Golf Course Manager is authorized to set rates for golf outings.

Dated this 4th day of November, 2024.

Harry Buck
Mayor

ATTEST:

Christina Smith
Municipal Finance Officer

(SEAL)

ORDINANCE #715

The Parks & Recreation Committee, Public Safety Committee and Administration Committee reports were heard. Alderwoman Fish moved Alderman Steen seconded to give first reading to Ordinance #715: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2024. A roll call vote showed Fish, Johnson, Kull, Lawrence, Marso, Steen aye. Motion carried.

ASPEN PARK PETITION

A petition was received for the City to stop the construction of the Aspen Park Road and Parking

Lot Improvement Project and to require the City to construct East Ironwood from Sioux Boulevard to the west boundary of Aspen Park, overturning the City Council's October 7, 2024 motion. Alderman Kull moved Alderman Marso seconded to submit the question to the electors at the next annual municipal election on April 8, 2025. Motion carried.

EXIT 406 PROJECT CHANGE ORDER

The Streets Committee report was heard. Alderman Steen moved Alderman Johnson seconded to approve change order #1 to T&R Contracting for the watermain and sanitary sewer line adjustments project in the amount of \$12,366.85. Motion carried.

EXIT 406 PROJECT PAY APPLICATION

Alderman Steen moved Alderman Kull seconded to approve pay application #3 to T&R Contracting for the watermain and sanitary sewer line adjustments project in the amount of \$140,314.42. Motion carried.

SIoux FALLS FORCEMAIN PROJECT PAY APPLICATION

The Water & Sewer Committee report was heard. Alderman Kull moved Alderman Johnson seconded to approve pay applications #1-4 to the City of Sioux Falls for the dual forcemain project in the amount of \$722,953.49. Motion carried.

SIoux FALLS FORCEMAIN PROJECT EASEMENT

Alderman Marso moved Alderman Steen seconded to approve the access easement and the addendum to the easement in the amount of \$4,253.00 for the dual forcemain project. Motion carried.

PURCHASE AGREEMENT FOR TRACT 3A WESTVIEW ESTATES

Alderman Johnson moved Alderwoman Fish seconded to approve the purchase agreement between the City of Brandon and JF Ventures, Inc. for Tract 3A Westview Estates, as presented. Motion carried.

AGREEEMENT WITH CHESTNUT RIDGE DEVELOPMENT

Alderman Marso moved Alderman Steen seconded to approve the agreement with Chestnut Ridge Development, LLC. for the cost recoveries associated with the Eastside Trunk Sewer project, as presented. Motion carried.

At 6:28 p.m. on a motion by Alderman Johnson seconded by Alderman Steen the meeting was adjourned. Motion carried.

Melissa Labahn
Municipal Recording Clerk

Harry Buck
Mayor