

## MINUTES

The Brandon City Council met in regular session at 6:00 p.m. on November 6, 2023 in the Council Chambers at 308 S. Main Avenue, Brandon, South Dakota. Present were Barb Fish, Bruce Johnson, Tim Jorgenson, David Kull, Kevin Lawrence, Colin Steen and Mayor Harry Buck. Others present were: City Administrator, Bryan Read; Finance Officer, Christina Smith; City Attorney, Lisa Marso; City Engineer, Tami Jansma; Police Chief, Jamie Steffel; Park Superintendent, Devin Coughlin; Golf Course Manager, Andrew Bauer; Public Works Director, Rollie Hoeke and Development Director, Patrick Andrews.

Alderman Lawrence moved Alderman Johnson seconded to approve the agenda. Motion carried.

Alderman Steen moved Alderman Lawrence seconded to approve the minutes of the October 12, 2023 briefing meeting and the minutes of the October 16, 2023 regular meeting. Motion carried.

Alderman Kull moved Alderman Johnson seconded to approve the following claims.

<b><u>VENDOR</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
A-1 Pumping and Excavating	Professional Services	340.00
Active Network	Software	4,410.00
Advanced Engineering & Environmental Services	Professional Services	48,730.60
Alliance Communications	Utilities	2,769.77
Avera Medical Group	Professional Services	165.04
B&B Golf Cars	Golf Cart Repairs	339.90
Border States Electric	AC/Heat Repairs	557.80
C&R Supply	Supplies	44.22
Christina Smith	Travel Reimbursement	94.22
City of Brandon	Utilities	151.01
Core & Main	Repairs	1,041.01
Corson Village Sanitary District	October Reimbursement	1,036.85
Crossroads Hotel & Huron Event Center	Travel Expenses	386.24
D&K Construction	Hired Repairs	53,984.50
Dakota Custom Turf	Repairs	254.77
Dakota Fluid Power	Supplies	88.66
Dakota Pump & Control	Repairs/Improvements	10,962.74
Dalsin Inc	Hired Repairs	3,796.19
Delta Dental	Insurance	3,486.00
Detco	Supplies	1,366.70
DGR Engineering	Professional Services	112,970.52
DPC Industries	Chemicals	1,127.03
Dudley Laundry/Appearra	GC Linens	480.61
Dust-Tex	Supplies	203.00
ELO CPAs & Advisors	2022 Audit	14,830.95
Sioux Empire Network	Dues	199.00
EnviroMaster	Supplies	129.00
Fastenal Company	Supplies	258.56
FedEx	Postage	16.93

Fleetpride	Supplies	16.23
Flower Mill	Supplies	50.00
Fox Print Printing & Graphics	Supplies	796.94
Geotek Engineering	Professional Services	10,169.75
Hawkins Water Treatment	Chemicals	264.56
HDR Engineering	Professional Services	78,871.31
IMEG	Professional Services	2,811.33
Jack's Uniform & Equipment	Safety Supplies	368.61
Kalina Turf Consulting LLC	Supplies	1,071.50
Knife River	Repairs	876.96
Lacey Rentals	Rentals	130.00
Menards	Supplies	50.00
Michael's Purple Petunia	Professional Services	127.50
Mid States Audio	Repairs	1,425.95
Miller & Sons Golf Cars	Rentals/Repairs	821.92
Minnehaha Community Water Corp	Utilities	123.50
Modern Woodman	Insurance	2,265.39
Newman Traffic Signs	Soccer Board Repairs	172.92
Northwest Tire	Hired Repairs	849.82
Oakridge Nursery & Landscaping	Trees	1,623.68
Off Your Rocker/B&G Milkyway	Ice Cream Safety Vouchers	162.25
Olson's Pest Technicians	Monthly Contract	135.00
Patrick Andrews	Travel Reimbursement	288.57
Performance Press	Supplies	679.67
Pitney Bowes	Postage Ink	91.29
PSI Powerwashers	Repairs	183.30
Ramkota Hotel Rapid City	Travel Expenses	855.92
RDO Equipment	Hired Repairs	6,448.90
Rural Office of Community Services	September Reimbursement	13,152.83
Sanitation Products	Supplies	673.53
SD Dept of Health	Water Testing	1,244.00
SD Public Assurance Alliance	Insurance	134.17
Sioux Falls Area Humane Society	Monthly Contract	426.36
Sioux Falls Ford	Repairs	513.65
Sioux Falls Rubber Stamps	Supplies	20.92
Sioux Falls Utilities	Utilities	106,340.68
Sioux Valley Energy	Utilities	40,822.12
Splitrock Nursery and Landscaping	Hired Repairs	117,360.00
Staples	Supplies	656.84
Stockwell Engineers	Water Tower Construction	24,663.80
Sunset Law Enforcement	Supplies	3,285.45
Tami Jansma	Travel Reimbursement	458.50
Titleist	GC Resale	2,690.97
Traffic Control Operations	Hired Repairs	1,000.00
USA Blue Book	Repairs	424.95
Van Diest	Supplies	498.45
Verizon Wireless	Utilities	628.20
Xcel Energy	Utilities	3,573.39

Zimco	Supplies	236.21
First National Bank Trust Dept	2018 Golf Course Equipment Loan	1,124.98
US Bank	Park Addition/Holly-Main Bond	606,177.50
US Bank	Water Revenue Bond	101,696.25
City Administration	October 26, 2023 Payroll	4,128.79
Finance Officer	October 26, 2023 Payroll	6,008.66
Government Buildings	October 26, 2023 Payroll	135.28
Engineer	October 26, 2023 Payroll	4,026.60
Police	October 26, 2023 Payroll	33,377.87
Building Inspections	October 26, 2023 Payroll	4,107.47
Street Department	October 26, 2023 Payroll	6,793.06
Park Department	October 26, 2023 Payroll	4,779.59
Economic Development	October 26, 2023 Payroll	2,241.63
Water Department	October 26, 2023 Payroll	10,864.17
Sewer Department	October 26, 2023 Payroll	6,006.20
Golf Course Grounds	October 26, 2023 Payroll	6,207.09
Golf Course Lounge	October 26, 2023 Payroll	2,807.59
Golf Course Pro Shop	October 26, 2023 Payroll	5,356.63
Golf Course Community Room	October 26, 2023 Payroll	1,051.85
941 Payroll Taxes	October 26, 2023 Payroll	30,789.13
SD Retirement System Supplemental	October 26, 2023 Payroll	1,455.00
TASC Flex Plan	October 26, 2023 Payroll	1,152.82
Accounts Management	October 26, 2023 Payroll	75.00
SD Retirement System	October Payroll	33,206.44

Alderman Jorgenson moved Alderman Lawrence seconded to approve the consent calendar which contained the following items: a wage adjustment for Kyle Zigan, to step 16-4 on the wage scale, \$34.58 per hour, effective November 13, 2023; Cruise in for Christ event scheduled for June 15, 2024; a plat of Lots 4B, 5 & 6 Block 2 of Rovang Industrial Park Addition; a plat of Lots 1 & 2 in Lot A-1 of Graff's Addition and a plat of Lot 9 Block 13, Lots 15-26 Block 14, Lots 1 & 5 Block 15, Lots 13-15 Block 16 Stone Ridge Estates. Motion carried.

REVIEW 2024 ALCOHOLIC BEVERAGE LICENSES

A public hearing was held, as advertised, to review the 2024 Alcoholic Beverage License Renewals. Alderman Kull moved Alderwoman Fish seconded to approve the following alcoholic beverage licenses for 2024. Motion carried.

Brandon Liquor, Inc.                        Package (Off-Sale) Liquor  
 Sunshine Foods  
 117 N. Splitrock Boulevard  
 Brandon, SD 57005-0527

Brandon Spirits Acquisition Inc        Package (Off-Sale) Liquor  
 Brandon Spirits  
 228 E. Holly Boulevard  
 Brandon, SD 57005

SD Steakhouse LLC  
1308 E Rushmore Drive  
Brandon, SD 57005-1616

Retail (On-Sale) Liquor

VFW Post 4726  
Three Rivers VFW #4726  
321 S Main Ave.  
Brandon, SD 57005-1134

Retail (On-Sale) Liquor

KJT LLC  
The 212 Boiling Point  
328 S. Splitrock Blvd.  
Brandon, SD 57005-1654

Retail (On-Sale) Liquor

PJ Brandon LLC  
Double D Saloon  
325 S Main Avenue  
Brandon, SD 57005-1134

Retail (On-Sale) Liquor

DH Ventures Inc  
Tailgators  
1013 N. Splitrock Boulevard  
Brandon, SD 57005

Retail (On-Sale) Liquor and  
Package (Off-Sale) Liquor

Dolgen Midwest LLC  
Dollar General Store #15413  
124 E Holly Blvd  
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

BRV, LLC Convention Center  
Holiday Inn Express & Suites  
1103 N. Splitrock Boulevard  
Brandon, SD 57005

(On-Sale) Liquor

CC & F RETAIL INC  
Coffee Cup Fuel Stop #7  
1009 N. Splitrock Blvd  
Brandon, SD 57005

Retail (On/Off Sale) Wine and Cider and  
Package (Off-Sale) Liquor

Holiday Stationstores LLC  
920 N Splitrock Blvd  
Brandon, SD 57005

Package (Off- Sale) Liquor

Bauer Enterprises LLC  
Splitrock C-Store  
600 N Splitrock Blvd  
Brandon, SD 57005

Package (Off-Sale) Liquor

City of Brandon  
Golf Course Concessions  
2100 E Aspen Boulevard  
Brandon, SD 57005-0095

Retail (On-Sale) Liquor and  
Package (Off-Sale) Liquor

LA FINCA INC  
El Tapatio  
616 N Splitrock Blvd  
Brandon, SD 57005

Retail (On-Sale) Liquor

MG Oil Company  
Dakota Star Casino #2  
1322 E Cedar St  
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

MG Oil Company  
Dakota Star Casino  
1320 E Cedar St  
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

Sassy Nails & Spa LLC  
511 N Splitrock Blvd  
Brandon, SD 57005

Retail (On-Off Sale) Wine and Cider

Casey's Retail Company  
101 W Holly Blvd  
Brandon, SD 57005

Package (Off-Sale) Liquor

On My Tab Inc  
The Gruff  
507 N Splitrock Blvd  
Brandon, SD 57005

Retail (on-sale) Liquor

Kwik Trip Inc  
Kwik Star #1201  
101 N Heritage Rd  
Brandon, SD 57005

Package Off-Sale Liquor

HOCKEY LEASE

The Golf Course Committee and Parks & Recreation Committee report was heard. Alderwoman Fish moved Alderman Steen seconded to approve the lease between the Brandon Valley Ice & Inline Hockey Association and the City of Brandon, as presented. Motion carried.

SIOUX FALLS HUMANE SOCIETY CONTRACT

The Public Safety Committee report was heard. Alderman Kull moved Alderman Johnson seconded to approve the contract with the Sioux Falls Humane Society for the 2024 animal control services. Motion carried.

ASPEN RIDGE TIF #8

The Administration Committee report was heard. Alderman Steen moved Alderman Lawrence seconded to approve the TIF #8 Development Agreement for the Aspen Ridge Development. Motion carried.

BRANDON HARDWOOD CHALLENGE RAFFLE

A request was received from the Brandon Valley Hardwood Challenge, Inc. to host a raffle on December 16, 2023. No formal action required.

RESOLUTION #24-23

Alderman Jorgenson moved Alderman Johnson seconded to approve Resolution #24-23. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

**RESOLUTION #24-23**

**RESOLUTION ANNEXING TRACT 8, BURKMAN ADDITION IN THE S ½, NW ¼ OF SECTION 36, TOWNSHIP 102 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> PRINCIPAL MERIDIAN, MINNEHAHA COUNTY TO THE CITY OF BRANDON, SOUTH DAKOTA**

**WHEREAS**, the City of Brandon, South Dakota has authority under SDCL 9-4-1 to annex territory on a petition filed by three-fourths of the registered voters or landowners in the area to be annexed and by owners of not less than three-fourths of the value of the territory to be annexed; and

**WHEREAS**, one hundred percent of the owners of the property described as: Tract 8, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota have submitted a Petition for Annexation to the City of Brandon; and

**WHEREAS**, the owners of the above described property own at least three-fourths of the value of the territory to be annexed; and

**WHEREAS**, there are no registered voters within the proposed territory to be annexed; and

**WHEREAS**, the owner of the described property has requested that the property be designated as a Rural Service District pursuant to SDCL 9-21A; and

**WHEREAS**, the Brandon Planning and Zoning Commission reviewed the petition during their regular meeting on November 2, 2023 and has recommended that this property, as described, be annexed into the City of Brandon: and

**WHEREAS**, the above described property is contiguous to the City of Brandon.  
**BE IT RESOLVED** that the following described property is to be annexed and included in the boundaries of the City of Brandon, South Dakota:

Tract 8, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota

**BE IT ALSO RESOLVED** that the City of Brandon shall create a Rural Services District for the above described property.

Dated this 6th day of November, 2023.

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Harry Buck  
Mayor

ATTEST:

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Christina Smith  
Municipal Finance Officer

(SEAL)

RESOLUTION #25-23

Alderman Jorgenson moved Alderman Steen seconded to approve Resolution #25-23. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

**RESOLUTION #25-23**

**RESOLUTION ANNEXING TRACT 1, CHESTNUT RIDGE ADDITION, N ½, NW ¼ SECTION 36, TOWNSHIP 102 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> PRINCIPAL MERIDIAN, MINNEHAHA COUNTY TO THE CITY OF BRANDON, SOUTH DAKOTA**

**WHEREAS**, the City of Brandon, South Dakota has authority under SDCL 9-4-1 to annex territory on a petition filed by three-fourths of the registered voters or landowners in the area to be annexed and by owners of not less than three-fourths of the value of the territory to be annexed; and

**WHEREAS**, one hundred percent of the owners of the property described as: Tract 1, Chestnut Ridge Addition, N ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota have submitted a Petition for Annexation to the City of Brandon; and

**WHEREAS**, the owners of the above described property own at least three-fourths of the value of the territory to be annexed; and

**WHEREAS**, there are no registered voters within the proposed territory to be annexed; and

**WHEREAS**, the Brandon Planning and Zoning Commission reviewed the petition during their regular meeting on November 2, 2023 and has recommended that this property, as described, be annexed into the City of Brandon: and

**WHEREAS**, the above described property will contiguous to the City of Brandon with the annexation of Tract 8, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota approved by Resolution #24-23.

**BE IT RESOLVED** that the following described property is to be annexed and included in the boundaries of the City of Brandon, South Dakota:

Tract 1, Chestnut Ridge Addition, N ½, NW ¼ of Section 36, Township 102 North,  
Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota

Dated this 6th day of November, 2023.

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Harry Buck  
Mayor

ATTEST:

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Christina Smith  
Municipal Finance Officer

(SEAL)



RESOLUTION #26-23

Alderman Jorgenson moved Alderman Kull seconded to approve Resolution #26-23. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

**RESOLUTION #26-23**

**RESOLUTION ANNEXING TRACT 9, BURKMAN ADDITION S ½, NW ¼ OF SECTION 36, TOWNSHIP 102 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> PRINCIPAL MERIDIAN, MINNEHAHA COUNTY TO THE CITY OF BRANDON, SOUTH DAKOTA**

**WHEREAS**, the City of Brandon, South Dakota has authority under SDCL 9-4-1 to annex territory on a petition filed by three-fourths of the registered voters or landowners in the area to be annexed and by owners of not less than three-fourths of the value of the territory to be annexed; and

**WHEREAS**, one hundred percent of the owners of the property described as: Tract 9, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota have submitted a Petition for Annexation to the City of Brandon; and

**WHEREAS**, the owners of the above described property own at least three-fourths of the value of the territory to be annexed; and

**WHEREAS**, there are no registered voters within the proposed territory to be annexed; and

**WHEREAS**, the Brandon Planning and Zoning Commission reviewed the petition during their regular meeting on November 2, 2023 and has recommended that this property, as described, be annexed into the City of Brandon: and

**WHEREAS**, the above described property will contiguous to the City of Brandon with the annexation of Tract 8, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota approved by Resolution #24-23.

**BE IT RESOLVED** that the following described property is to be annexed and included in the boundaries of the City of Brandon, South Dakota:

Tract 9, Burkman Addition in the S ½, NW ¼ of Section 36, Township 102 North, Range 48 West of the 5th Principal Meridian, Minnehaha County, South Dakota

Dated this 6th day of November, 2023.

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Harry Buck  
Mayor

ATTEST:

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Christina Smith  
Municipal Finance Officer

(SEAL)

ORDINANCE #694

A public hearing was held, as advertised, to consider Ordinance #694. Alderman Steen moved Alderman Kull seconded to give first reading to Ordinance #694: TITLE: AN ORDINANCE OF THE CITY OF BRANDON, SOUTH DAKOTA PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR 2023. A roll call vote showed Fish, Johnson, Jorgenson, Kull, Lawrence, Steen aye. Motion carried.

EAST SIDE SEWER OPTIONS

The Streets Committee and Water & Sewer Committee reports were heard. Discussion held on different options for the East Side Sanitary Sewer Extension. Trent Bruce, DGR Engineering, was present for discussion. Chuck Moss, Chuck Moss Real Estate, was present representing Nick VanOvershelde, developer of Chestnut Ridge. Chad Huwe, Stockwell Engineers, was present for discussion. Alderwoman Fish moved Alderman Steen seconded to consider options 1A and 1B for the eastside sanitary sewer extension project. Motion carried.

DRAINAGE AREA MAINTENANCE PROJECTS PAY APPLICATION

Alderman Jorgenson moved Alderman Stee seconded to approve pay application #1 for each of the 11 project sites with Splitrock Landscaping for the drainage areas maintenance projects in the amount of \$117,360.00. Motion carried.

At 6:25 p.m. on a motion by Alderman Steen seconded by Alderwoman Fish the meeting was adjourned. Motion carried.

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Melissa Labahn  
Municipal Recording Clerk

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Harry Buck  
Mayor