

**MINUTES
PLANNING & ZONING COMMISSION**

The Brandon Planning & Zoning Commission met in regular session at 6:30 p.m. on December 21, 2023 at the Brandon City Council Chambers.

Roll call was taken. Members present were Commissioners Brian Heidbrink, Thomas Nichols, Brookes Noem, Rob Schoeneman, Alica Thiele and Michael Toates. Also present were Alderman Tim Jorgenson, Building Official Paul Clarke and Development Director Patrick Andrews. Absent: Mayor Harry Buck, City Administrator Bryan Read and City Engineer Tami Jansma.

Commissioner Heidbrink moved Commissioner Nichols seconded to approve the agenda as amended. Motion carried.

Commissioner Heidbrink moved Commissioner Noem seconded to approve the consent calendar which contained the following item: a plat of Rovang Industrial Park Addition Lot 3 Block 3. Motion carried.

Commissioner Thiele moved Commissioner Toates seconded to approve the minutes of the December 7, 2023 regular meeting as amended. Motion carried.

Discussion held on the plat of Westview Estates Lots 2A & 4 Block 6. Commissioner Heidbrink had questions pertaining to Lot 4 not meeting the minimum 50' lot width and some lot dimensions do not appear to add up to what is shown on the plat. Staff will visit with City Engineer Tami Jansma. Commissioner Heidbrink moved Commissioner Nichols seconded to approve the plat of Westview Estates Lots 2A & 4 Block 6. Motion carried.

An annexation request was received from Western Hills, LLC., 2712 S. Westlake Drive, Suite 100, Sioux Falls, SD for the property legally described as:
THE SOUTHWEST QUARTER (SW1/4) EXCEPT COUNTY AUDITOR'S LOT R-1 AND EXCEPT TRACT 1 OF RISTY AND METZ ADDITION, AND EXCEPT THE EAST 75 FEET OF THE NORTH 150 FEET OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4SW1/4) ALL IN SECTION 33, TOWNSHIP 102 NORTH, RANGE 48 WEST OF THE 5TH P.M., MINNEHAHA COUNTY, SOUTH DAKOTA, TOGETHER WITH ONE-HALF (1/2) OF THE VACATED SECTION LINE RIGHT OF WAY LYING ADJACENT THERETO. Brian Jackson, VanBuskirk Companies, was present for discussion. Commissioner Heidbrink moved Commissioner Nichols seconded to approve the annexation request and made recommendation of approval to the City Council. Motion carried.

Discussion held on locally produced goods store within the City of Brandon. Wade Mosset, 26220 S. McHardy Road, Brandon, SD, was present for discussion. Wade owns the property legally described as Lot 1 Block 1 Howey Addition, which is located within the city limits of Brandon. They raise alpacas at 26220 S. McHardy Road, which is located outside the city limits of Brandon, and want to sell products (blankets, hats, mittens) made from the alpaca fiber on Lot

1 Block 1 Howey Addition, which is located inside the city limits of Brandon. They would also sell food and offer tours. Staff will draft an ordinance and present at the next regular meeting.

At 7:16 p.m. having no further business, Commissioner Heidbrink moved Commissioner Nichols seconded to adjourn the Planning & Zoning Commission meeting. Motion carried.

Respectfully Submitted,

Melissa Labahn
Recording Clerk

Patrick Andrews
Development Director