

**PARK ADVISORY COMMITTEE AGENDA**

June 15, 2022

5:15 P.M.

**PARK ADVISORY  
COMMITTEE  
AGENDA**

- 1) Call to Order
- 2) Roll Call/Determination of Quorum
- 3) Approval of Agenda
- 4) Approval of minutes of the May 18, 2022 regular Meeting (pg 2-3)
- 5) Public Comments

**NEW BUSINESS**

- 6) Parks CIP discussion (pg 4)
- 7) Tree Board Items

**ADJOURNMENT**

***Board members unable to attend should please contact City Hall in advance for a quorum determination at 605-582-8987.***

*Individuals in need of assistance in attaining access to the meeting, please contact City Hall at 605-582-6515 within 24 hours of the meeting time for special arrangements.*

*Those wanting to address the Park Advisory Committee, that do not appear on the agenda, will be heard but limited to five minutes under Public Comments. Because of the twenty four hour public notice requirement, the Park Advisory Committee reserves the right to delay any action requested until a future meeting.*

MINUTES  
PARK ADVISORY COMMITTEE

The Brandon Park Advisory Committee met in regular session at 5:30 p.m. on May 18, 2022 at the Brandon City Council Chambers.

Roll call was taken. Members present were Mindy Hansen, Jon Jacobson, Al Kirkeby and Leigh Zirbel. Also present were Advisory Member Devin Coughlin and City Engineer Tami Jansma. Absent: Member Barb Fish, Member Adam Rothenberger and City Administrator Bryan Read.

Member Hansen moved Member Kirkeby seconded to approve the agenda as amended. Motion carried.

Member Kirkeby moved Member Zirbel seconded to approve the minutes of the April 20, 2022 regular meeting. Motion carried.

Eugene Mulder was present to discuss his family placing a memorial bench at Aspen Park, in memory of their son. Member Kirkeby moved Member Hansen seconded to approve the request as presented. Motion carried.

Becky McCabe, BASA, was present to discuss hosting the Tea Tempo Soccer Club tournament at the McHardy soccer complex, June 10-12, 2022. Discussion held on fee structures for events such as these, to cover pumping of the holding tank, etc. Recommended fee of \$675.00. Member Hansen moved Member Zirbel seconded to approve the soccer tournament as presented, to include the \$675.00 fee. Motion carried.

Devin Coughlin gave an update on Brandon Valley Youth Softball Association plans to add a batting cage at Aspen Park. Member Zirbel moved Member Kirkeby seconded to approve the plans as presented. Motion carried.

Bike & Pedestrian Plan – Will Kearns, Ulteig, was present via conference call. Will gave a presentation on their draft bike & pedestrian plan.

Healthy Hometown – no update.

Wellness Group – no update.

Parks CIP discussion was held.

Tree board items – no update.

Pickleball discussion – nets are getting worn/abused, group is looking for ways to keep them secure. It was the consensus of the Board that the pickleball group could purchase their own nets and store in the storage shed on-site.

Next regular meeting scheduled for Wednesday, June 15, 2022 at 5:15 p.m.

At 6:45 p.m., having no further business, Member Hansen moved Member Kirkeby seconded to adjourn the Park Advisory Committee meeting. Motion carried.

Respectfully Submitted,

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Melissa Labahn  
Municipal Recording Clerk

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Devin Coughlin  
Park Superintendent

**Parks 2023 CIP (staff reviewed)**

1. Finish Tallgrass playground - \$150,000
  - a. Budgeted for 2022
  - b. Playground will be delivered this year, but not soon enough for installation
2. Pool equipment - \$10,000
  - a. Budgeted annually
  - b. Misc. pool equipment
3. Pool lights (in pool) - \$30,000
  - a. New
  - b. Replace lights inside of pool
4. Pool building interior lights - \$15,000
  - a. New
  - b. Replace lights in locker rooms/guard house
5. Pioneer restroom reconstruction - \$70,000
  - a. Budgeted for 2023 already
  - b. Demo and rebuild restroom
6. Tallgrass parking lot - \$100,000
  - a. Budgeted for 2023 already
  - b. Pervious pavement/Low Impact Design (LID)
7. Aspen ADA path - \$100,000
  - a. Budgeted for 2024
  - b. Continue concrete path from field A up to north concessions stand
8. Aspen parking lot - \$35,000
  - a. Budgeted for 2024
  - b. Add more parking/remove trees
9. Aspen ballfield light analysis - \$10,000
  - a. Budgeted for 2023 already
  - b. Come up with costs for updating all ballfield lights/poles
10. Vet Memorial parking rail - \$30,000
  - a. New
  - b. Replace parking rail from Vet Memorial past the tower and down the hill
11. Trails - \$?
  - a. Add trails per the Trails master plan
  - b. Amount will depend on the size/length of the trail to be added

Total - \$550,000