# PARK ADVISORY COMMITTEE AGENDA

November 20, 2024
5:15 P.M.

**PARK ADVISORY COMMITTEE AGENDA**

1) Call to Order

2) Roll Call/Determination of Quorum

3) Approval of Agenda

4) Approval of minutes of the October 16, 2024 regular meeting (pg 2)

5) Public Comments

**DISCUSSION ITEMS**

6) Pool Fees (pg 3-5)

7) Tree Board Items

**ADJOURNMENT**

***Board members unable to attend should please contact City Hall in advance for a quorum determination at 605-582-9052.***

*Individuals in need of assistance in attaining access to the meeting, please contact City Hall at 605-582-6515 within 24 hours of the meeting time for special arrangements.*

*Those wanting to address the Park Advisory Committee, that do not appear on the agenda, will be heard but limited to five minutes under Public Comments. Because of the twenty four hour public notice requirement, the Park Advisory Committee reserves the right to delay any action requested until a future meeting.*

MINUTES
PARK ADVISORY COMMITTEE

The Brandon Park Advisory Committee met in regular session at 5:15 p.m. on October 16, 2024 at the Brandon City Council Chambers.

Roll call was taken. Members present were Mindy Hansen, Jon Jacobson, Al Kirkeby, Randy Marso, Adam Rothenberger and Leigh Zirbel. Also present were Park Superintendent Devin Coughlin, City Engineer Tami Jansma and City Finance Officer Christina Smith.

Member Hansen moved Member Kirkeby seconded to approve the agenda as amended. Motion carried.

Member Zirbel moved Member Rothenberger seconded to approve the minutes of the September 18, 2024 regular meeting. Motion carried.

Tree board items – Arbor Day was celebrated on Wednesday, October 9, 2024. Ash tree removals are done for the year, staff planted some new trees in Aspen Park. Ausitn Hanten was present for discussion regarding the trimming of trees in Aspen Park. Discussion held on developing a tree program to replace the ash trees that are being removed.

Aspen Park Road Improvements – City Council approved improvements to Aspen Park Road and parking lots in Aspen Park instead of proceeding with the Ironwood Street extension project. Barb Fish, 1401 S. Parkview Place, was present for discussion. Discussion held on striping options, curb & gutter, sidewalks. No further action was taken.

Next regular meeting is scheduled for Wednesday, November 20, 2024 at 5:15 p.m.

At 5:45 p.m., having no further business, Member Hansen moved Member Zirbel seconded to adjourn the Park Advisory Committee meeting. Motion carried.

Respectfully Submitted,

_____
Melissa Labahn
Municipal Recording Clerk

_____
Devin Coughlin
Park Superintendent

## Pool History of Revenue and Expenses

| | | | | | | As of 11/6 | |
|---|---|---|---|---|---|---|---|
| **Revenue** | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| Pool Daily Fees | 8,005 | 0 | 20,165 | 20,534 | 18,880 | 17,085 | |
| Lessons | 16,326 | 0 | 25,675 | 28,702 | 27,062 | 26,673 | |
| Membership | 25,782 | 0 | 57,180 | 54,004 | 59,049 | 57,262 | |
| Pool Other | 850 | 0 | 853 | 195 | 268 | 656 | |
| Vending Machines | 1,107 | 0 | 1,683 | 0 | 0 | 0 | |
| **Total Revenue** | **52,070** | **0** | **105,556** | **103,435** | **105,259** | **101,676** | **0** |
| | | | | | | | |
| **Expenses** | | | | | | | |
| Payroll | 127,641 | 2,668 | 120,425 | 187,421 | 205,894 | 220,560 | |
| Repairs/Supplies | 82,178 | 11,992 | 77,057 | 81,928 | 71,021 | 135,785 | |
| **Total O&M** | **209,819** | **14,660** | **197,482** | **269,348** | **276,915** | **356,345** | **0** |
| Improvements/Etc | 11,280 | 900,501 | 720,470 | 0 | 0 | 0 | |
| **Total Expenses** | **221,099** | **915,161** | **917,953** | **269,348** | **276,915** | **356,345** | **0** |
| | | | | | | | |
| **Differences** | | | | | | | |
| **Rev vs O&M** | **-157,749** | **-14,660** | **-91,926** | **-165,913** | **-171,656** | **-254,669** | **0** |
| Rev vs Total | -169,029 | -915,161 | -812,397 | -165,913 | -171,656 | -254,669 | 0 |

2019 Pool Study
2020 Pool Improvements - started
2021 Increased Fees, Pool Improvements
2022 Large increase in starting wages
2024 Paint pool at 64,602

| Pool Sales | 2019 Sold | 2021 Sold | 2022 Sold | 2023 Sold | 2024 Sold |
|---|---|---|---|---|---|
| Swim Lessons | 545 | 690 | 758 | 723 | 715 |
| | | | | | |
| **Memberships** | | | | | |
| Family | 283 | 519 | 513 | 554 | 525 |
| Child | 190 | 200 | 221 | 252 | 218 |
| Adult | 6 | 21 | 12 | 14 | 15 |
| Senior | 3 | 12 | 11 | 14 | 10 |
| **Total Memberships** | **482** | **752** | **757** | **834** | **768** |
| | | | | | |
| **Daily Fees** | | | | | |
| Child | 2100 | 3,565 | 3,602 | 3410 | 3167 |
| Adult | 415 | 1,400 | 1,467 | 1223 | 1078 |
| Senior | 23 | 130 | 84 | 139 | 75 |
| **Total Fees** | **2538** | **5,095** | **5,153** | **4772** | **4320** |
| | | | | | |
| | | | | | |

## History of Pool Fees

| | Annual Season Pass | | | | | Daily Swim Pass | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Child | Adult | Senior | Family | | Child | Adult | Senior | Lessons |
| 1992-1993 | 15.00 | 20.00 | 15.00 | 40.00 | | 1.00 | 1.75 | 1.00 | 12.00 |
| 1994-1996 | 15.00 | 20.00 | 15.00 | 40.00 | | 1.00 | 1.75 | 1.00 | 15.00 |
| 1997-2007 | 18.00 | 24.00 | 18.00 | 48.00 | | 1.25 | 2.00 | 1.25 | 20.00 |
| 2008-2011 | 25.00 | 34.00 | 25.00 | 65.00 | | 2.00 | 3.00 | 2.00 | 25.00 |
| 2012-2020 | 30.00 | 40.00 | 30.00 | 70.00 | | 3.00 | 4.00 | 3.00 | 30.00 |
| 2021-present | 40.00 | 50.00 | 40.00 | 100.00 | | 4.00 | 5.00 | 4.00 | 40.00 |