

BRANDON CITY COUNCIL AGENDA

Council Chambers – 308 S. Main

May 22, 2023

4:00 p.m.

1. Call to Order
2. Roll Call and Determination of Quorum
3. Approval of Agenda
4. **Public Comments:** Those persons wanting to address the Council as to any item on or not on the agenda and who have not otherwise been asked to speak to the agenda item will be heard at this time, but are limited to five (5) minutes. No action will be taken on any action requested at this time due to the twenty-four-hour public notice requirement. The City reserves the right to end public comment after 45 total minutes and those who were unable to speak will be given the opportunity to speak first at the next regular Council meeting if they leave their name with the City Administrator.
5. Pool Cashiers
6. Capital Improvements Plan Work Session
7. Adjournment

Individuals in need of assistance in attaining access to the meeting, please contact City Hall within 24 hours of the meeting time for special arrangements.

To:	City Council		
From:	Christina Smith, Finance Officer		
	Nick Moeller, Pool Manager		
Date:	May 18, 2023		
Re:	Pool Cashier Staff 2023		

	Cashier Wages	\$ 10.80	per hour
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Cashier	Name	Years	Wage
1	Samantha Jacobs	1	\$ 10.80
2	Kayla Davis	1	\$ 10.80

General Fund Budget Projections

Cash Flow

Revenue*	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Property Tax	3,630,450.60	3,811,973.13	4,002,571.79	4,202,700.38	4,412,835.39
Sales tax	4,500,000.00	4,635,000.00	4,774,050.00	4,917,271.50	5,064,789.65
Other Revenue	1,895,308.57	2,073,355.81	2,084,884.37	2,096,528.22	2,108,288.50
Total Revenue	10,025,759.17	10,520,328.94	10,861,506.16	11,216,500.09	11,585,913.54

Operating Expenses - NO capital projects/NO equipment/NO improvements included**

Operating Expenses	2,416,513.58	2,551,770.89	2,694,851.64	2,846,216.47	3,006,353.40
Board Wages	40,313.17	41,522.57	42,768.24	44,051.29	45,372.83
Other Wages	4,138,689.08	4,527,010.42	4,868,631.05	5,300,748.91	5,618,793.85
Annual Debt Payments	1,857,080.00	2,285,279.00	2,985,779.00	2,980,779.00	2,988,929.00
City Hall Lease Pymt		400,000.00	800,000.00	800,000.00	800,000.00
Added Annual Debt	439,115.00	700,000.00	-	-	-
Total Operating Expenses	8,891,710.83	10,505,582.88	11,392,029.94	11,971,795.67	12,459,449.08

Difference	1,134,048.34	14,746.06	(530,523.78)	(755,295.58)	(873,535.54)
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Planned Equipment

Police Vehicle	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Police Camera System	50,000.00	25,000.00	25,000.00	-	-
Park Equip	70,000.00	65,000.00	75,000.00	70,000.00	70,000.00
Street Equip	55,000.00	128,000.00	50,000.00	50,000.00	50,000.00
Snow Equip	100,000.00	-	-	-	-
Total	325,000.00	268,000.00	200,000.00	170,000.00	170,000.00

Left for Capital Proj/improvements	809,048.34	(253,253.94)	(730,523.78)	(925,295.58)	(1,043,535.54)
Park CIP	595,500.00	-	-	-	-
Left for other projects	213,548.34	(253,253.94)	(730,523.78)	(925,295.58)	(1,043,535.54)

*Revenue Increase Property by 5%/Sales Tax by 3%/other rev by 1%

**Expenses Expenses increase by about 6%

2024 Debt increases for Rushmore Ph2

2025 Debt increases Core Ph 2B and Ironwood

Note - Debt is added the year AFTER construction (1st year of debt payment occurs the year after construction)

These are projections with what we know today on interest rates, market and future revenue and expenses.

2024-2028 DRAFT Capital Improvement Plan

Projects	Fund	Funding	Total Cost	2024	2025	2026	2027	2028
Core Area 2B	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$5,333,100.00	\$5,020,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Core Area 3A	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$4,742,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Core Area 3B	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$4,742,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Core Area 4 A&B	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$8,741,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Core Area 5 A&B	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$7,905,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ironwood Extension	General	Special Asses Bond	\$2,906,145.21	\$2,732,760.00	\$0.00	\$0.00	\$0.00	\$0.00
Big Sioux Drainage	General	Fund Balance	\$1,425,651.77	\$1,320,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Lancer Light	General	Fund Balance	\$437,415.00	\$304,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Pool Lift Station	Sewer	Sewer Bond	\$1,579,539.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00
WTP	Water	Water Bond	\$30,179,395.34	\$12,536,649.00	\$300,000.00	\$1,300,000.00	\$0.00	\$0.00
Eastside Sewer Main	Sewer	Sewer Bond	\$4,575,673.56	\$2,908,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Rushmore Area Phase 3	Mostly GF, rest W/S/Rainwater	Sales Tax Bond	\$4,715,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Main to Sioux Falls and Rehab Existing	Sewer	Sewer Surcharge Bond	\$15,055,053.63	\$4,071,175.63	\$8,131,400.00	\$2,455,000.00	\$0.00	\$0.00
Mchardy Lift Station	Sewer	Sewer Bond	\$17,349,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Exit 406	General	Fund Balance	\$1,000,000.00	\$500,000.00	\$500,000.00	\$0.00	\$0.00	\$0.00
Connect Well #3 to WTP	Water	Water Bond	\$1,949,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,949,445.00
City Hall	General	Lease	\$8,000,000.00	\$0.00	\$800,000.00	\$800,000.00	\$800,000.00	\$800,000.00
Public Works Building	General		\$8,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Golf Course CIP	GC/General	Fund Balance?	\$1,808,690.00	\$0.00	\$0.00	\$83,400.00	\$1,725,290.00	\$0.00
Park CIP	General		\$445,500.00	\$445,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Trails	General		\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Rainwater Management CIP	Rainwater		\$6,804,501.00	\$425,000.00	\$450,000.00	\$475,000.00	\$500,000.00	\$500,000.00
Yearly Totals			\$213,928,730.53	\$36,933,084.63	\$10,181,400.00	\$5,113,400.00	\$3,025,290.00	\$3,249,445.00
5 Year 2024-2028 CIP Totals				\$58,502,619.63				

Parks Department Capital Improvement Plan					
Projects	2024	2025	2026	2027	2028
Aspen Park	355,000.00	220,000.00	150,000.00	190,000.00	140,000.00
McHardy Park	25,000.00	10,000.00	0.00	25,000.00	10,000.00
Pioneer Park	0.00	0.00	0.00	0.00	250,000.00
Pool	65,500.00	103,000.00	28,000.00	29,000.00	29,000.00
Soccer Complex	0.00	0.00	0.00	0.00	0.00
Stone Ridge Park	0.00	0.00	0.00	0.00	0.00
Sunrise Park	0.00	0.00	0.00	0.00	0.00
Tallgrass Park	0.00	0.00	225,000.00	0.00	0.00
VanBuskirk Park	0.00	0.00	0.00	0.00	0.00
Shared Use Path				100,000.00	
Shared Use Path Replacement/Maintenance				25,000.00	
Gimbles Park					
Town Square Park					
Tree Dump Site					
East Side Park/School (2 acres)		100,000.00			
Greenscaping					
Yearly Totals	445,500.00	433,000.00	403,000.00	369,000.00	429,000.00

Aspen Park					
Projects	2024	2025	2026	2027	2028
Aspen Park Road - to Ironwood					
Hockey / Soccer					
Replace Playground Equipment and Surfacing	200,000.00				
Dog Park		50,000.00			
Hammock/Slack Line		20,000.00			
Field Upgrades	10,000.00			20,000.00	20,000.00
Parking Lot Improvements / Road					
ADA pathway					100,000.00
Update Lights	125,000.00	150,000.00	150,000.00	150,000.00	
Irrigate Fields				20,000.00	20,000.00
Add Shade Canopies					
Add lights to Tennis Courts					
Earthwork/cleanup/grading					
Wayfinding	20,000.00				
Yearly Totals	355,000.00	220,000.00	150,000.00	190,000.00	140,000.00

McHardy Park					
Projects	2024	2025	2026	2027	2028
Replace Restroom					
Replace Picnic Shelter					
Veteran's Memorial Concrete					10,000.00
Split Rock Creek Canoe Launch		10,000.00			
South Parking Lot Improvements					
Parking Lot Improvements					
Sponsored Holiday Lights					
Veteran's Memorial Equipment				25,000.00	
Playground Equipment and Surfacing					
Gaga pit					
Tower	25,000.00				
Yearly Totals	25,000.00	10,000.00	0.00	25,000.00	10,000.00

Pionner Park					
Projects	2024	2025	2026	2027	2028
Parking Lot Paving					250,000.00
Replace Restroom					
Playground Surfacing					
Yearly Totals	0.00	0.00	0.00	0.00	250,000.00

Pool					
Projects	2024	2025	2026	2027	2028
Pool Improvements - started in 2020					
Parking Lot Improvements					
Updating Equipment	13,500.00	15,000.00	15,000.00	15,000.00	15,000.00
Lockers					
Chairs	12,000.00	13,000.00	13,000.00	14,000.00	14,000.00
Lights					
Surge tank		75,000.00			
Sandblast, paint, chalk	40,000.00				
Yearly Totals	65,500.00	103,000.00	28,000.00	29,000.00	29,000.00

Tallgrass Park					
Projects	2024	2025	2026	2027	2028
Sand Volleyball Court					
Parking Lot			225,000.00		
Playground Equipment and Surfacing					
Yearly Totals	0.00	0.00	225,000.00	0.00	0.00

General Fund - Fund Balance Projections

1/1/2023	8,133,706.73	Beginning Fund Balance
2023-2024	1,500,000.00	Big Sioux Drainage
2023	1,000,000.00	GC Retaining Wall
2024-2025	1,000,000.00	Exit 406
2026-2027	1,808,690.00	GC Parking Lot???
	2,825,016.73	Fund Balance
	4,082,715.00	2023 Goal for Fund Balance*

*Fund Balance should be 50% of the operating expenses